

City of Waltham

Jeannette A. McCarthy
Mayor

CITY OF WALTHAM
CITY CLERK'S OFFICE

2018 JUN -7 A 9:53

RECORDED

June 7, 2018

TO: The City Council

RE: Appropriation Request – Traffic – Parking Meters Banking Fees

Dear Councillors:

I respectfully request an appropriation in the amount of \$8,000.00 to fund the banking fees of the Parking Meters program for the remainder of FY2018. The fees are an expense of the pay-by-phone app and are dependent on the amount of activity by users.

APPROPRIATE FROM:

#232-480-3590-3590	Parking Meters Unreserved Fund Balance	\$8,000.00
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APPROPRIATE TO:

#232-480-5200-5385	Parking Meters – Banking Fees	\$8,000.00
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Attached is a copy of a letter that was received from the Traffic Engineer, Michael Garvin. Mr. Garvin will be available to answer questions concerning this request.

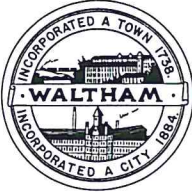
Sincerely,

Jeannette A. McCarthy

JAM/ccb

Enclosure

cc: Michael Garvin



City of Waltham

Traffic Engineering

119 School Street
Waltham, Massachusetts 02451
781-314-3400
Fax: 781-314-3406

J. Michael Garvin, P.E.
Traffic Engineer

June 6, 2018

Honorable Mayor Jeannette McCarthy
City Hall
Waltham, MA 02452

Dear Mayor McCarthy:

I respectfully ask that you request the City Council for a Supplemental Appropriation from the Parking Meter Reserve Account in the amount of \$8,000 to go into Parking Meter account 232-480-5200-5385 (Banking CC Fees) to cover expenses through June 30, 2018.

The reason for the overtures is that PayByPhone app has now been working for a full year. When the FY18 Budget was submitted we did not know the true cost per month since it is based on the amount of users.

Should you have any questions or require additional information, please do not hesitate to contact this office.

Sincerely yours,

J. Michael Garvin, P.E.
Traffic Engineer

JMG/lg

Filename: 18-078let

RECEIVED
JUN 06 2018
MAYOR'S OFFICE