

**MINUTES OF THE TRAFFIC COMMISSION MEETING
HELD: APRIL 14, 2016 AT 10:00 A.M.
HENRY HOOVER COMMITTEE ROOM, CITY HALL**

A motion was made and it was voted to accept the minutes of the previous meeting.

1. PETITIONED ITEMS:

A. Highland St. at Curtis St. – Proposed 4-Way Stop

Councilor Logan is requesting a traffic study to determine if a Four-Way Stop is warranted at this location. **Voted to table and have the Traffic Engineer study this intersection and determine if a 4-way stop or other traffic calming measures are warranted.**

B. Parking Near Driveways –

Councilor Logan is requesting discussion regarding this problem. **Voted to table and recommended a community meeting of residents and Ward Councilors, particularly, in the “South Side” area to discuss this issue. Traffic Engineer, Mr. Garvin would attend speak of the effects on parking.**

C. Italian Festa

Ms. Carol Rossi, is requesting permission to hold this event on Saturday, June 4th from 11:00 AM – 7:00 PM. Rain date Sunday, June 5th. Fire Chief Ciccone recommended an ambulance be considered on site for this event to increase response time. **Voted to approve free parking of volunteers and committee members limited, to the Upper Level of the Central Square Parking Deck, the MBTA lot and on Elm Street along the Common side.**

D. Circus Smirkus Big Top Tour at Gore Place

Councilor Marchese is requesting this item be discussed due to parking concerns. Representatives from Circus Smirkus were present to discuss the proposed plan. They are requesting the arriving vehicles to use the southern driveway on Gore Street and exit through the north driveway. On-site parking will accommodate a minimum of 250 vehicles which is expected to be sufficient and prevent on street neighborhood parking. There will be Police details to ensure safe access and egress. **Voted to accept this plan, and to not require the organizers to appear before Traffic Commission in future years unless substantial changes are made to access or parking for this event.**

E. 2nd Annual Pizzi Farm Sundae Funday 5K

Ms. Margaret McCullough is requesting permission to hold this event on Sunday, July 17th at 6:00 PM. The race will stage at Pizzi Farm and no streets will be blocked and there will be Police presence. The route will be Lake St., Princeton Ave., College Farm Rd., Lincoln St. and Hobbs Brook Office Park. It is expected that there will be approximately 500 participants. **Voted to recommend that a permit be issued.**

F. 1st Annual Waltham Youth Hockey 5K

Ms. Margaret McCullough is requesting permission to hold this event on Saturday, October 29th at 10:30 AM. The race will stage at Totten Pond Road Ice Rink and no streets will be blocked. The route will be Winter St. to Hobbs Brook Office Park, Wyman St and Totten Pond Rd. There will be Police presence and approximately 350 participants. **Voted to recommend a permit to issue.**

G. Senior Movie Day – Free Parking

Mr. Frank Joyce of Joyce Funeral Home will be holding a Senior Movie Day at the Embassy Cinema on Wednesday, May 11th from 11:30 – 4:00. **Voted to approve this request and limit parking to the Embassy Parking Facility only**

2. TABLED ITEMS:

- A. Highland St. “Spur” at Curtis St. – Removal of “No Right Turn” Restriction (9/12)(10/12)
- B. Main Street at Warren Street – Proposed Pedestrian Signal (10/13)
- C. Prentice/Plympton/Tomlin/Irving – Traffic Calming (6/15)(9/15)(11/15)(12/15)
- D. Valet Parking in Downtown Area (11/15)
- E. Forest Street – Crosswalks and` Bicycle Markings (11/15)
- F. Calvary Street near Mary Early Bridge – Traffic Calming (3/16)

The following two items were voted to be removed from the table

- G. Amend Art. 5, Sec. 18 GVW (3/16)** Traffic Engineer, Mr. Garvin recommended not to lower the weight limit to 8,500 lbs. Twenty Massachusetts communities that have regulations for heavy trucks do not have a rate lower than 10,000 lbs. Additionally, he recommended more discussion is needed between the City and the residents who would be most affected. Councilors from Ward 5, Ward 8 and Ward 9 should jointly hold a neighborhood meeting to discuss the challenges and potential solutions for adequate overnight on-street parking. **Voted to table**

H. Circle Dr. – Proposed Crosswalk on Trapelo Rd. (3/16)

Traffic engineer, Mr. Garvin recommended this crosswalk be approved on the easterly leg of the intersection along with ADA ramps. These will be installed by the CPW (Mr. Chiasson agreed) when the roadway is repaved this year. Also a new street light will need to be installed by the Wires Department (Mr. Kelly agreed) on the utility pole on the northeast corner. **Voted to accept this recommendation.**

3. DEPARTMENT REPORTS:

- A. Parking Meter Report – Receipts are up approximately \$18K compared to same time last year. There has been an increased use of credit cards
- B. South Street at Highland Street – Update- timing and coordination is continuing.
- C. Transportation Master Plan – Update – McMahon Associates will hold a Public Hearing on Tuesday, May 17, 2016 in the Government Center Auditorium from 6:00 – 9:00 PM.
- D. Piety Corner Proposed Reconstruction – Councilor Fowler was present and supports the Traffic Engineer’s recommendation’s concerning this intersection. These recommendations will help relieve the traffic congestion in this area.
- E. Proposed FY17 Budget – Voted to accept the Traffic Engineer’s recommendation and approve the requested budget. (Note: Mr. Magno excused himself from the Personnel salaries page for Traffic Engineering)

AND ANY LATE FILED ITEM(S) THAT MAY COME BEFORE THE TRAFFIC COMMISSION.

4: Late Filed Items

- a) Church Street Parking Lot – Funding – Approval was given for the Traffic Engineer to seek funding to repave, add lighting and solar pay station for this parking lot. Anticipated funding is approximately \$125,000. The pay station is already funded under a separate account.

- b) Waltham Bike week – May 24 – 22, 2016. Member, Ms Cagle will have a presentation on Wednesday, May 18, 2016 in the Government Center Auditorium from 6:00 – 7:00 PM.

Attendance: All members except Ms. Cagle. Councillor Fowler, Ms Judy Gaeth and Ms. Marjorie Scarff (Circus Smirkus); Ms. Carol Rossi (Italian Festa); Mr. John Allen (Waltham Bike Week)

**Adjourned @ 10:36 AM
Respectfully Submitted**

**Frank S. Lombardo,
Clerk**

off Committee Speakers

Waltham Traffic Commission

Date of the Meeting: April 14, 2016

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