

City of Waltham

Jeannette A. McCarthy
Mayor

May 16, 2019

TO: The City Council
RE: FY 2020 Budget Summary

Dear Councillors:

I would like to thank the City Auditor, Assistant City Auditor and Business Manager for their hard work in assembling the Departmental requests which totaled \$284,932,719 and for formulating the Mayor's Recommendations in the total amount of \$278,112,317 for programs and services contained within the 29 program budgets.

This year the budget is available on a flash drive and uses less paper as it is two-sided. Once provided to the City Council, the budget will be added to the Auditor's webpage on the City's website for public access. The FY2020 Department budgets continue to highlight requested changes and provide explanations for the same within each program budget.

The FY2020 budget has a net increase of \$9,287,255, which is a net 3.5% increase over last year's budget according to the attached budget-to-budget comparison and revenue/expenditure pie charts.

Some of the major increases are as follows:

Public Education	\$3,205,326
Collective Bargaining Contingency (municipal)	\$1,195,000
Debt Service (general fund)	\$ 743,000
Pensions (PERAC mandate)	\$ 549,090
Fire	\$ 464,035
MWRA Assessments (water and sewer)	\$ 421,351
Police	\$ 356,182
Building	\$ 336,716
CPW (solid waste)	\$ 326,344

Total Major Increases	<u>\$7,597,044</u>
-----------------------	--------------------

The local aid figures are based upon the House Budget which could change with the adoption of the state budget.

CPW and Engineering

Last year's budget requested the reorganization of the CPW and Engineering public works functions to benefit the public and the consumers who actually

interact with both departments; best practices such as the 311 system, which one department operates and the other did not; and the elimination of two dominions with public works and water and sewer functions for the benefit of the organizations themselves, the taxpayers and the public.

With the City Council passage of an ordinance amendment on April 4, 2019 (Council Order #34290), this reorganization can now take effect on July 1, 2019.

Public Safety

Police/Fire/Dispatch

The complement for firefighters is 169, which reflects one additional firefighter. A stipend for one incumbent firefighter (with qualifications) to serve as a radio liaison to oversee the radio infrastructure citywide for both police and fire is also included. The complement for police officers is 154, which reflects the 7 new full-time School Resource Officers (SROs) for our elementary schools budgeted last year. The SROs have now been hired and will be working in the schools in late August 2019. The E911 Dispatch Center has a full complement with the addition of 1 Emergency Telecommunications Dispatcher last year.

Building/Wires/Health

A part-time Code Enforcement Officer (for the Nuisance Ordinance and other compliance issues) granted last year, is requested for full-time this year to fulfill the community needs. The new electrician granted last year was hired to assist in converting the current streetlights to energy efficient LED lights and other assigned duties.

The Health Department has additional money to address rodent education and rodent issues citywide.

Schools

Education continues to be a priority as evidenced by my budget recommendation. However, to be fiscally cognizant, I have made cuts to the School Committee's request in the total amount of \$751,989 (use of special education circuit breaker reserve-\$200,000; additional resignations/retirements-\$200,000; technology items that can be funded from FY2019 funds-\$331,989; and additional grant funds-\$20,000).

The Schools continue to be faced with federal and state unfunded mandates and multiple coordinated reviews.

Planning

The City Council did not address my request in the last budget for the City's Planning Director's duties to be modified to include true planning duties, such as coordination of all City Council Special Permits and as-of-right development

projects to protect the City's neighborhoods and provide clarity to citizens, investors and City Departments. Therefore, the principal planner position designed to assist with those development and permitting coordination functions has not been requested in the FY2020 budget. Those functions remain with the City Council and its City Clerk's Office and not the Planning Department.

However, included in the FY 2020 budget is a second Assistant Director of Planning position pursuant to the City Council's Compensation Ordinance change passed on February 26, 2019 (Council Order #34363) for an "Assistant Planning Director/Sustainability".

Council on Aging

Last year's funding for an additional van driver to transport senior citizens has been implemented. Additional money for meals has been added due to increased participation and outreach by the COA to all seniors in the community.

Library

The FY2020 Library budget will not require a state waiver. A Grade 13 full-time Library Department Head has been added for the Teen Room (two part-time positions not requested). This position, as well as the positions added over the last two budgets, are to address the additional programs that the Library is now providing to citizens of all ages. A grade increase has also been recommended for the Library Director.

Human Resources Department

With the creation of this Department by City Council ordinance (Council Order #33558, dated 10/24/2016), one Assistant Human Resources Director position is requested with the hope that the City Council will eventually transfer "employee benefits" functions citywide to the Human Services Department, while keeping the "treasury payroll" financial functions with the Treasury Department. This would consolidate employee benefits (currently handled by multiple departments) into HR.

Law

A staff attorney has been recommended to address the numerous opinion requests from the City Council and to assist the Treasury Department with tax collections and other functions as assigned.


Recreation

With the passage of the Compensation Ordinance by City Council (Council Order #33436, dated April 24, 2019), creating the position, a Park Ranger position has been requested to help manage the hundreds of acres of parks and open space.

I have also made reductions and where necessary reallocations to Departments' existing line items based upon historical expenditure trends.

I am available to provide more detail with regard to the full budget at my hearing.

Sincerely,

A handwritten signature in black ink, reading "Jeannette A. McCarthy". The signature is fluid and cursive, with the first name "Jeannette" being more prominent and the last name "McCarthy" following in a similar style.

Jeannette A. McCarthy

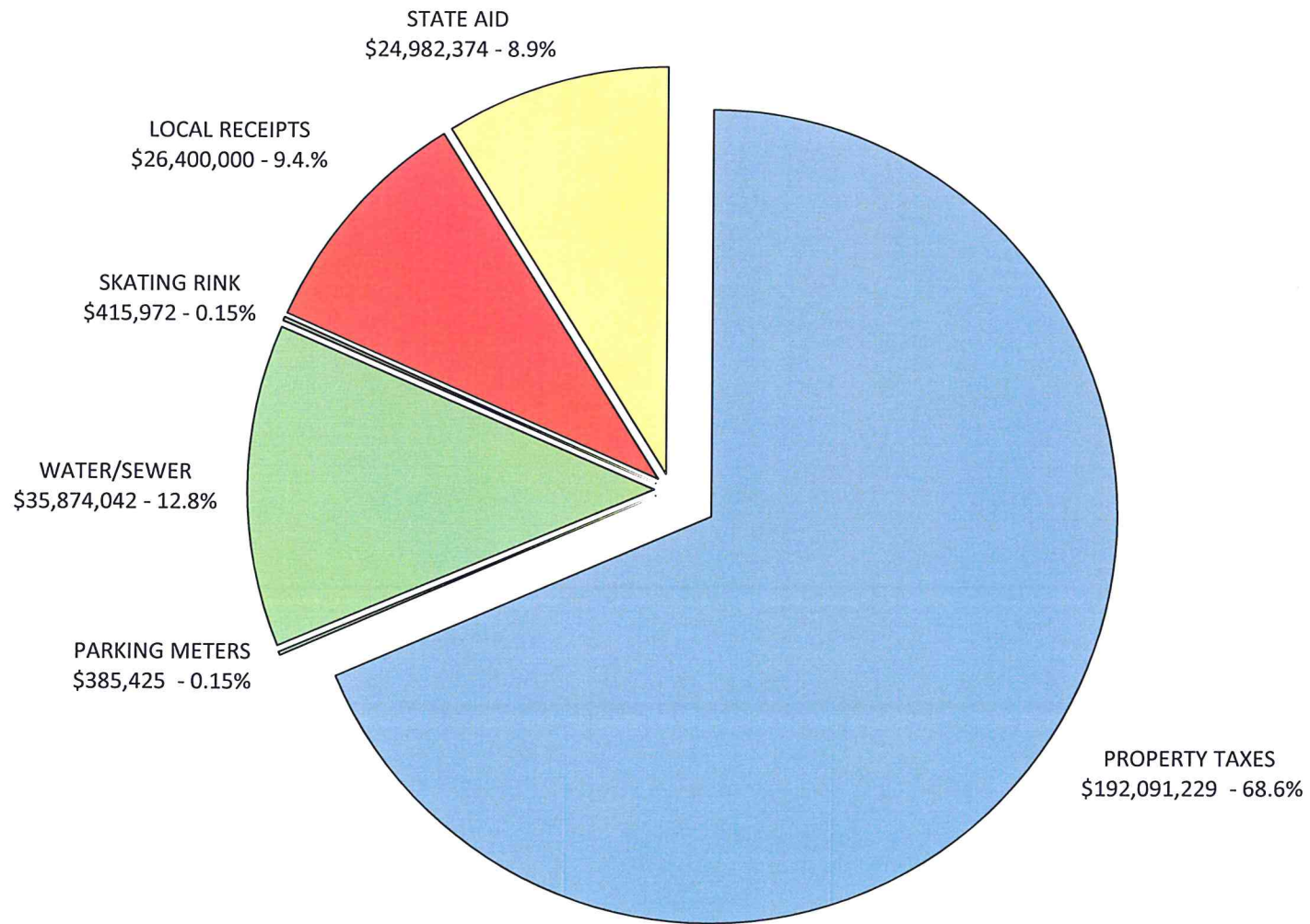
JAM/tbm

Enclosures

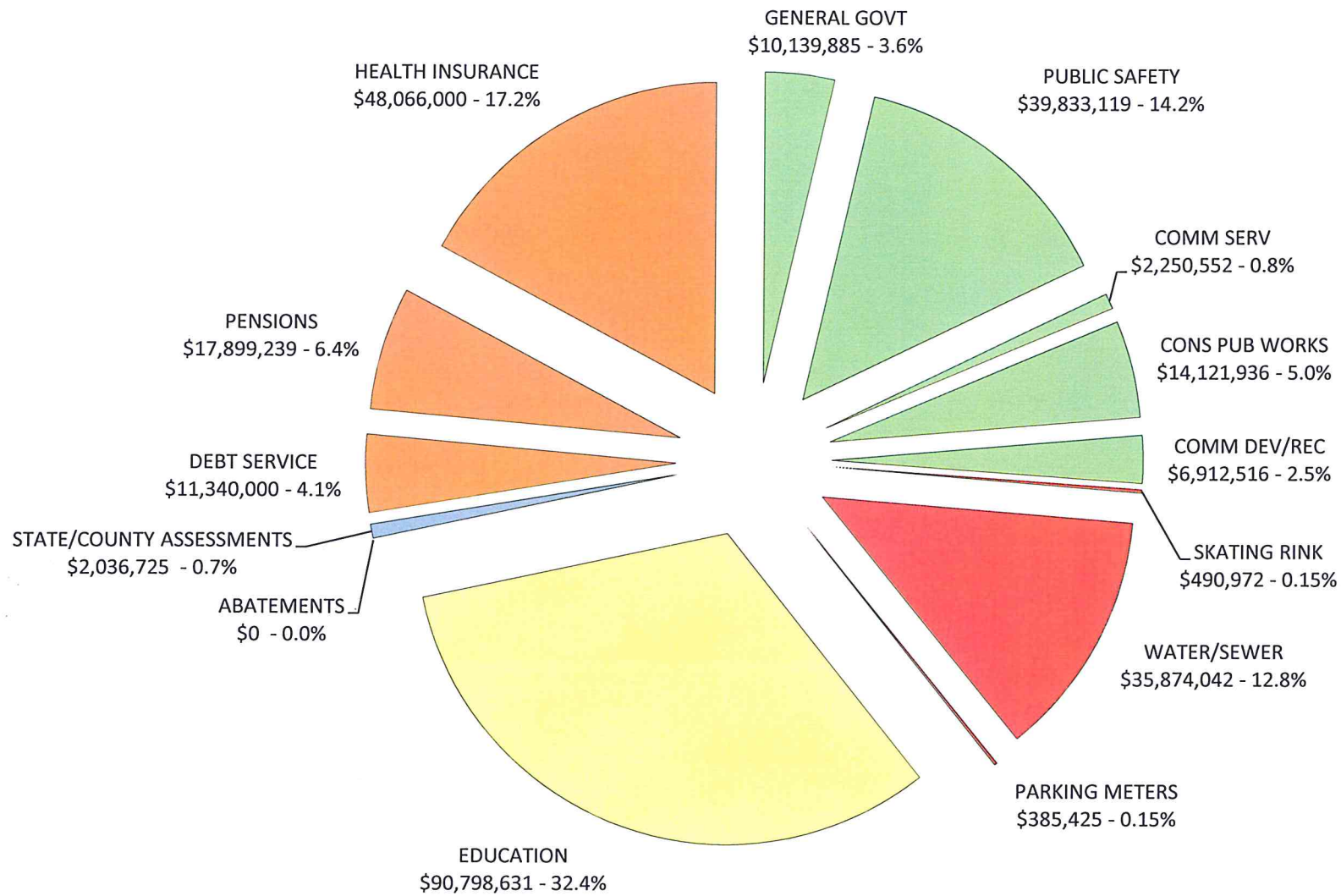
cc: Paul Centofanti

CLASSIFICATION	FY2019 APPROVED BUDGET	FY2020 MAYOR'S RECOMMENDATION	DOLLAR INCREASE (DECREASE)	PERCENT INCREASE (DECREASE)
<u>MUNICIPAL BUDGET</u>				
SALARY & WAGES	56,653,063	59,100,029	2,446,966	
OTHER EXPENSE	7,995,861	8,721,663	725,802	
EQUIPMENT & UNUSUAL	1,612,782	1,824,967	212,185	
INSURANCE, UNIFORMS	830,179	919,829	89,650	
TOTAL - MUNICIPAL BUDGET	67,091,885	70,566,488	3,474,603	5.2%
FIXED COSTS	83,144,894	84,657,184	1,512,290	1.8%
INDIRECT COSTS ALLOCATION	(4,275,000)	(4,275,000)	0	
TOTAL - MUNICIPAL BUDGET	145,961,779	150,948,672	4,986,893	3.4%
<u>SCHOOL BUDGET</u>				
SCHOOL BUDGET	87,593,305	90,798,631	3,205,326	
TOTAL - SCHOOL BUDGET	87,593,305	90,798,631	3,205,326	3.7%
TOTAL - GENERAL FUND BUDGET	233,555,084	241,747,303	8,192,219	3.5%
<u>ENTERPRISE FUND WATER/SEWER/RINK</u>				
SALARY & WAGES	2,568,014	2,619,299	51,285	
OTHER EXPENSE	1,103,425	1,095,825	(7,600)	
MWRA ASSESSMENT & EQUIPMENT	23,910,539	24,341,890	431,351	
DEBT SERVICE	3,413,000	4,033,000	620,000	
INDIRECT COSTS ALLOCATION	4,275,000	4,275,000	0	
TOTAL - ENTERPRISE FUND BUDGET	35,269,978	36,365,014	1,095,036	3.1%
GRAND TOTAL	268,825,062	278,112,317	9,287,255	3.5%

FY2020
MAYOR'S RECOMMENDATION --- REVENUE BUDGET
\$280,149,042



FY2020
MAYOR'S RECOMMENDATION --- EXPENDITURE BUDGET
\$280,149,042



FY2020 State Aid Estimates					
Waltham					
	FY2019	FY2020 Governor <u>Proposal</u>	FY2020 House <u>Proposal</u>	FY2020 Senate <u>Proposal</u>	FY2020 Conf Comm <u>Proposal</u>
Education:					
Chapter 70	13,203,102	14,347,943	14,525,650		
School Transportation	0	0	0		
Charter Tuition Reimbursement	8,930	14,923	11,255		
Smart Growth School Reimbursement	0	0	0		
Sub-total, All Education Items:	13,212,032	14,362,866	14,536,905	0	0
General Government:					
Unrestricted Gen Gov't Aid	9,929,070	10,197,155	10,197,155		
Local Sh of Racing Taxes	0	0	0		
Regional Public Libraries	0	0	0		
Urban Revitalization	0	0	0		
Veterans Benefits	82,136	82,924	82,924		
State Owned Land	6,458	7,399	7,399		
Exemp: VBS and Elderly	182,287	157,991	157,991		
Offset Receipts:					
Public Libraries	72,436	74,269	76,151		
Sub-Total, All General Government	10,272,387	10,519,738	10,521,620	0	0
Total Estimated Receipts	23,484,419	24,882,604	25,058,525	0	0
INCREASE (DECREASE) FROM PRIOR YEAR		1,398,185	1,574,106		

	FY2020 State Aid Assessments				
	Waltham				
	FY2019	FY2020 Governor <u>Proposal</u>	FY2020 House <u>Proposal</u>	FY2020 Senate <u>Proposal</u>	FY2020 Conf Comm <u>Proposal</u>
State Assessments and Charges:					
Retired Employees Health Insurance	8,282	7,629	7,629		
Retired Teachers Health Insurance	0	0	0		
Mosquito Control Projects	0	0	0		
Air Pollution Districts	21,716	22,680	22,680		
Metropolitan Area Planning Council	33,020	33,938	33,938		
Old Colony Planning Council	0	0	0		
RMV Non-Renewal Surcharge	63,560	63,560	63,220		
Sub-Total, State Assessments:	126,578	127,807	127,467	0	0
Transportation Authorities:					
MBTA	1,396,678	1,435,534	1,435,534		
Boston Metro. Transit District	0	0	0		
Regional Transit	0	0	0		
Sub-Total, Transp Authorities:	1,396,678	1,435,534	1,435,534	0	0
Tuition Assessments:					
School Choice Sending Tuition	126,578	231,872	231,872		
Charter School Sending Tuition	194,308	325,125	241,852		
Sub-Total, Tuition Assessments:	320,886	556,997	473,724	0	0
Total Estimated Charges:	1,844,142	2,120,338	2,036,725	0	0
INCREASE (DECREASE) FROM PRIOR YEAR		276,196	192,583		



City of Waltham

Jeannette A. McCarthy
Mayor

May 16, 2019

TO: The City Council
RE: FY 2020 Budget

Dear Councillors:

In accordance with the provisions of General Laws Chapter 44, Sections 31-A, 32 and 33 as amended, I respectfully request the several sums designated for the various accounts in the attached fiscal year 2020 budget schedules and municipal budget books.

I respectfully request the appropriation of \$186,928,261.00 raised in the revenue of fiscal year 2020.

Sincerely,

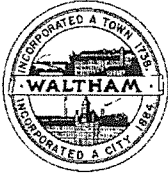
Jeannette A. McCarthy

JAM/tbm

Enclosure – Zip Drive

City Council Order

Municipal Budget Book with attachments



CITY OF WALTHAM IN THE CITY COUNCIL

610 Main Street Waltham Massachusetts 02452

Order # _____

Ordered:

That the amount of \$186,928,261 be appropriated to the accounts designated in the attached budget schedule to fund the fiscal year 2020 Municipal budget and said amount be assessed in the Revenue of 2020.

Read & Adopted:

Approved:

Attest:

**COUNCIL ORDER
MAYOR RECOMMENDATION**

FISCAL YEAR 2020 BUDGET

CITY COUNCIL		111		
	SALARIES		312,294	
	EXPENSES		72,000	
	EQUIPMENT & UNUSUAL		10,250	394,544
MAYOR'S OFFICE		121		
	SALARIES		341,566	
	EXPENSES		25,550	
	EQUIPMENT & UNUSUAL		390,725	757,841
AUDITOR		135		
	SALARIES		621,125	
	EXPENSES		5,395	
	EQUIPMENT & UNUSUAL		1,350,000	1,976,520
INTEREST & CERTIFICATION		750		
	EXPENSES		2,640,000	2,640,000
REDEMPTION OF BONDS		710		
	EXPENSES		8,700,000	8,700,000
TREASURER & COLLECTOR / PAYMASTER		145		
	SALARIES		954,124	
	EXPENSES		335,100	
	EQUIPMENT & UNUSUAL		7,500	1,296,724
ASSESSMENTS		141		
	SALARIES		537,006	
	EXPENSES		116,120	653,126
PURCHASING SERVICES		138		
	SALARIES		256,757	
	EXPENSES		11,925	
	SPECIAL ITEMS		391,300	659,982
ADMINISTRATION OF TRUST FUNDS		149		
	SALARIES		4,000	4,000
LAW DEPARTMENT		151		
	SALARIES		1,050,981	
	EXPENSES		169,650	
	EQUIPMENT & UNUSUAL		115,000	1,335,631
BUILDINGS GENERAL/ MAINTENANCE/ REPAIR/CODE ENFORCE		192		
	SALARIES		2,040,358	
	EXPENSES		552,900	2,593,258

**COUNCIL ORDER
MAYOR RECOMMENDATION**

FISCAL YEAR 2020 BUDGET

PUBLIC BUILDING UTILITIES	193		
EXPENSES		1,200,700	1,200,700
CENTRAL TELEPHONE SERVICE	156		
SALARIES		28,538	
EXPENSES		190,000	218,538
WORKER'S COMPENSATION	912		
EXPENSES		520,000	520,000
CONTRIBUTORY RETIREMENT/NON CONTRIBUTORY	911 / 918		
EXPENSES		17,899,239	17,899,239
HOSPITAL & MEDICAL INSURANCE & OME	914 / 917		
EXPENSES		47,866,000	47,866,000
GROUP LIFE INSURANCE & SOCIAL SECURITY	915 / 917		
EXPENSES		142,750	142,750
HUMAN RESOURCES	152/153/913		
SALARIES		418,456	
EXPENSES		36,450	
EQUIPMENT & UNUSUAL		38,000	492,906
CITY CLERK	161		
SALARIES		367,244	
EXPENSES		101,425	
OTHER CHARGES		2,100	470,769
INFORMATION TECHNOLOGY	155		
SALARIES		1,107,985	
EXPENSES		355,731	
EQUIPMENT & UNUSUAL		30,000	1,493,716
VOTER REGISTRATION	163		
SALARIES		211,280	
EXPENSES		181,600	392,880
GENERAL MANAGEMENT AND SUPPORT			
TOTAL (A)			91,709,124

**COUNCIL ORDER
MAYOR RECOMMENDATION**

FISCAL YEAR 2020 BUDGET

POLICE WAGES		210		
	SALARIES / WAGES		17,464,230	17,464,230
POLICE		210		
	EXPENSES		314,100	
	EQUIPMENT & UNUSUAL		223,368	
	SPECIAL ITEMS		252,175	789,643
POLICE DISPATCH		215		
	WAGES		1,961,487	
	EXPENSES		39,941	
	SPECIAL ITEMS		15,400	2,016,828
FIRE WAGES		220		
	SALARIES / WAGES		16,767,590	16,767,590
FIRE		220		
	EXPENSES		598,925	
	EQUIPMENT & UNUSUAL		115,000	
	SPECIAL ITEMS		249,954	963,879
FIRE - AUXILIARY		292		
	EXPENSES		9,000	
	SPECIAL ITEMS		3,500	12,500
EMERGENCY MANAGEMENT		291		
	SALARIES		78,985	
	EXPENSES		4,300	
	EQUIPMENT & UNUSUAL		6,400	
	SPECIAL ITEMS		400	90,085
WIRES SUPPORT/ INSPECTION/ ELECTRICIANS / SIGNAL MAINT		245		
	SALARIES		847,574	
	EXPENSES		323,290	
	EQUIPMENT & UNUSUAL		27,500	1,198,364
WIRES STREET LIGHTING		424		
	EXPENSES		530,000	530,000
LICENSING		165		
	SALARIES		15,600	
	EXPENSES		3,875	19,475
PROTECTION OF PERSONS AND PROPERTY				
TOTAL (B)				39,852,594

COUNCIL ORDER
MAYOR RECOMMENDATION
FISCAL YEAR 2020 BUDGET

OFFICE OF PUBLIC HEALTH/ CODE ENFORCEMENT /W & M		510		
	SALARIES		798,416	
	EXPENSES		73,619	
	EQUIPMENT & UNUSUAL		100,600	972,635
CONSERVATION OF HEALTH				
TOTAL (C)				972,635
VETERANS BENEFITS & SERVICES		543		
	SALARIES		196,053	
	EXPENSES		192,675	388,728
COUNCIL ON AGING/MEALS ON WHEELS		541		
	SALARIES		557,655	
	EXPENSES		312,059	869,714
CELEBRATION OF HOLIDAYS		692		
	EXPENSES		11,000	11,000
DISABILITIES SERVICES		560		
	SALARIES		7,000	
	EXPENSES		200	7,200
IMPROVEMENT OF GENERAL WELFARE				
TOTAL (D)				1,276,642
CONSOLIDATED PUBLIC WORKS		420 / 421 / 422		
	SALARIES / WAGES		5,189,821	
	EXPENSES		2,937,215	
	EQUIPMENT & UNUSUAL		5,970,000	14,097,036
SERVICES TO PROPERTY				
TOTAL (E)				14,097,036
LIBRARY		610		
	SALARIES / WAGES		2,543,252	
	EXPENSES		428,995	
	EQUIPMENT & UNUSUAL		77,823	
	OTHER CHARGES		3,000	3,053,070

COUNCIL ORDER
MAYOR RECOMMENDATION
FISCAL YEAR 2020 BUDGET

PARK & RECREATION GENERAL SUPPORT	630		
SALARIES / WAGES		982,335	
EXPENSES		20,125	
EQUIPMENT & UNUSUAL		47,000	1,049,460
KALEIDOSCOPE, POOLS, SPRAY PARKS	631		
WAGES		69,000	
EXPENSES		126,000	
EQUIPMENT & UNUSUAL		3,500	198,500
SUMMER FUN AT PROSPECT HILL	632		
WAGES		77,500	
EXPENSES		12,800	90,300
SUPPORT OF RECREATION ACTIVITIES	633		
EXPENSES		107,000	
EQUIPMENT & UNUSUAL		10,500	117,500
VETERAN'S MEMORIAL SKATING RINK	640-630		
WAGES		151,747	
EXPENSES		231,225	
EQUIPMENT & UNUSUAL		21,000	
SPECIAL ITEMS		12,000	415,972
CULTURAL AND RECREATIONAL ACTIVITIES			
TOTAL (F)			4,924,802
OFFICE OF CITY PLANNER	175		
SALARIES		326,045	
EXPENSES		3,000	
EQUIPMENT & UNUSUAL		60,000	389,045
HOUSING OFFICE	183		
SALARIES		360,020	
EXPENSES		101,550	
EQUIPMENT & UNUSUAL		100,000	561,570
BOARD OF SURVEY & PLANNING	174		
SALARIES		17,000	
EXPENSES		4,900	21,900
ZONING BOARD OF APPEALS	176		
SALARIES		25,500	
EXPENSES		36,500	62,000

**COUNCIL ORDER
MAYOR RECOMMENDATION**

FISCAL YEAR 2020 BUDGET

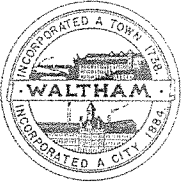
TRAFFIC ENGINEERING	480		
SALARIES		429,563	
EXPENSES		69,766	
EQUIPMENT & UNUSUAL		75,000	574,329
CONSERVATION COMMISSION	171		
SALARIES		43,598	
EXPENSES		2,164	45,762
HISTORICAL COMMISSION	691		
SALARIES		7,000	
EXPENSES		6,180	
EQUIPMENT & UNUSUAL		12,500	25,680
PAINE ESTATE FUNCTIONS	670		
SALARIES		127,143	
EXPENSES		34,750	
EQUIPMENT & UNUSUAL			161,893
ENGINEERING DESIGN & SURVEY	410		
SALARIES		557,307	
EXPENSES		18,900	576,207
COMMUNITY DEVELOPMENT TOTAL (G)			2,418,386
WATER & SEWER BILLING & COMPLIANCE	610-451		
SALARIES		184,908	
EXPENSES		60,700	245,608
ENGINEERING WATER ADMINISTRATION	610-450		
SALARIES		448,501	
EXPENSES		4,300	
EQUIPMENT & UNUSUAL		20,000	472,801
CPW WATER ADMINISTRATION	610-450		
SALARIES		243,128	
EXPENSES		2,000	245,128
WATER MAINTENANCE & OPERATIONS	610- 452/454		
WAGES		834,824	
EXPENSES		380,900	
EQUIPMENT & UNUSUAL		9,928,699	11,144,423

**COUNCIL ORDER
MAYOR RECOMMENDATION**

FISCAL YEAR 2020 BUDGET

REDEMPTION OF BONDS		610-710		
	EXPENSES		1,188,000	1,188,000
INTEREST & CERTIFICATION		610-750		
	EXPENSES		156,000	156,000
CEMETERY COMMISSION		491		
	SALARIES		3,000	3,000
SEWER		600-440		
	WAGES		756,191	
	EXPENSES		416,700	
	EQUIPMENT & UNUSUAL		14,360,191	15,533,082
REDEMPTION OF BONDS		600-710		
	EXPENSES		2,131,000	2,131,000
INTEREST & CERTIFICATION		600-750		
	EXPENSES		558,000	558,000
PUBLIC SERVICE ENTERPRISES TOTAL (H)				31,677,042

TOTAL MUNICIPAL	186,928,261
PUBLIC EDUCATION	90,798,631
PARKING METERS	385,425
GRAND TOTAL	278,112,317



City of Waltham

Jeannette A. McCarthy
Mayor

May 16, 2019

TO: The City Council
RE: FY2020 School Budget

Dear Councillors:

Please be advised that I made a cut in the amount of \$751,989.00 from the School's Committee's budget request of \$91,550,620.00 for a recommended budget of \$90,798,631.00. (I identified cuts - \$200,000 circuit breaker reserve, a capital request for technology, \$331,989.00 that will be funded from the School Department's FY19 funds, \$200,000.00 from resignations/retirements and \$20,000.00 from additional grant funds to make the reduction.)

Sincerely,

Jeannette A. McCarthy

JAM/tbm

Enclosure (Order with M.G.L. c. 44 §33B)



CITY OF WALTHAM IN THE CITY COUNCIL

610 Main Street Waltham Massachusetts 02452

Order # _____

Ordered:

That the amount of \$90,798,631 be appropriated to fund the fiscal year 2020 School budget and said amount be assessed in the Revenue of 2020.

MGL, Chapter 44, Section 33B attached hereto.

Read & Adopted:

Approved:

Attest:

Part I ADMINISTRATION OF THE GOVERNMENT**Title VII** CITIES, TOWNS AND DISTRICTS**Chapter 44** MUNICIPAL FINANCE**Section** TRANSFER OF APPROPRIATIONS; RESTRICTIONS
33B

[Subsection (a) effective until November 7, 2016. For text effective November 7, 2016, see below.]

Section 33B. (a) On recommendation of the mayor, the city council may, by majority vote, transfer any amount appropriated for the use of any department to another appropriation for the same department. In addition, the city council may, by majority vote, on recommendation of the mayor, transfer within the last 2 months of any fiscal year, or during the first 15 days of the new fiscal year to apply to the previous fiscal year, an amount appropriated for the use of any department other than a municipal light department or a school department to the appropriation for any other department, but the amount transferred from 1 department to another may not exceed, in the aggregate, 3 per cent of the annual budget of the department from which the transfer is made. Except as provided in the preceding sentence, no transfer shall be made of any amount appropriated for the use of any city department to the appropriation for any other department except by a 2/3 vote of the city

council on recommendation of the mayor and with the written approval of the amount of the transfer by the department having control of the appropriation from which the transfer is proposed to be made. No transfer involving a municipal light department or a school department shall be made under the previous sentence without the approval of the amount of the transfer by a vote of the municipal light department board or by a vote of the school committee, respectively.

[Subsection (a) as amended by 2016, 218, Sec. 75 effective November 7, 2016. For text effective until November 7, 2016, see above.]

(a) On recommendation of the mayor, the city council may, by majority vote, transfer any amount appropriated for the use of any department to another appropriation for the same department. In addition, the city council may, by majority vote, on recommendation of the mayor, transfer within the last 2 months of any fiscal year, or during the first 15 days of the new fiscal year, to apply to the previous fiscal year, any amount appropriated, other than for the use of a municipal light department or a school department, to any other appropriation. Except as provided in the preceding sentence, no transfer shall be made of any amount appropriated for the use of any city department to the appropriation for any other department except by a 2/3 vote of the city council on recommendation of the mayor and with the written approval of the amount of the transfer by the department having control of the appropriation from which the transfer is proposed to be made. No transfer involving a municipal light department or a school department shall be made under the previous sentence without the approval of the amount of the transfer by a vote of the municipal light department board or by a vote of the school committee, respectively.

[Subsection (b) effective until November 7, 2016. For text effective November 7, 2016, see below.]

(b) A town may, by majority vote at any meeting duly held, transfer any amount previously appropriated to any other use authorized by law. Alternatively, the selectmen, with the concurrence of the finance committee or other entity established under section 16 of chapter 39, may transfer within the last 2 months of any fiscal year, or during the first 15 days of the new fiscal year to apply to the previous fiscal year, any amount appropriated for the use of any department other than a municipal light department or a school department to the appropriation for any other department or within a department, but the amount transferred from 1 department to another or within a department may not exceed, in the aggregate, 3 per cent of the annual budget of the department from or within which the transfer is made or \$5,000, whichever is greater.

[Subsection (b) as amended by 2016, 218, Sec. 76 effective November 7, 2016. For text effective until November 7, 2016, see above.]

(b) A town may, by majority vote at any meeting duly held, transfer any amount previously appropriated to any other use authorized by law. Alternatively, the selectmen, with the concurrence of the finance committee or other entity established under section 16 of chapter 39, may transfer within the last 2 months of any fiscal year, or during the first 15 days of the new fiscal year to apply to the previous fiscal year, any amount appropriated, other than for the use of a municipal light department or a school department, to any other appropriation.

(c) No approval other than that expressly provided in this section shall be required for any transfer under this section.



Waltham Public Schools

George Frost, Interim Superintendent
georgefrost@walthampublicschools.org

TO: Mayor Jeannette A. McCarthy
FROM: George Frost, Interim Superintendent
DATE: May 13, 2019
RE: FY20 School Committee Budget

At their May 1, 2019 meeting the Waltham School Committee took the following vote:

VOTED: On motion of Mr. Graceffa, seconded by Mr. Rando, to approve the budget as it stands along with adding two contingency positions, and request of Mayor McCarthy to request of the City Council for \$91,550,620.00. Roll call: Mr. Tarallo, yes; Ms. Donnelly, yes; Mrs. AlJammal, yes; Mr. Frassica, yes; Mr. Graceffa, yes; Mr. Rando, yes.

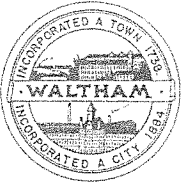
CITY OF WALTHAM
CITY vs SCHOOL COMPARISON
FY 2020

	CITY	SCHOOL	TOTAL
GENERAL FUND BUDGET	154,838,247	90,798,631	245,636,878
SCHOOL COSTS INCLUDED IN CITY BUDGET			
INDIRECT COSTS (HEALTH INSURANCE/PENSIONS/OTHER ADMINISTRATIVE)	(31,725,000)	31,725,000	0
DEBT COSTS (PRINCIPAL/INTEREST PAYMENTS - SCHOOL CAPITAL PROJECTS)	(4,089,945)	4,089,945	0
GENERAL FUND BUDGET (ADJUSTED)	119,023,302	126,613,576	245,636,878
GENERAL FUND BUDGET (PERCENTAGE)	48.5%	51.5%	

CITY OF WALTHAM
SCHOOL BUDGET

FY 2020

SCHOOL BUDGET (NET OF TRANSPORTATION)	85,881,589
SCHOOL INDIRECT COSTS INCLUDED IN CITY BUDGET	31,725,000
TOTAL	117,606,589
NET SCHOOL SPENDING (REQUIRED)	74,539,359
EXCESS OVER NET SCHOOL SPENDING	43,067,230



City of Waltham

Jeannette A. McCarthy
Mayor

May 16, 2019

TO: The City Council
RE: FY 2020 Parking Meter Budget

Dear Councillors:

I respectfully request an appropriation in the amount of \$385,425.00 to fund the parking meter budget for fiscal year 2020.

From: Parking Meter Receipts Reserves

To: Parking Meter – Salaries	232-480-5100	\$182,641.00
Parking Meter – Expenses	232-480-5200	\$156,483.00
Parking Meter – Equipment/Unusual	232-480-5400	\$ 44,301.00
Parking Meter – Uniforms	232-480-5500	\$ 2,000.00

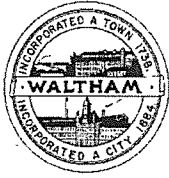
Sincerely,

Jeannette A. McCarthy

JAM/tbm

Enclosure – City Council Order

cc: Paul Centofanti



CITY OF WALTHAM IN THE CITY COUNCIL

610 Main Street Waltham Massachusetts 02452

Order # _____

Ordered:

That the amount of \$385,425 be appropriated to fund the fiscal year 2020
Parking Meter budget.

FROM:

Parking Meter Receipts Reserve	\$385,425
--------------------------------	-----------

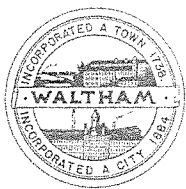
TO:

Parking Meter-Salaries	#232-480-5100	\$182,641
Parking Meter-Expenses	#232-480-5200	\$156,483
Parking Meter-Equipment & Unusual	#232-480-5400	\$ 44,301
Parking Meter-Uniforms	#232-480-5500	\$ 2,000

Read & Adopted:

Approved:

Attest:



City of Waltham

Jeannette A. McCarthy
Mayor

May 16, 2019

TO: The City Council
RE: Revolving Accounts

Dear Councillors:

I respectfully request the City Council reauthorize four department Revolving Accounts under the provisions of Massachusetts General Law Chapter 44, Section 53e ½ for the City Clerk, Council on Aging, Planning and the Recreation Departments.

Revolving accounts require an annual report of all revenues and expenditures in the fund and must be authorized by the Mayor and City Council each fiscal year.

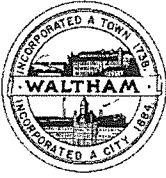
The City Auditor will be available during budget hearings to answer any questions you may have concerning this request.

Sincerely,

Jeannette A. McCarthy

JAM/tbm

cc: Paul Centofanti



CITY OF WALTHAM IN THE CITY COUNCIL

610 Main Street Waltham Massachusetts 02452

Order # _____

Ordered:

That the City Council re-authorizes four department revolving accounts under the provisions of Massachusetts General Laws, Chapter 44, Section 53e ½ for the City Clerk, Council on Aging, Planning and Recreation Departments.

Read & Adopted:

Approved:

Attest:

City of Waltham
City Clerk Revolving Fund

Balance - July 1, 2018	72,782
------------------------	--------

Revenues	9,189
----------	-------

Public Notices

Bright School Rental

Expenditures/Encumbrances	41,652
---------------------------	--------

Public Notices

Bright School Rental

Balance - May 10, 2019	40,318
------------------------	--------

City of Waltham
Council on Aging Revolving Fund

Balance - July 1, 2018	129,320
Revenues	70,896
COA Programs	
Expenditures/Encumbrances	124,886
COA Programs	
Balance - May 10, 2019	75,330

City of Waltham
Planning - Energy Revolving Fund

Balance - July 1, 2018	0
------------------------	---

Revenues	115,650
----------	---------

Energy Programs	
-----------------	--

Expenditures/Encumbrances	83,363
---------------------------	--------

Energy Programs	
-----------------	--

Balance - May 10, 2019	32,287
------------------------	--------

City of Waltham
Recreation Revolving Fund

Balance - July 1, 2018	574,930
------------------------	---------

Revenues	178,823
----------	---------

Recreation Programs
Community Center
Chill Zone
Veterans Fields

Expenditures - Wages	41,112
----------------------	--------

Recreation Programs
Community Center
Chill Zone
Veterans Fields

Expenditures/Encumbrances - Expenses	252,182
--------------------------------------	---------

Recreation Programs
Community Center
Chill Zone
Veterans Fields

Balance - May 10, 2019	460,458
------------------------	---------



City of Waltham

Jeannette A. McCarthy
Mayor

May 16, 2019

TO: The City Council
RE: FY 2020 Budget - Requested Compensation Ordinance Changes

Dear Councillors:

I respectfully request amendments to the Compensation Ordinance per the attached draft ordinances to reflect the changes in my FY 2020 budget recommendations.

I am available to answer any questions you may have regarding this request.

Sincerely,

Jeannette A. McCarthy
JAM/tbm
Enclosures

IN THE CITY COUNCIL
OF THE CITY OF WALTHAM
IN THE YEAR TWO THOUSAND NINETEEN

An Ordinance amending Article V of Chapter 2 of the General Ordinances Entitled

“COMPENSATION”

Be it ordained by the City Council of the City of Waltham as follows:

Article V of Chapter 2 of the General Ordinances of the City of Waltham entitled “Compensation,” Sec. 2-29. Classification of Positions, subsection B.2, as most recently amended, is hereby further amended by deleting from the list of positions in Grade 18, the following position: Library Director and by adding to the list of positions in Grade 19, the following position: Library Director.

First Reading:

Attest

Second Reading:

Third and Final Reading:

Approved

IN THE CITY COUNCIL
OF THE CITY OF WALTHAM
IN THE YEAR TWO THOUSAND NINETEEN

An Ordinance amending Article V of Chapter 2 of the General Ordinances Entitled

“COMPENSATION”

Be it ordained by the City Council of the City of Waltham as follows:

Article V of Chapter 2 of the General Ordinances of the City of Waltham entitled “Compensation,” Sec. 2-30, Compensation Schedules, subsection B2, as most recently amended, is hereby further amended by adding:

Fire Department for additional services as Radio Liaison to oversee radio infrastructure citywide,
one employee stipend \$19,500.00

First Reading:

Attest

Second Reading:

Third and Final Reading:

Approved