

**City of Waltham
Community Preservation Committee
Waltham Community Preservation Funding Application Form CPA -1**

Name of Applicant: Waltham Housing Authority
Name of Co-Applicant, if applicable: None
Contact Name: Walter E McGuire or Mark A. Johnson
Mailing Address: 110 Pond Street
Daytime Phone 781-894-3357
Address of Proposal (or Assessor's Parcel ID) 37 Banks Street Waltham MA

CPA Category Affordable Housing
CPA Funding Requested: \$33,850
Total Cost of Proposed Project: \$33,850

PROJECT DESCRIPTION: Attach answers to the following questions. Applications will be returned as incomplete if all requested information is not provided. Include supporting materials as necessary.

Goals: What are the goals of the proposed project? Tp provide efficient economical windows , doors ,hot water heater and boiler to conserve energy

Community Need: Why is this project needed? The windows, doors, hot water heater and boiler project is necessary to reduce the Authority's energy costs and improve energy efficiency. The windows, doors boiler and hot water heater have reached the end of their expected service life

Does it address needs identified in existing City plans? No the needs were addressed with the Department of Housing and Community Development

Community Support: What is the nature and level of support for this project? The community and our residents are in support of this project as indicated by several phone calls and community calls for energy conservation

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Timeline: What is the schedule for project implantation? The timeline for all critical items and their completion is 180 calendar days

A/E Design development	45 Days
Schematic design	30 Days
Bidding	30 Days
Construction	30 Days

135 Days

Credentials: How will the experiences of the Applicant(s) contribute to the success of this project? The Capital Assets division has been in charge of projects in the fiscal year 2008 totaling 23,500,000 dollars. Mark A. Johnson has a Massachusetts Construction Supervisors License and 25 years of construction experience.

The Authority is charged with managing 23 sites and 863 low income families in the City of Waltham.

Success Factors: How will the success of this project be measured? Be specific. **The success of this project will be measured by the timely completion and the quality of the finished product.**

Budget: What is the total budget for this project? How will the CPA funds portion be spent? All items of expenditure must be clearly identified and justified. Detail the hard and soft costs. Identify contingencies.

Administration Costs	3,000
A & E Cost	5,000
Contingency	3,000
Construction Costs	<u>\$22,850</u>

TOTAL COST \$ 33,850

Other Funding: What additional funding sources are available, committed, or under consideration? Include commitment letters if available. Identify all sources of other funding, which have been sought for this project, and the status of the requests. **CPA funding will be the sole funding source.**

Maintenance: If ongoing maintenance is required for your project, how will it be funded?

The Waltham Housing Authority is equipped to maintain all future needs for the maintenance and up keep of the equipment and materials used on this project.

(Note that CPA Funds may not be used for maintenance, but maintenance is an important consideration for all projects.)

ADDITIONAL INFORMATION: Provide the following additional information, as applicable.

Documentation: Provide written documentation that you have control over the site, such as Purchase and Sale Agreement , option, or deed. **See attached**

Construction or Rehabilitation: ⁽²⁾ For projects with construction or rehabilitation, provide floor plans, elevations including the existing and proposed site plan(s), and any additional drawings or photographs, which visually describe the project. **Zoning:** Provide evidence that the project is in compliance with the current City Zoning Ordinance as Amended, as well as all other laws and regulations . If zoning relief is required, note the parts of the proposal not in compliance with the Zoning Ordinance , and when an application will be made to the Zoning Board of Appeals. **See attached**

City Approvals: Provide evidence that the appropriate City Boards and Commissions approve of the project. As an example, a project in a City park would require that the Recreation Board accept the project.

Hazardous Materials: Provide evidence that the proposed site is free of hazardous materials or that there is a plan for remediation in place. Any hazardous materials would be remediated according to State and Federal regulations.

Professional Standards: Provide evidence that appropriate professional standards will be followed if construction, restoration, or rehabilitation is proposed. A licensed professional will design and monitor construction

Leveraged Additional Benefits: Provide information indicating how this project can be used to achieve additional community benefits. The community would benefit by having a cleaner environment and air quality

Superscripted Notes:

(1) **City Property:** If the proposal is located on City-owned land, either the Applicant or Co-Applicant must be the City Board, Commission or Department that has custody of the land.

(2) **Appraisals:** If the requested funds are for a real estate acquisition, an independent appraisal will be required which the Applicant will be required to fund. No funding decisions will be made without an independent appraisal. Additional appraisals may be required for final approval.