## CITY OF WALTHAM DRIVEWAY PAVING PERMIT APPLICATION



All residential and non-residential property owners are required to apply for a permit when paving driveways and parking lots. Residential and non-residential projects replacing existing impervious surface, parking lots, or driveways and the pavement is only partially removed (mill and overlay) does not require a separate I/I Utility Permit, provided no additional new impervious surface is added and current impervious surface meets zoning and ordinance regulations. Residential and non-residential projects replacing existing impervious surface where pavement is fully removed will require drainage and a separate I/I Utility Permit. **An exception for existing single-family owner-occupied residential paving projects** removing existing impervious surfaces or driveways does not require drainage, provided no additional new impervious surface is added and current impervious surface meets zoning regulations. A City Inspector will confirm the size of existing impervious surface before and after the work. Please submit a plan or sketch showing the existing pavement and any previously unpaved surfaces that will be paved. If adding 150 square feet or more of pavement an I & I/Utility permit is required.

| CONTRACTORS NAME:                                             |                     |
|---------------------------------------------------------------|---------------------|
| CONTRACTORS ADDRESS:                                          | (please print name) |
| E-MAIL:                                                       | PHONE:              |
| SIGNATURE:                                                    |                     |
| CERTIFICATE OF INSURANCE: ☐ YES ☐ NO                          | BOND: □ YES □ NO    |
| DIG SAFE #                                                    |                     |
| Address of commercial property                                |                     |
| Address of residential property                               |                     |
| ☐ Single Family Home ☐ Two Family Home                        | ☐ Multi Family Home |
| Owners Name                                                   |                     |
| Owners Email                                                  | Owners Phone        |
| Existing pavement (square feet)                               |                     |
| Additional pavement to be added (square feet)                 |                     |
| Pavement removal process: ☐ Mill ☐ Full depth removal ☐ Other |                     |
| Plan or sketch submitted: ☐ YES ☐ NO                          |                     |
| Special restrictions to be noted:                             |                     |
| Approval to paving permit: CPW Designee                       |                     |
| Office (781) 314-3800 Fax (781) 314 -3808                     | 3                   |