

**FINANCE COMMITTEE**  
Minutes of the Meeting  
Monday – March 4, 2024

1. Chairman LaFauci called the meeting to order at 8:25pm in the City Council Chamber.
2. Chairman LaFauci requested that a roll call be taken to record the attendance for the meeting. The Clerk called the roll – Committee members Hanley, McMenimen, LaCava, Vidal and LaFauci were all present in-person.
3. Vice-President LaCava moved to accept the minutes of the meeting held on February 20, 2024. The motion was adopted on a voice vote and the minutes of the meeting on February 20, 2024 were accepted.
4. Vice-President LaCava moved to hear from all individuals with an item on the agenda – EMS Director Bernie Mullin, Traffic Engineer J. Michael Garvin, City Engineer Robert Winn, and CPW Director Michael Chiasson. The motion was adopted on a voice vote.
5. A communication was received from the Conservation Commission concerning the expenditure of Conservation Trust Fund monies. The Clerk of the Committee stated the matter was being reviewed by the Law Department. Vice-President LaCava stated the matter should not be acted on until the after the review by the Law Department and moved to table the matter. The motion was adopted on a voice vote.
6. A request was received from the Mayor to accept the donation of two photos of City Hall from John Swisher for display in the City Hall Museum Room. Councillor Hanley moved to accept the donation and a thank you note is sent from the City Council to the donor. The motion was adopted on a voice vote.
7. A request was received from the Mayor to accept the FFY2023 EMPG Grant in the amount of \$25,600 for the Emergency Management Services Department. Upon questions from Councillor Hanley, EMS Director Mullin explained the funds would be used towards the purchase of a Utility Terrain Vehicle (UTV) for the Fire Department to access the rail trail and other off-road areas in the City. Councillor Vidal moved to accept the grant of \$25,600. The motion was adopted on a voice vote.
8. A request was received from the Mayor to transfer traffic impact funds in the amount of \$126,000 towards the sidewalk construction project on Lincoln Street (from Kings Way to Smith Street).

FROM:

Traffic Impact-Wyman Street Development    #259-480-2926-3287    \$126,000

TO:

Traffic Impact-Lincoln Street Sidewalk        #259-480-3993-3287    \$126,000

Traffic Engineer Garvin and CPW Director Chiasson explained the project had been bid and the result was in excess of the \$292,039 amount previously approved. The \$126,000 would be added to the previous amount to award the bid. Councillor Hanley moved to approve the transfer of \$126,000. The motion was adopted on a voice vote.

9. A request was received from the Mayor to accept a State grant in the amount of \$100,000 for the Hardy Pond Outlet Design Project. City Engineer Winn gave a brief summary and description of the project. Councillor McMenimen asked several detailed follow up questions to ascertain the location of the proposed project, the design to be created, and the impact the water flow could have in many other areas of the City. Councillor Hanley requested Mr. Winn to provide a copy of the map detailing the location of the project. Councillor Hanley asked if the grant amount would cover the full design, the start date, and completion. Mr. Winn stated the work needed to be completed by the end of August 2024. Councillor Hanley moved to accept the grant of \$100,000 conditioned upon a receipt of the map before the next City Council meeting. The motion was adopted on a voice vote.
10. A request was received from the Mayor for the use of ARPA funds (\$607,665.27) and an appropriation from Water Retained Earnings (\$767,334.73) totaling \$1,375,000 for the Cedarwood Water Storage Tank Rehab Project. CPW Director Chiasson gave a brief summary of the project. Vice-President LaCava moved to hear from off-committee Councillors Katz and Bradley-MacArthur. The motion was adopted on a voice vote. Councillor Katz asked Mr. Chiasson to give more specific details of the scope of work and the purpose of the water tank. Councillor McMenimen also asked questions about the number of water tanks in the City and their purpose. Councillor Bradley-MacArthur asked if the Clerk could provide an updated status of the ARPA funds. On her behalf, Vice-President LaCava moved the request. The motion was adopted on a voice vote. Councillor McMenimen moved to approve the funding of \$1,375,000 for the water tank project. The motion was adopted on a voice vote.
11. A motion by Councillor Vidal to adjourn was adopted on a voice vote and Chairman LaFauci declared the meeting adjourned at 8:50pm.

Paul G. Centofanti – Clerk to the Finance Committee