

## ***WALTHAM DISABILITY SERVICES COMISSION 2015 Report***

Letter from the WDSC –

The past year has been an active one for the Waltham Disability Services Commission.

The Chairperson, Mark A. Johnson, and Secretary, Pamela Jones, were interviewed by the Inspector General's Office regarding contributions and our bellwether Jerry LeBlanc Police detail program. The program was the first in the country that used a grant to fund police details to patrol our city for HP parking violators. The program is a huge success, and many other cities and town have requested information about a similar establishing a similar program. In addition to the residents and visitors, served, our board was busy in 2015 with efforts to strengthen our organization that included: Monthly Disability Services meetings January, February, March, April, May, June, August, September, October, and November, the commission does not meet in July and **December**.

We have made every issue or concern a top priority and have each one pursued them until it is successfully resolved. We continually strive to take advantage of technology. In 2015 we opened both Twitter and Facebook accounts. These two social media accounts help reach more Waltham residents and let people know we help residents and visitors who have a disability. The DSC continues to work closely with members of the Waltham Police Department to ensure Disabled parking is enforced. All project based spending is a direct result of the revenue generated by the Disability Detail Unit of the Waltham Police Department. I invite you to review the statistics and photos we offer in this annual report.

Mark A. Johnson  
WDSC  
Chairman



**DESCRIPTION OF OUTPUT STATEMENT:**

During past fiscal years the commission has sought funding to assist other city departments in providing or upgrading means of access into and out of public buildings and enhancing mobility within buildings. The commission has provided portable accessible toilets at various city events. The commission has worked with the traffic department to install "countdown" signal lights at several intersections throughout the city. During the past year the commission has completed numerous projects- see services provided section.



### **STATEMENT OF OBJECTIVES:**

To address disability issues throughout the year and within the community. To maintain the ongoing close relationship with the staff office of Handicapped Affairs.

To seek monies from sources to effect the removal of barriers in the City. Provide assistance to access municipal buildings. Have a minimum of ten (10) open meetings per year.

Provide an educational forum for the community.

Re-evaluate all city buildings to determine compliance with federal and state regulations. Review advances accessibility equipment. Explore need for accessibility equipment within public buildings (i.e. wheelchairs). Investigate and evaluate types and amount of accessible transportation within Waltham.

### **Projects-**

- Funway Park- Stanley Playground
- Ramp at Mount Feake Cemetery Office
- Listening Devices WHS Auditorium
- 8 accessible swings at playground
- Disabled spectator area for Lazazzero Park Lakeview
- WHS Scholarships (2012-2015) turned into Jerry LeBlanc –Memorial Scholarships
- Toilets-(accessible) at city events
- Continued Police Details

### **SERVICES PROVIDED**

- Meet annually with Mayor McCarthy  
To discuss finances and goals.
- Elevators- Waltham Police Dept.
- ADA Transition Plan (15K)- see link below
- Curb Cuts – sidewalk repairs many throughout the city(30K)
- Traffic Lights- many throughout the city(30k)
- Library –Books on CD, Large Print Books, Audio Devices(10K)
- Handicapped Doors- at Government Center, MDC Ice Rink Stanley Senior Center Old South JR – Recreational Department (30K)
- Defibrillators- at Government Center, Fire Department, Library, Senior Center(20K)
- SPED Parents Advisory Council (\$6,600)
- Police Details chairperson Mark A, Johnson responded to 102 calls for services or referral of services 300K to generate 700K
- Issued 22 90-day parking temporary disable placard requested 12 hp parking spots for residences from Waltham traffic commission
- Provided \$2,500 for GWarc participants
- Donated 1,300 for push carts for the Winchester Craine elderly/ disabled Community.
- Donated \$10,500 Prospect Terrace Computer Center
- The chairperson attended 3 City Council Finance Meeting to request appropriations and funds transfers.

From 07/01/2015 to 01/31/2016

001 - GENERAL FUND								
Account	Description	Carry Fwd	Orig Bud	Amended	Expend	Encumb	Unencum Bal	% Exp
001-560-5100-5194	DISABILITIES SERV - BOARDS/COM		\$7,000.00		\$3,300.00		\$3,700.00	47.14 %
<b>5100 - PERSONNEL Total</b>			<b>\$7,000.00</b>		<b>\$3,300.00</b>		<b>\$3,700.00</b>	<b>47.14 %</b>
001-560-5200-5420	DISABILITIES SERV - OFFICE SUPPLIES		\$200.00		\$200.00			100.00 %
<b>5200 - OPERATING EXPENSES Total</b>			<b>\$200.00</b>		<b>\$200.00</b>			<b>100.00 %</b>
<b>560 - DISABILITIES SERVICES COMM Total</b>			<b>\$7,200.00</b>		<b>\$3,500.00</b>		<b>\$3,700.00</b>	<b>48.61 %</b>
<b>001 - GENERAL FUND Total</b>			<b>\$7,200.00</b>		<b>\$3,500.00</b>		<b>\$3,700.00</b>	<b>48.61 %</b>
<b>Grand Total</b>		<b>\$0.00</b>	<b>\$7,200.00</b>	<b>\$0.00</b>	<b>\$3,500.00</b>	<b>\$0.00</b>	<b>\$3,700.00</b>	<b>48.61 %</b>

08/31/2015	RVENT			AUGUST 2015 J03-A	4,805.00	0.00	0.00	8,935.00	0.00%
09/30/2015	RVENT			SEPTEMBER 2015 J03-A	4,215.00	0.00	0.00	13,150.00	0.00%
10/31/2015	RVENT			OCTOBER 2015 J03-A	3,700.00	0.00	0.00	16,850.00	0.00%
11/30/2015	RVENT			NOVEMBER 2015 J03-A	4,740.00	0.00	0.00	21,590.00	0.00%
12/31/2015	RVENT			DECEMBER 2015 J03-A	4,450.00	0.00	0.00	26,040.00	0.00%
237-560-2300-4771 Ending Bal					26,040.00	0.00	0.00	26,040.00	0.00%
Period Total					26,040.00	0.00	0.00		

237-560-2300-5205 F/B RES - HANDICAPPED - EXPENSE					Revenue/ Carry Fwd	Expended	Encumbered	Available	% Exp
Warr #	Invoice	Check #	PO #						
07/01/2015	BDCFV			FY15 TO FY16 BAL FRWD	108,334.88	0.00	0.00	108,334.88	0.00%
09/29/2015	BDTRN			COUNCIL ORDER #33311	-32,726.93	0.00	0.00	75,607.95	0.00%
237-560-2300-5205 Ending Bal					75,607.95	0.00	0.00	75,607.95	0.00%
Period Total					75,607.95	0.00	0.00		
2300 HANDICAPPED Ending Bal					101,647.95	0.00	0.00	101,647.95	
					101,647.95	0.00	0.00		

237-560-2310-5205 HP PORTABLE TOILETS-CITY FUNCTIONS					Revenue/ Carry Fwd	Expended	Encumbered	Available	% Exp
Warr #	Invoice	Check #	PO #						
07/01/2015	BDCFV			FY15 TO FY16 BAL FRWD	3,607.07	0.00	0.00	3,607.07	0.00%
08/07/2015	APWAR	2632	1143093405	746562 UNITED SITE SERVICES NORTHEAST INC	0.00	208.06	0.00	3,399.01	0.19%
08/07/2015	APWAR	2632	1143093402	746562 UNITED SITE SERVICES NORTHEAST INC	0.00	104.03	0.00	3,294.98	0.29%
09/04/2015	APWAR	2640	1143157314	747385 UNITED SITE SERVICES NORTHEAST INC	0.00	154.07	0.00	3,140.91	0.44%
09/04/2015	APWAR	2640	1143161449	747385 UNITED SITE SERVICES NORTHEAST INC	0.00	104.03	0.00	3,036.88	0.54%
10/02/2015	APWAR	2646	1143224039	748257 UNITED SITE SERVICES NORTHEAST INC	0.00	104.03	0.00	2,932.85	0.64%
10/02/2015	APWAR	2646	1143244657	748257 UNITED SITE SERVICES NORTHEAST INC	0.00	104.03	0.00	2,828.82	0.73%
10/09/2015	APWAR	2649	1143086060	748656 UNITED SITE SERVICES NORTHEAST INC	0.00	104.03	0.00	2,724.79	0.83%
10/09/2015	APWAR	2649	1142936209	748656 UNITED SITE SERVICES NORTHEAST INC	0.00	208.06	0.00	2,516.73	1.03%
10/23/2015	APWAR	2652	1143311305	749140 UNITED SITE SERVICES NORTHEAST INC	0.00	104.03	0.00	2,412.70	1.13%
237-560-2310-5205 Ending Bal					3,607.07	1,194.37	0.00	2,412.70	1.13%
Period Total					3,607.07	1,194.37	0.00		
2310 HAP PORTABLE TOILETS FOR CITY Ending Bal					3,607.07	1,194.37	0.00	2,412.70	
					3,607.07	1,194.37	0.00		



7/01/2015	BDCFW	FY15 TO FY16 BAL FRWD	1,013.06	0.00	0.00	1,013.06	1.12%
		237-560-2311-5205 Ending Bal	1,013.06	0.00	0.00	1,013.06	1.12%
		Period Total	1,013.06	0.00	0.00		
		2311 BOOKS ON TRAPES FOR WAL PUBLIC Ending Bal	1,013.06	0.00	0.00	1,013.06	
			1,013.06	0.00	0.00		

37-560-2315-5205		HANDICAP - POLICE DETAIL				Revenue/ Carry Fwd	Expended	Encumbered	Available	% Exp
	Warr #	Invoice	Check #	PO #						
7/01/2015	BDCFW				FY15 TO FY16 BAL FRWD	10,534.00	0.00	0.00	10,534.00	1.02%
7/28/2015	APWAR	2637	00249750	747182	WALTHAM POLICE DETAIL	0.00	336.00	0.00	10,198.00	1.31%
7/28/2015	APWAR	2637	00249783	747182	WALTHAM POLICE DETAIL	0.00	504.00	0.00	9,694.00	1.74%
7/28/2015	APWAR	2637	00249835	747182	WALTHAM POLICE DETAIL	0.00	672.00	0.00	9,022.00	2.31%
7/28/2015	APWAR	2637	00249677	747182	WALTHAM POLICE DETAIL	0.00	336.00	0.00	8,686.00	2.60%
7/28/2015	APWAR	2637	00249627	747182	WALTHAM POLICE DETAIL	0.00	672.00	0.00	8,014.00	3.18%
7/29/2015	BDAMD				COUNCIL ORDER #33311	25,000.00	0.00	0.00	33,014.00	2.61%
7/23/2015	APWAR	2652	00249107	749148	WALTHAM POLICE DETAIL	0.00	840.00	0.00	32,174.00	3.21%
7/23/2015	APWAR	2652	00249060	749148	WALTHAM POLICE DETAIL	0.00	1,176.00	0.00	30,998.00	4.04%
7/23/2015	APWAR	2652	00249161	749148	WALTHAM POLICE DETAIL	0.00	504.00	0.00	30,494.00	4.39%
7/23/2015	APWAR	2652	00248942	749148	WALTHAM POLICE DETAIL	0.00	840.00	0.00	29,654.00	4.98%
7/23/2015	APWAR	2652	00249014	749148	WALTHAM POLICE DETAIL	0.00	672.00	0.00	28,982.00	5.46%
7/23/2015	APWAR	2652	00248835	749148	WALTHAM POLICE DETAIL	0.00	336.00	0.00	28,646.00	5.69%
7/23/2015	APWAR	2652	00249392	749148	WALTHAM POLICE DETAIL	0.00	840.00	0.00	27,806.00	6.29%
7/23/2015	APWAR	2652	00249204	749148	WALTHAM POLICE DETAIL	0.00	672.00	0.00	27,134.00	6.76%
7/23/2015	APWAR	2652	00249520	749148	WALTHAM POLICE DETAIL	0.00	336.00	0.00	26,798.00	7.00%
7/23/2015	APWAR	2652	00248980	749148	WALTHAM POLICE DETAIL	0.00	672.00	0.00	26,126.00	7.47%
7/23/2015	APWAR	2652	00249482	749148	WALTHAM POLICE DETAIL	0.00	168.00	0.00	25,958.00	7.59%
7/23/2015	APWAR	2652	00249325	749148	WALTHAM POLICE DETAIL	0.00	504.00	0.00	25,454.00	7.95%
7/23/2015	APWAR	2652	00249356	749148	WALTHAM POLICE DETAIL	0.00	672.00	0.00	24,782.00	8.42%
7/23/2015	APWAR	2652	00249605	749148	WALTHAM POLICE DETAIL	0.00	504.00	0.00	24,278.00	8.78%
7/23/2015	APWAR	2652	00248873	749148	WALTHAM POLICE DETAIL	0.00	672.00	0.00	23,606.00	9.25%
7/23/2015	APWAR	2652	00248899	749148	WALTHAM POLICE DETAIL	0.00	1,176.00	0.00	22,430.00	10.08%
7/23/2015	APWAR	2652	00249561	749148	WALTHAM POLICE DETAIL	0.00	672.00	0.00	21,758.00	10.55%
7/30/2015	APWAR	2653	00250254	749294	WALTHAM POLICE DETAIL	0.00	504.00	0.00	21,254.00	10.91%
7/30/2015	APWAR	2653	00249863	749294	WALTHAM POLICE DETAIL	0.00	672.00	0.00	20,582.00	11.38%
7/30/2015	APWAR	2653	00250312	749294	WALTHAM POLICE DETAIL	0.00	840.00	0.00	19,742.00	11.97%
7/30/2015	APWAR	2653	00250185	749294	WALTHAM POLICE DETAIL	0.00	504.00	0.00	19,238.00	12.33%

From 07/01/2015 to 01/31/2016

237-560-2318-5205 H/P - LCN DOOR OPS					Revenue/ Carry Fwd	Expended	Encumbered	Available	% Exp
Warr #	Invoice	Check #	PO #						
08/28/2015	APWAR 2637	30793	747079	DOOR CONCEPTS INC	0.00	935.50	0.00	1,315.50	18.79%
				237-560-2318-5205 Ending Bal	4,315.00	2,999.50	0.00	1,315.50	18.79%
				Period Total	4,315.00	2,999.50	0.00		
				2318 H/P - LCN DOOR OPS Ending Bal	4,315.00	2,999.50	0.00	1,315.50	
					4,315.00	2,999.50	0.00		
237-560-2319-5205 H/P - SIDEWALK REPAIRS					Revenue/ Carry Fwd	Expended	Encumbered	Available	% Exp
Warr #	Invoice	Check #	PO #						
07/01/2015	BDCFW			FY15 TO FY16 BAL FRWD	30,849.00	0.00	0.00	30,849.00	15.73%
				237-560-2319-5205 Ending Bal	30,849.00	0.00	0.00	30,849.00	15.73%
				Period Total	30,849.00	0.00	0.00		
				2319 H/P - SIDEWALK REPAIRS Ending Bal	30,849.00	0.00	0.00	30,849.00	
					30,849.00	0.00	0.00		
237-560-2321-5205 HANDICAP-WHS SPECIAL NEEDS EQUIP					Revenue/ Carry Fwd	Expended	Encumbered	Available	% Exp
Warr #	Invoice	Check #	PO #						
07/01/2015	BDCFW			FY15 TO FY16 BAL FRWD	5,000.00	0.00	0.00	5,000.00	15.32%
				237-560-2321-5205 Ending Bal	5,000.00	0.00	0.00	5,000.00	15.32%
				Period Total	5,000.00	0.00	0.00		
				2321 WHS SPECIAL NEEDS EQUIP Ending Bal	5,000.00	0.00	0.00	5,000.00	
					5,000.00	0.00	0.00		
237-560-2325-5205 HARDY SCHOOL-HP ACCESS					Revenue/ Carry Fwd	Expended	Encumbered	Available	% Exp
Warr #	Invoice	Check #	PO #						
07/01/2015	BDCFW			FY15 TO FY16 BAL FRWD	-100.00	0.00	0.00	-100.00	15.33%
				237-560-2325-5205 Ending Bal	-100.00	0.00	0.00	-100.00	15.33%
				Period Total	-100.00	0.00	0.00		
				2325 HARDY SCHOOL -HP ACCESS Ending Bal	-100.00	0.00	0.00	-100.00	
					-100.00	0.00	0.00		

FROM 07/01/2015 TO 07/31/2015

237-560-2328-5205		HP-SCHOLARSHIPS WHS DISABLED SENIOR				Revenue/ Carry Fwd	Expended	Encumbered	Available	% Exp
Warr #	Invoice	Check #	PO #							
07/01/2015	BDCFW			FY15 TO FY16 BAL FRWD		3,594.00	0.00	0.00	3,594.00	15.05%
		237-560-2328-5205		Ending Bal		3,594.00	0.00	0.00	3,594.00	15.05%
		Period Total				3,594.00	0.00	0.00		
		2328 SCHOL-WHS DISABLED SENIORS		Ending Bal		3,594.00	0.00	0.00	3,594.00	
						3,594.00	0.00	0.00		
237-560-2329-5205		HP-BRIGHT SCHOOL - HP LOCKS				Revenue/ Carry Fwd	Expended	Encumbered	Available	% Exp
Warr #	Invoice	Check #	PO #							
07/01/2015	BDCFW			FY15 TO FY16 BAL FRWD		21.56	0.00	0.00	21.56	15.05%
		237-560-2329-5205		Ending Bal		21.56	0.00	0.00	21.56	15.05%
		Period Total				21.56	0.00	0.00		
		2329 HP-BRIGHT SCHOOL- HP LOCKS		Ending Bal		21.56	0.00	0.00	21.56	
						21.56	0.00	0.00		
237-560-2330-5205		HP-INTERCOM SYSTEM-PAINE ESTATE				Revenue/ Carry Fwd	Expended	Encumbered	Available	% Exp
Warr #	Invoice	Check #	PO #							
07/01/2015	BDCFW			FY15 TO FY16 BAL FRWD		11.00	0.00	0.00	11.00	15.05%
		237-560-2330-5205		Ending Bal		11.00	0.00	0.00	11.00	15.05%
		Period Total				11.00	0.00	0.00		
		2330 HP-INTERCOM SYSTM-PAINE ESTATE		Ending Bal		11.00	0.00	0.00	11.00	
						11.00	0.00	0.00		
237-560-2331-5205		HP-SURVEILLANCE SYS-101 PROSPECT ST				Revenue/ Carry Fwd	Expended	Encumbered	Available	% Exp
Warr #	Invoice	Check #	PO #							
07/01/2015	BDCFW			FY15 TO FY16 BAL FRWD		2.00	0.00	0.00	2.00	15.05%
		237-560-2331-5205		Ending Bal		2.00	0.00	0.00	2.00	15.05%
		Period Total				2.00	0.00	0.00		
		2331 SURVEILLANCE-101 PROSPECT ST		Ending Bal		2.00	0.00	0.00	2.00	
						2.00	0.00	0.00		



	Warr #	Invoice	Check #	PO #	Carry Fwd				
07/01/2015	BDCFW				FY15 TO FY16 BAL FRWD	55.00	0.00	0.00	55.00 15.04%
					237-560-2333-5205 Ending Bal	55.00	0.00	0.00	55.00 15.04%
					Period Total	55.00	0.00	0.00	
					2333 SAFETY SWINGS Ending Bal	55.00	0.00	0.00	55.00
						55.00	0.00	0.00	
<b>237-560-2335-5205 ADA TRANSITION PLAN</b>									
	Warr #	Invoice	Check #	PO #	Revenue/ Carry Fwd	Expended	Encumbered	Available	% Exp
07/01/2015	BDCFW				FY15 TO FY16 BAL FRWD	15,000.00	0.00	0.00	15,000.00 13.98%
07/01/2015	POSOY		15107		ADAAG CONSULTING SERVICES LLC	0.00	0.00	14,400.00	600.00 20.75%
					237-560-2335-5205 Ending Bal	15,000.00	0.00	14,400.00	600.00 20.75%
					Period Total	15,000.00	0.00	14,400.00	
					2335 ADA TRANSITION PLAN Ending Bal	15,000.00	0.00	14,400.00	600.00
						15,000.00	0.00	14,400.00	
<b>237-560-2336-5205 AUDIBLE PEDESTRIAN SIGNALS</b>									
	Warr #	Invoice	Check #	PO #	Revenue/ Carry Fwd	Expended	Encumbered	Available	% Exp
07/01/2015	BDCFW				FY15 TO FY16 BAL FRWD	2,600.00	0.00	0.00	2,600.00 20.50%
07/01/2015	POSOY			15648	MARLIN CONTROLS INC	0.00	0.00	2,583.00	17.00 21.70%
07/31/2015	APWAR 2631	13953506	746333		MARLIN CONTROLS INC	0.00	2,583.00	0.00	-2,566.00 22.90%
07/31/2015	POLIQ			15648	MARLIN CONTROLS INC	0.00	0.00	-2,583.00	17.00 21.70%
					237-560-2336-5205 Ending Bal	2,600.00	2,583.00	0.00	17.00 21.70%
					Period Total	2,600.00	2,583.00	0.00	
					2336 AUDIBLE PEDESTRIAN SIGNALS Ending Bal	2,600.00	2,583.00	0.00	17.00
						2,600.00	2,583.00	0.00	
<b>237-560-2337-5205 WFD GAS DETECTION MACHINES</b>									
	Warr #	Invoice	Check #	PO #	Revenue/ Carry Fwd	Expended	Encumbered	Available	% Exp
09/29/2015	BDAMD				COUNCIL ORDER #33311	5,220.00	0.00	0.00	5,220.00 21.19%
12/03/2015	POENC		16390		INDUSTRIAL PROTECTION SERVICES LLC	0.00	0.00	5,220.00	0.00 23.55%
					237-560-2337-5205 Ending Bal	5,220.00	0.00	5,220.00	0.00 23.55%
					Period Total	5,220.00	0.00	5,220.00	

From 07/01/2015 to 01/31/2016

2337 GAS DETECTION MACHINES Ending Bal					5,220.00	0.00	5,220.00	0.00
					5,220.00	0.00	5,220.00	
<b>560-2338-5205 GWARC</b>					<b>Revenue/</b>	<b>Expended</b>	<b>Encumbered</b>	<b>Available</b>
Warr # Invoice Check # PO #					<b>Carry Fwd</b>			<b>% Exp</b>
09/2015	BDAMD			COUNCIL ORDER #33311	2,506.93	0.00	0.00	2,506.93 23.29%
237-560-2338-5205 Ending Bal					2,506.93	0.00	0.00	2,506.93 23.29%
Period Total					2,506.93	0.00	0.00	
2338 GWARC Ending Bal					2,506.93	0.00	0.00	2,506.93
					2,506.93	0.00	0.00	
<b>560-2350-5205 HANDICAP AFFAIRS - OTHER</b>					<b>Revenue/</b>	<b>Expended</b>	<b>Encumbered</b>	<b>Available</b>
Warr # Invoice Check # PO #					<b>Carry Fwd</b>			<b>% Exp</b>
01/2015	BDCFW			FY15 TO FY16 BAL FRWD	727.21	0.00	0.00	727.21 23.21%
08/2015	APWAR	2666	153541	751279 PERMA-LINE CORP OF NEW ENGLAND	0.00	455.00	0.00	272.21 23.42%
04/2015	EXENT	2667	45719	TRANSFER STAPLES EXP TO PROJECT	0.00	22.79	0.00	249.42 23.43%
237-560-2350-5205 Ending Bal					727.21	477.79	0.00	249.42 23.43%
Period Total					727.21	477.79	0.00	
2350 HANDICAP AFFAIRS - OTHER Ending Bal					727.21	477.79	0.00	249.42
					727.21	477.79	0.00	
Dept 560 DISABILITIES SERVICES COMM Ending Bal					223,780.19	32,814.66	19,620.00	171,345.53
					223,780.19	32,814.66	19,620.00	
Fund 237 HANDICAP Ending Bal					223,780.19	32,814.66	19,620.00	171,345.53
					223,780.19	32,814.66	19,620.00	
nd Total					223,780.19	32,814.66	19,620.00	171,345.53 23.43%
					223,780.19	32,814.66	19,620.00	

Links:

City of Waltham Self-Evaluation and ADA Transition Plan

[http://www.city.waltham.ma.us/sites/walthamma/files/city\\_of\\_waltham\\_self-evaluation\\_transition\\_plan\\_2\\_draft\\_1\\_0.pdf](http://www.city.waltham.ma.us/sites/walthamma/files/city_of_waltham_self-evaluation_transition_plan_2_draft_1_0.pdf)

Facebook page –

[https://www.facebook.com/Waltham-Disability-Services-Commission-1533775060271707/?ref=aymt\\_homepage\\_panel](https://www.facebook.com/Waltham-Disability-Services-Commission-1533775060271707/?ref=aymt_homepage_panel)

Twitter: @WalthamDSC

