

City of Waltham

Jeannette A. McCarthy
Mayor

CITY OF WALTHAM
CITY CLERK'S OFFICE

2018 MAY 24 A 9:24

RECORDED

May 24, 2018

TO: The City Council

RE: Appropriation Request – Building Dept. – Repairs & Maintenance and Utilities

Dear Councillors:

I respectfully request an appropriation in the amount of \$250,000.00 from Unreserved Fund Balance to the following accounts:

#001-192-5200-5245	Building–Repairs & Maintenance	\$ 50,000.00
#001-193-5200-5210	Building–Utilities	\$200,000.00

These funds will be used to pay current invoices for HVAC services and anticipated maintenance/repair work as the warmer weather nears. Also, these funds will be used to pay the utility bills for the remainder of the fiscal year. The Building Department has incurred high energy costs for the utilities at the Fernald property.

Both the building repair & maintenance account and the utility account are nearly depleted. During the last two months of FY2017, the building repair & maintenance expenses were about \$50,000.00 and the utility expenses were about \$200,000.00.

Attached is a copy of a letter that was received from the Superintendent of Buildings, William Forte. Mr. Forte will be available to answer questions concerning this funding request.

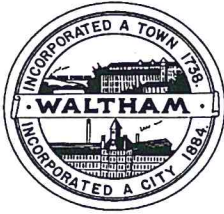
Sincerely,

Jeannette A. McCarthy

JAM/ccb

Enclosure

cc: William Forte



City of Waltham *Massachusetts*

Waltham Building Department
William L. Forte
Inspector of Buildings
Superintendent of Public Buildings

Operating Budget Funding Request

May 23, 2018

The Honorable Jeannette A. McCarthy
Waltham City Hall
610 Main Street
Waltham, MA 02451

Dear Mayor McCarthy,

The Building Department respectfully requests a funding appropriation of \$50,000.00 for operating expenses and \$200,000.00 for the utilities. Energy costs are on the increase in 2018 and are trending upward.

Said funding request is vital so that utilities are not charged late fees and that all due invoices for maintenance can be paid in this fiscal year. The Building Department has incurred high costs in energy for the power used at the Fernald School Property.

We currently have received new invoices for HVAC that are being processed and more are coming in now that the warmer weather is here. Thank you for your consideration of this important request.

Respectfully,

William L. Forte
Inspector of Buildings
Superintendent of Public Buildings