

FINANCE COMMITTEE
Minutes of the Meeting
December 7, 2020

1. Chairman LaCava called the meeting to order at 8:30pm.
2. Chairman LaCava requested that a roll call be taken to record the attendance for the meeting. The Clerk called the roll – Committee members LaFauci, McMenimen, Vidal and LaCava were present in-person. Councillor Mackin was present remotely.
3. Vice-President McMenimen moved to approve the minutes of the meeting held on November 2, 2020, 2020. The motion was adopted on a voice vote and the minutes of the meeting on November 2, 2020 were approved.
4. Vice-President McMenimen moved to approve the minutes of the meeting held on November 16, 2020, 2020. The motion was adopted on a voice vote and the minutes of the meeting on November 16, 2020 were approved.
5. A request was received from the Mayor to accept the donation of \$5,000 from the Digital Federal Credit Union for the Waltham Police Department. Chairman LaCava explained he spoke with Chief MacPherson earlier in the evening and learned the intended use of the gift funds and this was a recurring donation. Councillor Vidal moved to accept the donation and that the City Council send a thank you note to the donor. The motion was adopted on a voice vote and the donation of \$5,000 was accepted.
6. A request was received from the Mayor to accept the donation of \$5,000 from the Digital Federal Credit Union for the Waltham Fire Department. Chairman LaCava explained he spoke with Chief MacInnis earlier in the evening and learned the intended use of the gift funds and this was a recurring donation. Councillor LaFauci moved to accept the donation and that the City Council send a thank you note to the donor. The motion was adopted on a voice vote and the donation of \$5,000 was accepted.
7. A request was received from the Mayor to accept the donation of \$200 from Connors and Connors, LLC towards the holiday lights on the Waltham Common. Vice-President McMenimen stated this is a recurring donation and moved to accept the donation and that the City Council send a thank you note to the donor. The motion was adopted on a voice vote and the donation of \$200 was accepted.
8. A request was received from the Mayor to approve the transfer of \$15,880 to conduct a topographical survey and develop an easement plan for the private portion of Clark Street. This information will be used by the Engineering Department to complete a design of the water main and roadway improvements in the Clark-Ripley-Pierce-Gale Streets area.

FROM:

Water-Melody/Christopher Easement	#610-450-5800-7420	\$13,827.95
Water-School & Lexington Streets	#610-450-5800-7490	\$ 2,052.05

TO:

Water-Survey Clark Street	#610-450-5800-6610	\$15,880.00
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Chairman LaCava requested that the Committee hear from the City Engineer, Robert Winn. Chairman LaCava relinquished the Chair to Councillor Vidal to speak on the matter. Chairman LaCava asked Mr. Winn to explain the scope of the project. Mr. Winn explained the scope of the work, the amount of paving, and the expected start and completion time frame. Vice-President McMenimen asked several follow up questions about the impact on the residents and need for coordination with the MWRA. Councillor LaCava moved to approve the transfer. The motion was adopted on a voice vote and the transfer of \$15,880 was approved.

9. Councillor LaCava resumed the Chair. A request was received from the Waltham Community Access Corporation (WCAC) to purchase more audio equipment to support social distancing for public meetings held at Government Center. Upon learning that a representative from WCAC was not present, Councillor LaFauci moved to place the matter on the table. The motion was adopted on a voice vote and the matter was tabled.
10. A motion by Vice-President McMenimen to adjourn was adopted on a voice vote and Chairman LaCava declared the meeting adjourned at 8:45pm.

Paul G. Centofanti – Clerk to the Finance Committee