

CPC Office, 119 School Street, Waltham, MA 02451

Community Preservation Committee (CPC) Public Meeting and Hearings
@ City Hall, City Council Chambers, 610 Main St., Waltham, MA 02452.
Minutes for Tuesday, September 11, 2018

Recorder: William W. Durkee Jr., CPA Program Manager, Waltham
Community Preservation Committee (CPC)

A. Call to Order at 7:00 PM

Called to order by Acting Chair Justin Barrett. WCAC (Waltham Community Access Channel) video recorded the Meeting.

B. Roll Call by Clerk Dan Melnechuk.

Present: Acting Chair Justin Barrett, Loretta McClary, Erika Jerram, Bob LeBlanc, Dan Melnechuk, Bill Doyle (7:08). Absent: Sean Wilson, Tom Creonte, a vacant position pending. Program Manager: William Durkee - present. A Quorum of six was declared present.

C. Minutes - Program Manager.

Minutes of the June 5, 2018 CPC Meeting. Due to errors in the DRAFT minutes, Acting Chair Barrett declared that the Minutes would be continued until the next meeting.

D. New Business:

1. Organization of the CPC - Election of officers (Chair, Vice Chair, Clerk) - Program Manager

a. Nominations for the position of Chair. Member Leblanc nominated Justin Barrett. Hearing no other nominations and seconded by Member Jerram, it passed unanimously.

b. Chair Barrett requested the nomination for the position of Vice Chair. Member Melnechuk nominated Erika Jerram. Hearing no other nominations it was seconded by Member LeBlanc, and passed unanimously.

c. Chair Barrett requested the nomination for the position of Clerk, then nominated Dan Melnechuk. Hearing no other nominations it was seconded by Member McClary, and passed unanimously.

2. Applications and Hearings - Chair. None

D. Old Business:

1. Status of CPC Projects

a. Appropriated by City Council

b. Recommended by CPC to City Council

The Chair noted that the City Council has scheduled site views for three CPC projects: The Leland Home, Charles River Museum of Industry and Innovation (CRMII) windows, and the Girl Scouts of Eastern MA (GSEMA)

for this week. The Council will likely vote on these at their next meeting. The Program Manager did not have any updates but noted that the faulty June 5 Minutes in the meeting packets included information about the current status of several CPC projects.

2. Housing legal question (Chair)

The Chair will ask the Law Department and the former Chair Diana Young for updates.

3. Conservation Restrictions (CR's) (Chair)

The former Chair had a personal restriction due to her position in the Waltham Land Trust (WLT) therefore they were delayed. Mr. Doyle reopened the CR's question. Per the Chair, all properties acquired by the City need CR's, but the City cannot hold them. The Fernald property is very large and beyond the WLT assets. The CPC Clerk is similarly restricted. The Chair would like to resolve the smaller parcels CR's. Member McClary will work with Member Doyle to resolve these.

4. Historic Restrictions (HR's) (Chair)

5. Quarterly Reports - Program Manager

The Quarterly Reports are due at the end of September but none have been received to date. The second quarter was typical wherein the applicants just don't send in their Reports. The Chair requested that all applicants having Agreements requiring Reports be listed for the next CPC meeting. A reminder to be sent one month before the due date was suggested.

F. Announcements/Correspondence:

Budget Correction. The Auditors Office rescued the erroneous item in the CPC Budget to establish the CPC new laptop as a capital expense which was shown in the meeting packet (one page).

G. Good of the Committee

1. The next regularly scheduled CPC Meeting/Hearing as shown in the updated list in the CPC Meeting packets is October 16, 2018.

H. Adjourn. A Motion to adjourn was made, seconded and passed unanimously.