

**City of Waltham Community Preservation Committee
Waltham Community Preservation Funding Application Form CPA -1**

Name of Applicant (1)

Waltham Public Library

Name of Co-Applicant, if applicable (1) _____

Contact Name

Thomas Jewell, Library Director

Mailing Address

735 Main Street, Waltham, MA 02451Daytime Phone (i.e. of Proposal Applicant) 781-314-3430

Address of Proposal (or Assessor's Parcel ID)

Main Library, 735 Main St., Waltham, MA 02451CPA Category (circle all that apply): Open space Historic preservation
Community Housing Open Space RecreationCPA Funding Requested \$4,425Total Cost of Proposed Project \$4,425

PROJECT DESCRIPTION: Attach answers to the following questions. Applications will be returned as incomplete if all requested information is not provided. Include supporting materials as necessary.

Goals: What are the goals of the proposed project?

Community Need: Why is this project needed? Does it address needs identified in existing City plans?

Community Support: What is the nature and level of support for this project?

Include letters of support and any petitions.

Timeline: What is the schedule for project implantation? Include a timeline for all critical items for their completion.

Credentials: How will the experiences of the Applicant(s) contribute to the success of this project?

Success Factors: How will the success of this project be measured? Be specific.

Budget: What is the total budget for this project? How will the CPA funds portion be spent? All items of expenditure must be clearly identified and justified. Detail the hard and soft costs. Identify contingencies.

Other Funding: What additional funding sources are available, committed, or under consideration? Include commitment letters if available. Identify all sources of other funding which have been sought for this project and the status of the requests.

Maintenance: If ongoing maintenance is required for your project, how will it be funded?

(Note that CPA Funds may not be used for maintenance, but maintenance is an important consideration for all projects.)

ADDITIONAL INFORMATION: Provide the following additional information, as applicable.

Documentation: Provide written documentation that you have control over the site, such as Purchase and Sale Agreement, option, or deed.

Construction or Rehabilitation: ⁽²⁾ For projects with construction or rehabilitation, provide floor plans, elevations including the existing and proposed site plan(s), and any additional drawings or photographs which visually describe the project.

Zoning: Provide evidence that the project is in compliance with the current City Zoning Ordinance as Amended, as well as all other laws and regulations . If zoning relief is required, note the parts of the proposal not in compliance with the Zoning Ordinance , and when an application will be made to the Zoning Board of Appeals.

City Approvals: Provide evidence that the appropriate City Boards and Commissions approve of the project. As an example, a project in a City park would require that the Recreation Board accept the project.

Hazardous Materials: Provide evidence that the proposed site is free of hazardous materials or that there is a plan for remediation in place.

Professional Standards: Provide evidence that appropriate professional standards will be followed if construction, restoration, or rehabilitation is proposed.

Leveraged Additional Benefits: Provide information indicating how this project can be used to achieve additional community benefits.

Superscripted Notes:

(1) **City Property:** If the proposal is located on City-owned land, either the Applicant or Co-Applicant must be the City Board, Commission or Department that has custody of the land.

(2) **Appraisals:** If the requested funds are for a real estate acquisition, an independent appraisal will be required which the Applicant will be required to fund. No funding decisions will be made without an independent appraisal. Additional appraisals may be required for final approval.

Memorandum

To: William W. Durkee, Jr., CPA Program Manager
From: Thomas Jewell, Waltham Public Library Director
Date: 2/28/2008
Re: Project Description for Library Funding Application

Goals: The library is requesting \$4,425 to repair and refurbish three chandeliers in the front entranceway of the Main Library. The chandeliers are a beautiful original feature of the 1914 library but have not worked properly for some time. Our goal is to restore them to their original appearance and to replace the wiring, grounding and sockets so that the lights function better than when they were new.

Community Need: A major renovation and addition to the Main Library was completed in September, 1994. Since then we have worked with the City and private benefactors to keep the library and its beautiful grounds in top condition. It is not easy. The library is open 7 days and 68 hours per week year round and circulates over 600,000 items per year. It is the most heavily used public building in the city.

Last year the City funded, through its capital budget, replacement for our nearly 15-year old carpet on the Main Floor. We also replaced the table lamps in the two front rooms and made other improvements. When I went to show off the new carpeting and lighting to visitors, I noticed a problem. The nine light bulbs in the three chandeliers were constantly failing. What should have been a beautifully lit entranceway to the library is too often partially lit and in shadow.

The Proposed Solution: Our Head of Maintenance contacted the City Wires Department for assistance. Several months ago Wires examined the chandeliers and said that fixing the problem was beyond their expertise. They recommended an antiques lighting company, Yankee Craftsman, of 357 Commonwealth Road in Wayland. The owner visited us and provided the proposal and quote that I have included with this application.

Wires Department Head, John Nedza, strongly supports this cooperative plan. His men will work with Yankee Craftsman to keep costs down. The Wires Department will assign one of their electricians to help the Yankee Craftsman's staff take down the three fixtures and will help reinstall them once the restoration work is complete.

Timeline: Depending on the two parties' schedules, we estimate the job should be completed in no more than two months.

Yankee Craftsman

357 Commonwealth Road (Route 30)
Wayland, Massachusetts 01778
(508) 653-0031 Fax (508) 650-4744
www.yankeecraftsman.com

Antique Lighting
Sales & Restoration

Antique Furniture
Sales

2/15/2008 Proposal Waltham Public Library Three Entrance Hall Fixtures

This proposal addresses the following restoration work to be done:

Disassemble the three chandeliers, remove all dirt and oils; touch-up missing paint and repaint as needed; all new wiring, grounding and sockets.

~Price for above work \$1,075 per chandelier

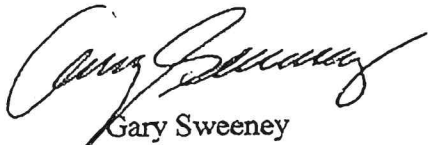
In addition to the above: the cost of 2 men helping the electrician take down the chandeliers; the transportation of the three fixtures to Yankee Craftsman for restoration, and the transportation back to the library; 2 men help with installation

~Price for above work \$1200

TOTAL COST: \$4,425

Yankee Craftsman would be honored to be awarded this job, and would complete it in the highest of standards and with unmatched experience. Please feel free to contact us with any questions or further requests.

Respectfully submitted,



Gary Sweeney
Owner, Yankee Craftsman

Yankee Craftsman

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Wayland, Massachusetts 01778
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www.yankeecraftsman.com

Antique Lighting
Sales & Restoration

Antique Furniture
Sales

To: **RE: Waltham Public Library chandeliers**

Date: 2/15/08

Attn: **TOM**

Pages: 2

From: Gary at Yankee Craftsman

Fax: 781-314-3426

Gary has asked me to fax the attached proposal to you. Please feel free to call with any questions.

Nancy Marion
Bookkeeper, Yankee Craftsman