

**City of Waltham
Community Preservation Committee
Waltham Community Preservation Funding Application Form CPA -1**

Name of Applicant: **Waltham Housing Authority**

Name of Co-Applicant, if applicable: **None**

Contact Name: **Mark A. Johnson**

Mailing Address: **110 Pond Street**

Daytime Phone **781-894-3357 X 267**

Address of Proposal (or Assessor's Parcel ID): **Prospect Terrace 200-1**

CPA Category **Housing Preservation**

CPA Funding Requested: **\$ 620,700**

Total Cost of Proposed Project: **620,700**

PROJECT DESCRIPTION: Attach answers to the following questions. Applications will be returned as incomplete if all requested information is not provided. Include supporting materials as necessary.

Goals: What are the goals of the proposed project? **Provide an efficient roofing and gutter system for our residents by installing new Architectural Grade shingles, gutters with leaf guard protection and downspouts.**

Community Need: Why is this project needed? **The roof project is necessary for the Waltham Housing Authority because the existing roofing systems have reached the end of their expected service life. The Waltham Housing Authority provides low income housing to 140 families at the Prospect Terrace Development. Our goal is to keep our housing portfolio sustainable through the support of funding from the Department of Housing Community and Development and the Conservation Preservation Commission.**

Community Support: What is the nature and level of support for this project? **The community and our residents are in support of this project as indicated by several phone calls and community calls for energy conservation**

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Timeline: What is the schedule for project implantation? The timeline for all critical items and their completion is 135 calendar days

A/E Design development	30 Days
Schematic design	15 Days
Bidding	30 Days
Construction	<u>90 Days</u>

165 Days

Credentials: How will the experiences of the Applicant(s) contribute to the success of this project? **The Assistant Director has been in charge of Capital projects totaling 32,500,000 dollars. Mark A. Johnson has a Massachusetts Construction Supervisors License and 35 years of construction experience.**

The Authority is charged with managing 23 sites and 810 low income family units in the City of Waltham.

Success Factors: How will the success of this project be measured? Be specific. **The success of this project will be measured by the timely completion and the quality of the finished product.**

Budget: What is the total budget for this project? How will the CPA funds portion be spent? All items of expenditure must be clearly identified and justified. Detail the hard and soft costs. Identify contingencies.

Administration Costs	14,500
A & E Cost	32,500
Contingency	53,700
Construction Costs	<u>\$520,000</u>

TOTAL COST \$ 620,700

Other Funding: What additional funding sources are available, committed, or under consideration? Include commitment letters if available. Identify all sources of other funding, which have been sought for this project, and the status of the requests. **CPA funding will be the sole source of funding.**

Maintenance: If ongoing maintenance is required for your project, how will it be funded?

The Waltham Housing Authority is equipped to maintain all future needs for the maintenance and up keep of the equipment and materials used on this project.

(Note The WHA understands CPA Funds may not be used for maintenance, but maintenance is an important consideration for all projects.)

ADDITIONAL INFORMATION: Provide the following additional information, as applicable.

Documentation: Provide written documentation that you have control over the site, such as Purchase and Sale Agreement, option, or deed. **See attached**

Construction or Rehabilitation: ⁽²⁾ For projects with construction or rehabilitation, provide floor plans, elevations including the existing and proposed site plan(s), and any additional drawings or photographs, which visually describe the project. **Zoning:** Provide evidence that the project is in compliance with the current City Zoning Ordinance as Amended, as well as all other laws and regulations. If zoning relief is required, note the parts of the proposal not in compliance with the Zoning Ordinance, and when an application will be made to the Zoning Board of Appeals. **See attached**

City Approvals: Provide evidence that the appropriate City Boards and Commissions approve of the project. As an example, a project in a City park would require that the Recreation Board accept the project.

Hazardous Materials: Provide evidence that the proposed site is free of hazardous materials or that there is a plan for remediation in place.

Professional Standards: Provide evidence that appropriate professional standards will be followed if construction, restoration, or rehabilitation is proposed. **A licensed professional will design and monitor construction**

Leveraged Additional Benefits: Provide information indicating how this project can be used to achieve additional community benefits.

Superscripted Notes:

(1) **City Property:** If the proposal is located on City-owned land, either the Applicant or Co-Applicant must be the City Board, Commission or Department that has custody of the land.

(2) **Appraisals:** If the requested funds are for a real estate acquisition, an independent appraisal will be required which the Applicant will be required to fund. No funding decisions will be made without an independent appraisal. Additional appraisals may be required for final approval.

Dermody Road

15 \$	40,000
25 \$	35,000
38 \$	20,000
32 \$	30,000
22 \$	55,000
10 \$	55,000
\$	225,000

Prospect Hill Road

104 \$	40,000
108 \$	40,000
100 \$	55,000
42 \$	40,000
46 \$	40,000
\$	195,000

Hansen Road

7 \$	40,000
\$	30,000

TOTAL \$ 520,000

Administration Costs	14,500
A & E Cost	32,500
Contingency	53,700
Construction Costs	\$ <u>520,000</u>

GRAND TOTAL

\$ 620,700