

**MINUTES OF THE TRAFFIC COMMISSION MEETING
HELD: JUNE 19, 2014 AT 10:00 A.M.
HENRY HOOVER COMMITTEE ROOM, CITY HALL**

The Chair motions to approve the minutes of the previous meeting. Voted

1. PETITIONED ITEMS:

A. Fourth of July – Parking Restrictions

Annual Fourth of July parking restrictions from Noon to Midnight. The previous annual restrictions were **voted approved**.

B. Lowell Street and Adams Street – Traffic Study

Councillor Rourke is requesting a traffic study be conducted with “complete street” principals among the proposed solutions. **Voted to have a in-house traffic study** that will include pedestrian, vehicular and bicycle safety measures for both Lowell Street and Adams Street. Any design work for construction purposes should be completed by an outside design firm.

C. Jimmy John’s at 475 Winter Street – Traffic Impact Report

Ron Muller & Associates presented a Traffic Impact Study for this proposed gourmet sandwich restaurant. The proposal is a 40 seat, 1818 square foot gourmet sandwich restaurant which will reoccupy vacant space within the existing Reservoir Plaza. AM peak hour will approximately 80 trips weekday; 48 PM peak hour per weekday; and 99 vehicle trips during the Saturday peak hour. Presently the Plaza has 184 marked parking spaces and 30 vehicles park on the access road for a total 214 spaces. Peak hour Friday parking demand is 201 spaces. With this project the demand will rise to 215 spaces. The proponent has agreed to make modifications within the parking lot and restripe/redesign adding 6 spaces to make a total of 220 spaces available. **Traffic Engineer, Mr. Garvin recommended the Traffic Impact Report submitted by Muller & Associates be forwarded to the City Council for their deliberations on issuing a Special Permit for this fast-food restaurant.**

D. Everett Street – Traffic Calming measures

Councillor Marchese is requesting traffic calming improvements on Everett Street. **It was voted to have Traffic Engineering proceed and review Everett Street for any traffic calming measures.**

E. TD Bank Left Turn Restriction

McMahon Associates is requesting a “No Left Turn” restriction from the TD Bank site as requested by City Council. Traffic Engineer Mr. Garvin agreed that this restriction is needed. **Voted to approve and post a “NO LEFT TURN” at the exit drive for 749-751 Main St.**

Add to Schedule 18 TURNS ONLY AS DESIGNATED

Main Street: All vehicle exiting #749-751 Main Street; Must Turn Right

F. Appleton Street – Reinstallation of “No Parking Except Sundays & Holiday” signs

Petition lacks required 65% signatures, but petitioner Theo Kinderman addressed the Commission and stated that the parking, on the west side is a benefit, was removed without any residential input. It was explained that more signatures would be needed for the Commission to entertain reinstallation of any parking. In addition, Appleton Street is 26 feet and in order to accommodate two-way traffic parking may only exist on one side of the street. **Voted to table for additional resident input.** (Note: Member Ms.Cagle excused herself, proximity to her residence)

G. Marivista Avenue at Trimount Avenue – All Way STOP INFORMATION ONLY

Petition withdrawn due to lack of required 65% signatures.

2. TABLED ITEMS:

Items G & H Voted to remove from the Table

- A. Highland St. “Spur” at Curtis St. – Removal of “No Right Turn” Restriction (9/12)(10/12)
Waiting for Law Dept. opinion
- B. Ellison Park traffic issues (9/13)(10/13)
- C. Warren Street at Beaver Street – Proposed Traffic Signal Study (9/13)
- D. Main Street at Warren Street – Proposed Pedestrian Signal (10/13)
- E. Longfellow Rd. at Fairfax Rd. – Removal of 4-Way Stop (11/13)(3/14)(4/14)
- F. Lake St. at Princeton St. – Pedestrian Flashing Light (11/13)

G. Prentice/Plympton/Irving Streets – All Way Stop (3/14)(5/14)

Road study showed speeding not excessive, the 85% was 38 mph; accident study showed one (1) accident in three (3) years. Traffic calming measures are not needed at this time. **Voted to deny (Mr. Malone opposed denial)**

H. Spruce Street at Moody Street – Expand Loading Zone (5/14) Expanding the Loading Zone closer to Moody Street could be very detrimental for large vehicles turning onto Spruce Street from Moody Street. **Voted to deny**

3. DEPARTMENT REPORTS:

- A. Parking Meter Report. YTD revenues down about \$27K
- B. Forest Street at Trapelo Road. Punch List has been completed by the contractor. **Voted to accept the Signals**
- C. Main St. at Newton St. and Main St. at Lyman./Heard Sts. Update– Information Only. Transfer funds have been approved and Charles Construction awarded the project
- D. Lyman Street at Summer Street – Traffic Signal Study (5/12)(12/12) Transfer funds have been approved and work hopefully in July

E. Spruce Street and Walnut Street Parking Lots Bid opening June 26

- F. Revision to Article 2, Section 4 in the Rules and Regulations Voted to approve amending Art2 Sec 4 and remove paragraph one.

Art.5 Sec 21 Voted to add paragraph (a) Director CPW issues a permit for Unattached Trailer, Dumpster or Container on a Public Way

- G. Church, Lexington, Spring, and Moody St. near Main St., - convert from 4 to 2 hr. parking The Commission agreed and voted to accept the Traffic Engineer's recommendations to shorten time limits in the area of Central Square to encourage parking turnover.

Amend 4 hour parking to 2 hour parking on Church St., Lexington St., Moody St. and Spring St.

H. 1st Annual Waltham Bicycle Update

Member Ms. Cagle summarized this update relative to bicycle use in Waltham. The information will be used as base-line data relative to routing, crash analysis, proposed facilities, and transportation goals.

Attendance: Chief MacPherson (at home accident) and Chief Ciccone (safety meeting) absent. All other members present. Vice-Chairman Thomas Magno chaired the meeting. Attorney Joseph Connors, Mr. Ron Muller and Mr. Theo Kinderman attended.

Adjourned: 10:56 AM

Respectfully Submitted

Frank S. Lombardo

Clerk