

**MINUTES OF THE TRAFFIC COMMISSION MEETING
HELD: JUNE 21, 2012 AT 10:00 A.M.
HENRY HOOVER COMMITTEE ROOM, CITY HALL**

1. PETITIONED ITEMS:

A. Lyman Terrace – Remove No Parking 7am - 6pm Restriction

Ms. Joanne Ravesi, # 35 Lyman St. along with other residents is requesting this restriction be removed on the south side of Lyman Terrace. This restriction was approved in 1969 and it is believed to eliminate all day parking by teachers of the Central Middle School and St. Joseph School which no longer exists. All Night Parking is restricted. **Voted to approve this request and remove the following restriction from Schedule 1 – Parking Restriction:**

Lyman Terrace, south side, from Lyman Street to cul-de-sac

B. July 4th Celebration – Parking Restrictions

The Fourth of July Committee (Mr. Michael Delfino, President) is requesting approval of parking restrictions and street closures. **Voted to approve the July 4th restrictions in the vicinity of Leary Field on July 4 from 2:00 PM to 12:00 AM. Restrictions include No Parking, Street Closings, and Detours.**

C. 385-387 Winter Street – Proposed Modification of Existing Special Permit

Attorney Richard Dacey is requesting approval to meet with our staff to discuss the requirements to amend a Special Permit, issued by the City Council. Presently three buildings exist on site. The Marriott Courtyard has 114 rooms and the Holiday Express has 150 rooms (264 combined). The proposed project involves some renovation, an adjustment to the number of rooms at the Holiday Inn Express (reduced 107 rooms) and increase in the number of rooms at the Courtyard (increased to 172 rooms). The Courtyard will be replaced with a five-story building. The combined number of rooms will be increased from 264 to 279; an increase of 15 rooms. Access to the hotels will remain unchanged. Internal circulation and parking configuration will be modified. **Voted to table and refer further discussion to Mr. Garvin, our Traffic Engineer and have him report to the Commission at a future meeting.**

D. 210 Moody Street – Reserve parking in Embassy Parking Lot for construction

Attorney Joseph Connors is requesting permission to reserve certain parking spaces for the construction of their project. The construction phase will require temporary use of twelve (12) parking spaces in the Embassy Parking Lot for approximately 12 months at a cost of \$2. per day, per space. Construction personnel will park elsewhere within the garage. It is anticipated that there will be three stages for this project (demolition, building construction and finish work). Heavy Commercial vehicles will use the one-way exit that runs along side the Embassy Theater, which will be appropriately posted to authorize vehicles to travel in the wrong direction. A thirty (30) day notice will be given prior to any work commencing on the site. **Voted to approve this plan.**

E. Employee Parking Placard

Waltham Historical Commission is requesting a Employee Parking Placard for their Project Manager Arthur Bennett. **The Commission voted to deny this request because Mr. Bennett is not a full-time city employee who is working on City business.**

F. 24 Washington Avenue – Handicap Parking

Mr. Giuseppe Nicolazzo is requesting a handicap parking space in front of his residence. A site review shows a driveway on the east side of the house that leads to a large parking area in the rear. In addition, there is a HP parking space located at #18 Washington Ave that is frequently,

unused. The Disability Commission was unable to determine that there is a need for an on-street HP space for this location. **Voted to deny the request.**

The Clerk requested and received a vote to remove all Tabled Items from the table for discussion.

2. TABLED ITEMS:

- A. Barbara Rd./ Chaffee Ave. – Proposed Pedestrian Crosswalk (11/09)
Voted to approve the June 2010 review letter by GPI with the following amendments. The acceptable operations of the intersection and low crash history, it is not recommended that the intersection be reconfigured as a 4-way STOP. It is recommended that sidewalks be extended, and ADA accessible pedestrian ramps/crosswalks be installed at all four corners. Pedestrian signage should also be provided at the crosswalk that traverses Chaffee Avenue. **Voted to Place on File and referred to CPW for implementation.**
- B. #306 Lexington St. – Driveway Opening (4/10) This location is now the subject of a sub-division. **Voted to Place on File**
- C. Lincoln St. at Sanderson Rd./Curve St. – Traffic Improvements (6/10)
A suggestion being investigated was to make Sanderson Lane One-Way. The petitioner was to attempt to gather neighborhood support at the December 2010 meeting. The Commission has not heard further on this subject. **Voted to Place on File**
- D. Connors Pool # 148 Newton St. – Proposed revision to vehicle access to site (6/10)
Issues continue with on-site parking, product deliveries and pedestrian traffic in the area. **Voted to Re-Table**
- E. 110 Bear Hill Road – Proposed Development (11/10)
Presently, there are no proposals before the Commission to discuss. **Voted to Place on File**
- F. Traffic Commission Policy – Revised Petition Policy (11/10) Law Dept. Opinion Received
There are concerns with the presenting of petitions to the Commission and it is still under review. **Voted to Re-Table**
- G. Four-Way Stop Review (11/10) – Law Dept. Opinion Received
The review is incomplete and Mr. Garvin has been assigned to finish this project. **Voted to Re-Table**
- H. Review of Overnight Parking Enforcement Procedure – (2/11) **Voted to Re-Table**
- I. Required Parking Spaces (2/11) – Review of Law Dept. Opinion Received. The present rule of 1.5 spaces per bedroom rests with the Council. **Voted to Place on File**
- J. South Street at Highland Street – Proposed Traffic Signal (3/11)
Design plans for the signal has been completed. However, consideration to create a third lane (center lane) for southbound South Street at Highland Ave. should be considered. Our T.E. Mr. Garvin has been assigned to review this proposal. **Voted to Place on File**
- K. Ellison Park & Summer Street Area – Traffic Calming (Sp. 3/11) The Commission made recommendations for extensive traffic calming measures and they were referred to the CPW from implementation. **Voted to Place on File**

- L. Albemarle Road – Pedestrian Safety (4/11) A recommendation to make the street one-way (north at Trapelo Road) was referred back to the petitioners. No response has been made at this time. **Voted to Place on File**
- M. 831 Main Street – Proposed Development (6/11) No further action required. **Voted to Place on File**
- N. Smith Street at Trapelo Road – Change in Lane Use (9/11) At the request of member Mr. Malone - **Voted to Re-Table**
- O. Relocation of Sign and Paint Division (9/11) Voted **to Place on File**
- P. Princeton Ave. – Speed Limit/Speed Hump (12/11) **Voted to Place on File**
- Q. Forest St. at Harrington Rd. – Proposed Pedestrian Crossing Signal (1/12) Write letter to Bentley University regarding full traffic signal. Look into the signal we installed on Trapelo Rd. at Pine Vale Rd. which can be installed by the Wires Dept. or the Hawk System. **Voted to Place on File**
- R. 475 Winter St. – Traffic Issues (3/12) Request for a Traffic Signal - **Voted to Place on File**
- S. High St. at Newton St. – Traffic Signal Changes (3/12) Study is incomplete - **Voted to Re-Table**
- T. Crescent St. at Orange St. – No Parking Issue (3/12) Police Enforcement issue - **Voted to Place on File**
- U. Yearly Merchant Sticker (3/12) Study is not completed - **Voted to Re-Table**
- V. Moody Street at Carter/Felton Sts. – Exclusive Pedestrian Phase (5/12) Signal timings were made on 6/20/12 to accommodate an exclusive pedestrian movement. T.E. to follow up with updated progress reports on this intersection. **Voted to Place on File**
- W. Lyman Street at Summer Street – Traffic Signal Study (5/12) Signal timing changes have been made including “all-red” delayed cycle. GPI has concerns using the red light strobe system due to reported seizures in motorist with certain medical conditions. GPI also noted that right-of-way issues make it impossible to add Mast Arms, if needed advance signal ahead signs can be installed. T.E. to follow up with updated progress reports on this intersection. **Voted to Place on File**
- X. Boston Children Hospital – Proposed Special Permit (5/12) **Voted to Re-Table**

3. DEPARTMENT REPORTS:

- A. Parking Meter Report - Revenue increase by roughly \$3,000 from same time last year.
- B. Pay Stations Sub-Committee Mr. Magno reported one meeting has taken place and there are more to come. New Traffic Engineer J. Michael Garvin has been appointed to the Sub-Committee to replace Traffic Commissioner Tom LaCroix.

- C. Traffic Engineer position – Mr. J. Michael Garvin is our new Traffic Engineer and will begin his duties on July 9, 2012
- D. Forest Street at Trapelo Road – Update Final design stages are progressing. GPI has received all final comments for the design phase. All driveways on the north side along DCR property will be closed and replaced with sidewalk. TE Mr. Garvin will be working with GPI on all further reviews.
- E. Main Street at Lyman./Heard Sts. Signal Issues . . Mr. Kelly reports no further developments at this time. Consideration to delay Heard Street (a delayed red light) is being considered.
- F. Winter Street Bridge Punch List – no update at this time – MassDOT is awaiting final approval letter from Waltham ASAP. Final adjustments are being reviewed
- G. Central Square Parking Deck Repairs. – Ms. Gerlach reported the Building Dept. will be having improvements of \$17,400 done on the deck for structural repairs and will be getting other quotes for re-painting.

LATE FILED ITEM(S) THAT MAY COME BEFORE THE TRAFFIC COMMISSION.

4: Saint Jude's Annual Festival

Mr. Frank Craig is requesting the closing of a portion of Waverley Oaks Road on Saturday October 13, 2012 for the annual St. Jude's Festival.

Voted to approve this request and authorize Waverley Oaks Road to be closed from Beaver Street to Linden Street on Saturday October 13 (rain date of Sunday October 14) from 11:00 AM to 5:00 PM. A police detail will be furnished to assist with traffic.

5: Block Party Permits Issued

A: Longfellow Road – Saturday June 23 1:00PM to 9:00 PM

B: Boynton Street : Saturday July 7 12:00 PM to 9:00 PM

Note: Traffic Commissioner Thomas LaCroix was placed on Administrative Leave June 14, 2012. Vice-Chairman Mr. Thomas Magno chaired this meeting.

Attendance: Fire Chief Ciccone training. All other members present. Mr. Diaz GPI present; Attorney Richard Dacey for Winter Street with a representative from VHB. Attorney Joseph Connors for 210 Moody Street.

Adjourned @ 11:04 AM

Respectfully Submitted

Off. Frank S. Lombardo (Ret.)
Clerk

Off Committee Speakers

Waltham Traffic Commission

Date of the Meeting: June 21, 2012

Please Print

Name of Speaker	# Street, City	Affiliation i.e. Attorney - Abutter Interested party - Petitioner	For/Against Item No:
Att. Richard F. Dacey	707 Main Street Waltham	385-387 Winter St	FOR
Att. Joseph Connors	404 main Street	210 Moody Street	FOR