



# City of Waltham

*Jeannette A. McCarthy*  
Mayor

CITY OF WALTHAM  
CITY CLERK'S OFFICE

2018 JUL 30 P 3: 21

RECORDED

August 2, 2018

TO: The City Council  
RE: Water Department Meter Readers Vehicle

Dear Councillors:

I respectfully request a transfer of funds totaling \$6,844.15 to purchase a Ford Hybrid vehicle for the Water Department meter readers. These funds will be added to a previously approved transfer of \$18,060.85 for a total vehicle cost of \$24,905. The additional cost is necessary to acquire a vehicle that meets the Green Communities requirements.

FROM:

#613-450-2003-6000	Water-General	\$2,682.13
#613-450-2003-7400	Water-General	\$2,929.85
#613-450-2006-7400	Water-General	\$1,232.17

Total \$6,844.15

TO:

#613-450-2003-6411	Water-Hybrid Vehicle	\$2,682.13
#613-450-2003-6411	Water-Hybrid Vehicle	\$2,929.85
#613-450-2006-6411	Water-Hybrid Vehicle	\$1,232.17

Total \$6,844.15

Attached is a copy of a memo that was received from the City Engineer.  
Mr. Casazza will be available to answer any questions regarding this request.

Sincerely yours,

Jeannette A. McCarthy

JAM/tbm

encl.

cc: Steve Casazza

CITY OF WALTHAM  
Engineering Department



Stephen A. Casazza, P.E.  
City Engineer

MEMORANDUM

To: Mayor Jeannette A. McCarthy

From: Stephen A. Casazza, P.E., City Engineer SAC

Date: July 20, 2018

Re: Request for Transfer – Additional Funding for Fuel Efficient Hybrid Vehicle

Copy: Paul G. Centofanti, City Auditor  
Ginny Bergin, Assistant City Auditor  
Michael Chiasson, CPW Director

Recently, we received a funding transfer appropriation in the amount of \$18,060.85 to purchase a Ford Fusion for the Water Meter Reading Crew. However, we have since been advised that the City of Waltham has adopted a new Green Fuel Efficiency policy; for two-wheel drive passenger vehicles, the miles per gallon requirement must be at least 29 MPG; this Fusion model only gets 25.95 MPG, and therefore does not meet the new standards.

We have obtained a quote for a Ford Fusion SEL Hybrid Sedan, which fully complies with the new fuel standards with a combined MPG of 42. However, the price is higher than the original. We respectfully request an additional \$6,844.15, which will provide us with enough money to purchase this vehicle. The quote attached from MHQ, reflects MA State Contract Pricing through the Greater Boston Police Council.

We have funds available in the following accounts to transfer for this procurement:

613-450-2003-6000 – Water General	\$ 2,683.13
613-450-2003-7400 – Water General	\$ 2,929.85
613-450-2006-7400 – Water General	\$ 1,231.17
Total	\$ 6,844.15
Plus Current Appropriation for vehicle	\$18,060.85
Total of all funding	<u>\$24,905.00</u>

If you have any questions regarding this request, I can be reached at x3831. Thank you for your consideration of this transfer.

Engineering Department  
119 School Street  
Waltham MA 02451  
TEL: (781) 314-3830 FX: (781) 314-3844  
scasazza@city.waltham.ma.us



Contact Name:	Julie Martinos
Company/Dept:	City of Waltham - Engineering Department
Street Address:	119 School Street
City, State, Zip:	Waltham, MA 02451
Phone:	781-314-3839
E-Mail:	<a href="mailto:jmartinos@city.waltham.ma.us">jmartinos@city.waltham.ma.us</a>

Date:	July 2, 2018
Valid for:	60 Days*
Customer #:	13880
Contract:	GBPC
Sales Rep:	Greg Keith

CONTRACT LINE REFERENCE	LINE DESCRIPTION	UNIT PRICE	QTY.	EXTENDED PRICE
POL	2019 Ford Fusion SEL 4-door Hybrid sedan	\$24,540.00	1	\$24,540.00
	Engine: 2.0L iVCT Atkinson Cycle I-4 Hybrid	Included	1	Included
	Transmission: eCVT	Included	1	Included
	Color: Oxford White	Included	1	Included
	Interior: Medium Light Stone cloth	Included	1	Included
2.26	Whelen Super LED ION series lights, one pair	\$365.00	1	\$365.00
			TAX:	
			TOTAL:	\$24,905.00

\*This quote is valid for 60 days from the date of quote. Any purchase orders or approved quotes received outside of the 60 day quote period will be subject to price adjustments. By signing this quote, the customer is agreeing to pay, in full, for all items listed above. Any requests for changes, modifications, replacements, removals or additional items may be subject to additional fees and/or adjusted delivery dates.

M.G.L. c. 30B applies to the procurement of all commodities quoted. Contract items have been collectively purchased pursuant to M.G.L. c 30B sec 1c and M.G.L. c.7 sec 22B. The government body is responsible to determine the applicability of M.G.L. c30B to off contract items, but not limited to, off contract items that have already been properly procured under M.G.L. c30B sec 1c and M.G.L. c7 sec 22A (purchases from a vendor on contract with the Commonwealth), other contracts procured under M.G.L. c30B sec 1c and M.G.L. c. 30B contract between the vendor and the jurisdiction. All off contract items must be procured under M.G.L. c. 30B.

The terms and conditions stated herein and the provisions of any agreement between MHQ and Buyer, if applicable, shall constitute the complete and only terms and conditions applicable to any and all purchases by Buyer from MHQ. Any additional and/or different terms and/or conditions printed anywhere including on, or with, Buyer's order shall be inapplicable in regard to any purchase by Buyer from MHQ.

**By signing this document you are agreeing to the above terms and conditions of this order from MHQ, Inc.**

**x**

PRINT NAME

**x**

**TITLE**

**x**

**SIGNATURE**

Quote provided by Greg Keith, Account Manager at MHQ (508) 954-2225 or gkeith@mhq.com