



# City of Waltham

*Jeannette A. McCarthy*  
*Mayor*

CITY OF WALTHAM  
CITY CLERK'S OFFICE

2018 APR 19 A 11: 00

RECORDED

April 19, 2018

TO: The City Council  
RE: CIP Transfer Request – Fire – Building Renovations

Dear Councillors:

I respectfully request a transfer of capital improvement funds totaling \$35,000.00 from one capital account to another capital account to be used for various building upgrades to fire stations, including kitchens, bathrooms and other building areas.

FROM:

#310-220-2010-6428	Fire-Heating Systems (All stations)	\$20,000.00
#310-220-2010-6260	Fire-Electrical Systems (Central)	\$15,000.00

TO:

#310-220-2010-6244	Fire-Various Bldg Renovations (All stations)	\$35,000.00
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Attached is a copy of a letter dated April 10, 2018 that was received from the Acting Chief of the Fire Department. Acting Chief MacInnis will be available to answer questions concerning this transfer request.

Sincerely,

Jeannette A. McCarthy

JAM/ccb

Enclosure

cc: Chief MacInnis



# WALTHAM FIRE DEPARTMENT

175 LEXINGTON STREET

WALTHAM, MA 02452-4638

Phone 781-314-3700

Fax 781-314-3704

FROM THE DESK OF ACTING CHIEF THOMAS MACINNIS

Honorable Mayor Jeannette McCarthy

City Of Waltham

610 Main St.

Waltham MA 02452

April 10<sup>th</sup> 2018

Honorable Mayor,

Please accept my request to transfer funds from the two Capital accounts listed below.

- Heating Systems (6 Stations) 310-220-2010-6428 \$20,000
- Electrical System (Central Station) 310-220-2010-6260 15,000

I would like to use these funds to create a new account for station repairs and upgrades. In doing this we would have more versatility to do needed work to our facilities. This would include work to not only heating and electrical but also to upgrade kitchens, baths and other building areas.

Respectfully, Submitted

Thomas MacInnis

Acting Chief of Department

RECEIVED

APR 11 2018

MAYOR'S OFFICE