

FINANCE COMMITTEE

Minutes of the Meeting

October 19, 2020

1. Chairman LaCava called the meeting to order at 8:12pm.
2. Chairman LaCava requested that a roll call be taken to record the attendance for the meeting. The Clerk called the roll – Committee members LaFauci, McMenimen, Vidal and LaCava were present. Councillor Mackin was absent.
3. Councillor Vidal moved to accept the minutes of the meeting held on October 5, 2020, 2020. The motion was adopted on a voice vote and the minutes of the meeting on October 5, 2020 were accepted.
4. Vice-President McMenimen moved to hear from all individuals with a matter on the agenda – City Engineer Robert Winn, Housing Director Robert Waters, Deputy Fire Chief Tim Pratt and CPW Director Michael Chiasson. The motion was adopted on a voice vote.
5. A request was received from the Mayor to approve the transfer of funds in the amount of \$3,451 to purchase a new computer to run AutoCAD, GIS and other applications required and used by the Junior Civil Engineer of the Engineering Department.

FROM:

Sewer Improve – School/Lexington #600-440-5800-7392 \$3,451

TO:

Engineer– Computer #001-410-5800-6540 \$3,451

Upon questions from Vice-President McMenimen, Mr. Winn explained the reasons and intended use of the new computer. Mr. Winn also stated the IT Department had provided the specifications. Vice-President McMenimen moved to approve the transfer request. The motion was adopted on a voice vote and the transfer of \$3,451 for the computer was approved.

6. A request was received from the Mayor to approve the acceptance of a grant through the Community Development Block Grant (CDBG) program under the Coronavirus Aid, Relief and Economic Security (CARES) Act in the amount of \$622,149. The funds will be used to prevent, prepare for and respond to coronavirus through providing quality subsidized housing and expanding economic opportunities for low and moderate income persons as defined through the Department of Housing and Urban Development (HUD). Upon questions from Vice-President McMenimen, Mr. Waters explained the funds would be distributed for three purposes – emergency housing assistance, small business assistance and social service agencies. Vice-President McMenimen asked about the eligibility and notification procedures. Vice-President McMenimen moved to approve the

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acceptance of the grant. The motion was adopted on a voice vote and the grant of \$622,149 was accepted.

7. A request was received from the Mayor to approve the acceptance of the First Responder Naloxone grant in the amount of \$5,000 from the Commonwealth of Massachusetts Department of Public Health for the Fire Department. Upon questions from Vice-President McMenimen, Deputy Chief Pratt explained how the funds would be used. Vice-President McMenimen moved to approve the acceptance of the grant. The motion was adopted on a voice vote and the grant of \$5,000 was accepted.
8. A request was received from the Mayor to approve the transfer of funds in the amount of \$6,790 to purchase a new snowplow attachment for an existing trackless sidewalk plow.

FROM:

Stabilization – General	#250-135-7405-5205	\$6,790
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TO:

CPW Snow – Snowplow	#001-422-5800-6446	\$6,790
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Upon questions from Vice-President McMenimen, Mr. Chiasson explained the reasons for the new snowplow attachment. Vice-President McMenimen moved to approve the transfer request. The motion was adopted on a voice vote and the transfer of \$3,451 for the computer was approved.

9. A motion by Councillor LaFauci to adjourn was adopted on a voice vote and Chairman LaCava declared the meeting adjourned at 8:21 pm.

Paul G. Centofanti – Clerk to the Finance Committee