

City of Waltham
Community Preservation Committee
Waltham Community Preservation Funding Application Form CPA -1

Name of Applicant⁽¹⁾ City of Waltham, Rosario C. Malone, CMC City Clerk

Name of Co-Applicant, if applicable⁽¹⁾ n/a

Contact Name Rosario C. Malone, CMC, City Clerk

Mailing Address 610 Main Street

781-314-3120
Daytime Phone (i.e. of Proposal Applicant) _____

Address of Proposal (or Assessor's Parcel ID) 260 Grove Street, Waltham R061-023-0001

CPA Category (circle all that apply): Open space Historic preservation
Community Housing Open Space Recreation _____

CPA Funding Requested \$ 1,400,000.00

Total Cost of Proposed Project \$1,358,206.00

See attached sheets.

PROJECT DESCRIPTION: Attach answers to the following questions. Applications will be returned as incomplete if all requested information is not provided. Include supporting materials as necessary.

Goals: What are the goals of the proposed project?

Community Need: Why is this project needed? Does it address needs identified in existing City plans?

Community Support: What is the nature and level of support for this project?

Include letters of support and any petitions.

Timeline: What is the schedule for project implantation? Include a timeline for all critical items for their completion.

Credentials: How will the experiences of the Applicant(s) contribute to the success of this project?

Success Factors: How will the success of this project be measured? Be specific.

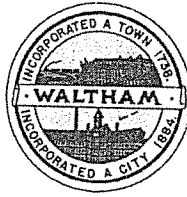
Budget: What is the total budget for this project? How will the CPA funds portion be spent? All items of expenditure must be clearly identified and justified. Detail the hard and soft costs. Identify contingencies.

Other Funding: What additional funding sources are available, committed, or under consideration? Include commitment letters if available. Identify all sources of other funding which have been sought for this project and the status of the requests.

Maintenance: If ongoing maintenance is required for your project, how will it be funded?

*City of Waltham
Office of the City Clerk*

*Rosario C. Malone,
City Clerk, CMC
Clerk of the City Council
Email
rmalone@city.waltham.ma.us*



*Kevin M. Ritcey
Assistant City Clerk
Clerk of the Committees
Email
kritcey@city.waltham.ma.us*

August 10, 2011

Community Preservation Committee
Project Description

Goals:

To create one facility for the preservation and protection of the City's records existing now and for future archival records storage.

Community Need:

Both State and Federal Laws require securing archival records. It is also establishes a link to residents' past and the City history.

Community Support:

Residents have expressed the need of the project. These are the Peoples' records of the present and future. CPC funding of this project exhibits a beneficial use of monies for all residents of the community.

Letters of Support:

Letters will follow.

Credentials :

Resume will be supplied.

Success Factor:

When the archival records have been located at a climate controlled, water and fire safe, location and when the location is fully functional.

Budget:

\$1,400,000.00 is the estimated cost for the present. The CPA funds will be used for about 90% of the project at the present. Completed bids for work will be supplied. The contingencies for funding is to address project level by level.

Other Funding:

As the project progresses funding will be applied for through the Secretary of State Office. Investigation will be done into other grants and the ongoing rental of different parts of the location will continue.

City of Waltham
Office of the City Clerk

Maintenance:

As a city owned building line items have been established for various needs of the building in the City Clerk's Budget.

Sincerely,

A handwritten signature in cursive script, appearing to read "Rosario C. Malone".

Rosario C. Malone, CMC
City Clerk