

City of Waltham

Jeannette A. McCarthy
Mayor

CITY OF WALTHAM
CITY CLERK'S OFFICE

2018 FEB -8 A 11: 32

RECORDED

February 8, 2018

TO: The City Council
RE: Loan Authorization - Recreation Dept. Veterans' Memorial Skating Rink –
Equipment Replacement

Dear Councillors:

I respectfully request approval of the attached loan authorization in the amount of \$660,000.00 to award the bid of \$643,000.00 with contingency \$17,000.00. The funds will be used to award the bid for the replacement of the refrigeration and dehumidification equipment at the Veterans' Memorial Skating Rink.

Attached is a copy of a letter dated February 8, 2018 that was received from Recreation Director Nicholas Abruzzi. Mr. Abruzzi will be available to answer questions concerning this request.

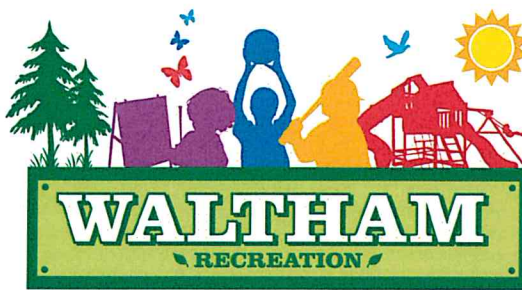
Sincerely,

Jeannette A. McCarthy

JAM/ccb

Enclosures

cc: Nick Abruzzi



February 8, 2018

Honorable Mayor Jeannette A. McCarthy
Waltham City Hall
610 Main Street
Waltham, MA 02452

Dear Mayor McCarthy,

I respectfully request capital improvement funds totaling \$690,000.00 for the purposes of hiring a contractor for replacing the refrigeration and dehumidification package at the Veterans Memorial Skating Rink.

This expense has been identified and included in the Recreation Department's five year capital improvement plan. This appropriation would allow the Recreation Department to install energy efficient equipment to replace the current outdated systems that are very expensive to operate.

Please contact me if you have any questions or if you need further information.

Respectfully Submitted,

A handwritten signature in black ink, appearing to read 'Nick Abruzzi', is written over a faint, larger version of the same signature.

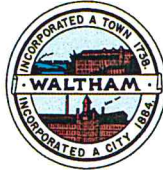
Nicholas Abruzzi
Director, Waltham Recreation

Cc; Kim Scott, Assistant Director of Recreation

*City of Waltham
Waltham, Massachusetts
Purchasing Department*

*Joseph P. Pedulla, MCPO
Chief Procurement Officer*

*610 Main Street
Waltham, MA 02452
Tel: 781-314-3244*



BID AWARD LETTER

February 8, 2018

Mr. James Houghton, Pres.
Houghton Mechanical Corp.
50 Sherwood Rd.
Swampscott, MA 01907

**RE: Equipment Installation (Labor Only) Veterans'
Memorial Rink Mechanical Improvements and
Equipment Installation (Materials Only) Veterans'
Memorial Rink Mechanical Improvements**

Dear Mr. Houghton:

This is to notify you that your bids for the "Equipment Installation (Labor Only) Veterans' Memorial Rink Mechanical Improvements" and the "Equipment Installation (Materials Only) Veterans' Memorial Rink Mechanical Improvements" submitted to the City of Waltham have been awarded to your Company, pending approval and availability of funds. Congratulations! This contract is for the **Agreed and Not-to-Exceed Total Amount of \$643,000.00. The award includes both services.**

Please forward to my office a certificate of insurance with the following PRECISE words in the Description of Service Box and supported by an endorsement: "The City of Waltham and the Commonwealth of Massachusetts are named additional insured for General Liability as required by contract".

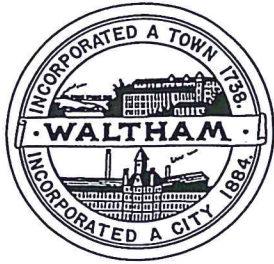
Contracts are being prepared for your signature and will be sent to you shortly. No work is to commence until the contract between our two organizations is signed by Mayor McCarthy.

Thank you for your response and interest in conducting business with the City of Waltham.

Very truly yours,

Joseph Pedulla,
Chief Procurement Officer

CC: Nick Abruzzi, Director, Parks & Recreation



CITY OF WALTHAM

IN THE CITY COUNCIL

610 Main Street

Waltham, Massachusetts 02452

Order # _____

Ordered:

THAT THE SUM OF \$660,000 BE APPROPRIATED FOR EQUIPMENT AND TO RAISE THIS APPROPRIATION, THE TREASURER, WITH THE APPROVAL OF THE MAYOR, IS AUTHORIZED TO BORROW THE SUM OF \$660,000 UNDER THE PROVISIONS OF MASSACHUSETTS GENERAL LAWS, CHAPTER 44, SECTION 7, CLAUSE 1 OR ANY OTHER BORROWING AUTHORITY.

ANY PREMIUM RECEIVED BY THE CITY UPON THE SALE OF ANY BONDS OR NOTES APPROVED BY THIS ORDER, LESS ANY SUCH PREMIUM APPLIED TO THE PAYMENT OF THE COSTS OF ISSUANCE OF SUCH BONDS OR NOTES, MAY BE APPLIED TO THE PAYMENT OF COSTS APPROVED BY THIS ORDER IN ACCORDANCE WITH MASSACHUSETTS GENERAL LAWS, CHAPTER 44, SECTION 20, THEREBY REDUCING THE AMOUNT AUTHORIZED TO BE BORROWED TO PAY SUCH COSTS BY A LIKE AMOUNT.

VETERANS' MEMORIAL SKATING RINK

REFRIGERATION & DEHUMIDIFICATION EQUIPMENT

\$660,000

FIRST READING:

PUBLICATION:

SECOND READING:

READ AND ADOPTED:

APPROVED: