

THE CITY OF WALTHAM
MASSACHUSETTS

PURCHASING DEPARTMENT

**CONSTRUCTION MANAGEMENT/ADMINISTRATION SERVICES
FOR INFILTRATION/INFLOW REMOVAL**

ADDENDUM NO. 1

December 22, 2011

CHANGES, CORRECTIONS AND CLARIFICATIONS

The attention of bidders submitting proposals for the above subject project is called to the following addendum to the specifications. The items set forth herein, whether of omission, addition, substitution or clarification are all to be included in and form a part of the proposal submitted.

THE NUMBER OF THIS ADDENDUM (NO. 1) MUST BE ENTERED IN THE APPROPRIATE SPACE PROVIDED AT THE BOTTOM OF THE BID PRICE FORM.

ITEM 1: ANSWERS TO POSED QUESTIONS:

Q1. The RFP refers to specifications and information available on-line however when the City's website was check this RFP is not listed and copies of the plans and specifications are not included. This information is needed to provide an adequate assessment of the level of effort for this project. For example number of shop drawings and submittals to review, length of time for resident engineering.
City will put plans & specifications of website under purchasing dept.

Q2. Will the 5% Bid Bond be waived since this is engineering consulting services and not construction services? **Yes.**

Q3. Scope of Services Questions:

A) Is this an SRF funded project? If yes, will the successful proposer be required to submit reimbursement requests to the State on behalf of the City as well as project closeout requirements of the SRF program? **No**

B) How long is it anticipated that the contractor will be working in the field.
Plans & Specifications "contract time shall be 150 days" excluding final paving. The consultant is expected to be involved in the field for as long as the construction continues.

B1) Will the City approve a change order for the proposer's additional time if the contractor takes longer than anticipated to conduct the field work? **No**

C) Is there a specific reason that the City did not engage the designer for this work? The proposer will only be able to certify the construction work and cannot be held responsible for the adequacy of the design work. Is this acceptable to the City? **The City is well aware of the contents and requirements of the RFP. City is seeking competitive bids for the oversight of the construction project.**

D) Will the City provide design plans by the project designer in AutoCAD format for use in the preparation of record drawings? **AutoCAD files will be available as necessary.**

Q4 Under the request for proposals it states that "specifications and information" is available on the City of Waltham website. I have not been able to locate any plans or specifications on the City's website related to this proposal. Will these be made available? The type of I/I removal work that is required under the construction contract is needed to identify the number of submittals, qualifications and level of effort for the resident engineer etc. **Plans & Specifications are too large to attach to this addendum. However, you will find them in the City website. www.city.waltham.ma.us/open-bids**

Q5. Under the General Conditions the contract duration is identified as one year, does this agree with the duration of the construction I/I removal contract? **Please correct the General Conditions contract duration language to read "150 days". The contract specifications language in regard to this matter is the correct one: "the Contract Time shall be 150 calendar days" excluding final paving**

Q6. Under project scope, record drawings are required of the consultant; will the City be providing AutoCAD files? How many drawings are included in the base service area and Alternate 1 service area? **AutoCAD drawings will be available as necessary**

ITEM 2: REPLACE ORIGINAL PRICE SHEET

Please replace the bid price sheet in the bid packet with the one attached here. It allows for the recognition of received addenda.

BID FORM**1. BASE SERVICE Warrendale Area 15 Proposal:**

Our firm's price proposal for providing engineering services as described in this request for proposal document outlining the scope of work for the continuation of the City of Waltham's I/I work in the Warrendale Area 15 is

\$ _____

In written words: _____.

2. ALTERNATE 1 Lakeview Area 12A-1 Proposal:

Our firm's price proposal for providing engineering services as described in this request for proposal document outlining the scope of work for continuation of the City of Waltham's I/I work in the Lakeview Area 12A-1 is

\$ _____

In written words: _____.

Combined (1+2) total Base Price and Alternate 1 price of

\$ _____.

In written words: _____.

Company:

Authorized Signature:

Print Name:

Date: _____

My company recognizes receipt of addenda Number: _____, _____, _____,

_____, _____, _____, _____, _____, _____, _____.