

Ordinances & Rules Committee  
Meeting Minutes  
January 18, 2022

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The Clerk called the meeting to order at 8:10 p.m.

Clerk Kara Wilson called the roll.

Present: Councillors Darcy, Dunn, Harris, LeBlanc and McLaughlin.

Absent: None.

The Clerk opened up nominations for the Chair of the Committee. Councillor Harris spoke to nominate George A. Darcy, III as Chair of the Ordinances and Rules Committee.

Councillor McLaughlin moved to close nominations.

The Clerk called the roll and each Councillor stated who they would like to nominate.

Caren Dunn: George A. Darcy

Cathyann Harris: George A. Darcy

Randy LeBlanc: George A. Darcy

John McLaughlin: George A. Darcy

George A. Darcy: George A. Darcy

With a unanimous vote of 5-0 George A. Darcy, III was elected as the chair of the Ordinances and Rules Committee for 2022.

Councillor Darcy presumed the chair.

Councillor LeBlanc moved approval of the 12/20/2021 minutes. The motion was adopted on a voice vote and the minutes were approved.

Councillor LeBlanc moved approval of the 12/27/2021 minutes. The motion was adopted on a voice vote and the minutes were approved.

The Clerk read the first agenda item: Special permit Modification for 1111 Lexington Street.

Attorney Michael Connors, representing the petitioner spoke on behalf of the petition. There have not been any changes to the modification, Attorney Connors refiled the matter in order for all new Councillors to partake in the process. Councillor Harris asked Attorney Connors about number three on page two of the decision relating to rain gardens and ADA sidewalk compliance.

Councillor Harris moved to table the matter in order for Attorney Connors to obtain his map for reference. Motion was approved to table by a voice vote.

The Clerk read the second agenda item: Special Permit Modification at 219 Bear Hill Road.

Ed Buckner and Galena Buckner, 119 Draper Road, Wayland, the petitioners spoke on their modification. Councillor LeBlanc recused himself. They are changing the location of the

grooming section and a play area. Councillor McLaughlin asked questions to the petitioners.

Councillor McLaughlin moved approval of the modification. The motion was adopted on a voice vote and the matter was approved.

The Clerk read the third agenda item: Communication from the Mayor relating to Roles of the Planning Department and Clerk's Office with regard to Master Plan Compliance, Zoning, Special Permits, Site Plan Review, Neighborhood Inclusion.

The Clerk read the Mayor's communication dated October 7, 2021. Councillor Harris moved to hear from all off committee members. The Mayor spoke of her communication and respectfully asked for a meeting time with the Ordinances & Rules Committee to discuss the matter further to figure out the best scenario of the plan. Councillor Harris asked questions about the coordination

of the departments and if it would be more beneficial to come up with a job description first. Councillor Harris moved to approved request to have a working session with the Mayor and certain department heads to come to define roles within planning department and the limited commercial zone. On the motion Councillor LeBlanc, McLaughlin and Dunn spoke and Councillor McLaughlin reiterated we need to streamline and improve the process. Councillor Dunn asked the Mayor about the ordinance already set in place. The Mayor stated it is only the district on the map. It should be throughout City. The process needs to be improved and we need more checks and balances. Councillor Harris also noted that although this needs to be more structured we should not take any authority away from the Committee. The motion was adopted on a voice vote and the matter was approved.

Councillor Dunn moved to take 1111 Lexington Street off of the table. The motion was adopted on a voice vote and the matter was approved.

Attorney Connors noted the rain garden location. Councillor LeBlanc asked a few questions. Councillor McLaughlin moved approval. The motion was adopted on a voice vote and the matter was approved.

The Clerk read the fourth agenda item: Ordinance Amendments Section 12-32, 12-33, 12-34 The Mayor and Mr. Water, the Housing Supervisor spoke on the matter. The City needs and actual Housing and Community Development Department. Councillor Harris asked for clarification on all three of the Mayors communications relating to this topic. Three ordinance amendments were submitted to the Committee for a separation with the Planning Director and the Housing Director. A compensation modification to the Planning Director position and the elimination of duties of the Housing Division. The Planning Director will still supervise the employees of the Paine Estate, Conservation Commission and CPC. The newly established Housing and Community Development Department Director will report directly to the Mayor and supervise affordable housing, non-profits housing and state funded programs, CDBG Grant, subsidized inventory and department personnel. Councillor Harris moved approval of a first reading on the Ordinance Amendments Section 12-32, 12-33, 12-34. The motion was adopted on a voice vote and the matter was approved.

The Clerk read the fifth agenda item: Compensation Ordinance Amendments Councillor Harris moved approval of a first reading on the Compensation Ordinance Amendments. The motion was adopted on a voice vote and the matter was approved.

The Clerk read the sixth agenda item: Ordinance Amendment Section 12-30 (8) Councillor Harris moved approval of a first reading on the Ordinance Amendment Section 12-30 (8). The motion was adopted on a voice vote and the matter was approved.

With no further matters Councillor Harris moved to adjourn.  
Chairman Darcy declared the meeting adjourned at 9:29 p.m.

Respectfully submitted,  
Kara Wilson, Assistant City Clerk  
February 1, 2022