



Andrew R. Mullin
Chief of Department

Waltham Fire Department

175 Lexington Street, Waltham, MA 02452



Business Phone
781-314-3710

APPLICATION for PERMIT

to **INSTALL, STORE and USE PROPANE** in compliance with **527 CMR 1.0**, and in accordance with the provisions of **M.G.L. Chapter 148**, as provided in **Section 10A**.

DATE OF APPLICATION _____

Site drawing provided _____

MUST include measurements - w/ location of tank(s), distance from building, windows, doors, street, property lines(s)

DIG SAFE NUMBER
MGL C.82 S.40

START DATE _____

LOCATION OF WORK _____

On-site Contact Name _____ **Phone#** _____

Tank owner (if not supplier) _____ **Scheduled Install Date** _____

INSTALLER/ SUPPLIER INFORMATION

COMPANY NAME _____ **EMAIL or FAX #** _____

ADDRESS _____

TELEPHONE _____ **CONTACT PERSON** _____

I understand that I **MUST** call in, or fax letter, to Fire Prevention to inform them the installation is ready for inspection.

APPLICANT SIGNATURE _____

Number of cylinders: _____ **Cylinder capacity:** _____ GAL. or LB.

PERMIT FEE \$100 **Use:** _____
(\$50 INSTALL, + \$50 STORAGE - up to 1 year) (ex.: indoor / outdoor heat, pool, forklift, indoor / outdoor cooking, etc.)

PERMIT # _____ **FP Officer** _____

FP Inspector _____ **INSPECTION DATE** _____

STORAGE PERMIT EXP DATE

Requirements for a new Propane Permit:

1.) A completed Propane Install & Storage permit application.

2.) A site drawing of the property/tank location.

* Include measurements – distance from building, windows, doors, street, property lines(s).)

3.) \$100 cash or check made payable to “City of Waltham”.
(\$50 for Install + \$50 for Storage)

*** Online payment is available. Go back to the list of permits, click on the words "PAID ONLINE".

Choose "Permit- Propane Installation & Storage" follow instructions to pay.

Print a copy of the payment to include with your documents.

PLEASE COMPLETE, THEN SEND OR BRING ALL ITEMS AT ONCE TO;

WALTHAM FIRE PREVENTION

175 LEXINGTON STREET

WALTHAM, MA 02452

WE DO NOT HAVE A STAGING AREA FOR PARTIAL PACKAGES.

You will receive an INSTALLATION Permit at the time of application.

Once the installation is complete send us the attached Procedure page or call. Fax (781-647-0892) - Email (prevention@city.waltham.ma.us) - 781-314-3710

The tank(s) will be inspected. Fire Prevention will return the fax page and a copy of the Storage permit. The tank may be filled once you receive the Storage permit.

Attention !

Attention !

Attention !

Attention !

This permit is NOT for Annual Renewal of Propane Storage or Temporary use of Propane.

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A City License is required if tank is UNDERGROUND, or Qty to store is >2000 gal.

See City Clerk's office for more information.

PROPANE PERMIT PROCEDURE – WALTHAM FIRE DEPT.

The following procedure for obtaining a permit for the installation of a propane tank and for propane storage in that tank shall be followed to provide compliance with 527 CMR 1.12.8.43.1

(1) A representative from the company installing the propane tank shall apply in person at the Fire Prevention Office for the permit to install. A site plan shall be provided with the permit application showing the proposed location of the tank and the distance of the tank from property lines. A permit fee of **\$100.00** must accompany the permit application. A permit to install will be issued to the company representative if all required information is provided and is approved by the Fire Department. ****This permit must be issued prior to the installation of any propane tank of 42 pounds (10 gallons) or more****.

(2) This form shall be completed by the company installing the propane tank and faxed to the Waltham Fire Prevention Office (781-647-0892) indicating that the propane tank for which a permit to install has been issued is ready for inspection. The inspection will be conducted by the Fire Department within a reasonable amount of time.

(3) Upon satisfactory inspection of the tank installation by the Fire Department, this form will be faxed back to the firm which did the tank installation indicating that the installation inspection has passed and that a propane storage permit has been issued to the owner or occupant of the property (or failed with the reason(s) noted). ****Propane storage is not allowed prior to issuance of the storage permit****

Violation of this requirement shall be cause for immediate removal of the propane tank.

Permits and satisfactory inspections for all piping and connections must be obtained from the City gas inspector prior to the use of any propane tank installation.

Company Installing Propane Tank _____ Telephone _____

Fax# _____ Company Contact Person _____ Date Installation Completed _____

Propane Permit No. _____ Installation Address _____

-----ABOVE TO BE FILLED IN BY TANK INSTALLER ----- BELOW TO BE FILLED IN BY FIRE DEPARTMENT-----

Propane Installation Inspection Passed/Approved By _____ Date _____

Propane Installation Inspection Failed By _____ Date _____

Reason(s) For Failure:

527 CMR 1.12.8.43 Permits Required

1.12.8.43 Liquid Petroleum Gases and Liquefied Natural Gas.

1.12.8.43.1 Application for a Permit.

1.12.8.43.1.1 An application for a permit shall be submitted by the person, firm or corporation who will make the installation or connection to an LP-gas storage container, in the name of the owner or occupant of the premises.

1.12.8.43.1.2 Notice of Completion and Inspection of Work. 527 CMR: BOARD OF FIRE PREVENTION REGULATIONS

1.12.8.43.1.2.1 Upon receipt of notification of completion of the work, the AHJ shall make an inspection of the installation within a reasonable time. If same is found to be in accordance with Chapter 69 and if applicable 502 CMR 5.00: *Permit Requirements and Annual Inspection of above Ground Storage Tanks or Containers of More than Ten Thousand Gallons' Capacity*, the AHJ shall issue to the owner or occupant a permit for the keeping, storage, manufacture or sale of LP-gas in connection therewith, except where such storage is otherwise authorized by license.

1.12.8.43.1.2.2 Violation.

1.12.8.43.1.2.2.1 If such installation is found not to be in accordance with Chapter 69, the permit shall be withheld and shall not be issued until the proper corrections have been made as directed, by written notice if requested, within a reasonably specified time and prior to any LP-gas being stored in the container(s).