

WALTHAM TRAFFIC COMMISSION
155 LEXINGTON STREET
WALTHAM, MA. 02452
781-314-3582

REQUEST FOR OVERNIGHT PARKING

We, the undersigned, hereby request that Overnight Parking be permitted on one (1) side of the street in the block(s) in which we live:

STREET _____

*FROM _____

*TO _____

**PREFERRED SIDE _____

(e.g., North, East, even-numbered)

NAME (Signed)

NAME (Printed)

ADDRESS

<u>NAME (Signed)</u>	<u>NAME (Printed)</u>	<u>ADDRESS</u>
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

(Use blank sheets of paper for additional names)

*Generally, each request should cover one or more full blocks between two intersecting streets.

**The Traffic Commission may authorize parking on the opposite side. (Please see policy on back)

This request requires one signature per household/apartment from 65% of the households within the effected area, including all corner houses. Multiple signatures from one household will be counted as one.

(Name of Person Requesting)

(Address)

PROCEDURE TO REQUEST OVERNIGHT PARKING

At a meeting held January 21, 2003, the Traffic Commission voted to adopt a new policy relative to Overnight Parking. The general Overnight Parking restriction remains in effect throughout the City, except where signs have been posted to allow Overnight Parking on one side of the street. Following are the procedures for obtaining authorization to park overnight on a given street:

1. The Traffic Commission may vote **not** to authorize Overnight Parking on **either** side of any street deemed too narrow or otherwise unsuited for Overnight Parking due to reasons of traffic safety and public convenience. Please review the guidelines below before submitting your petition. Each request is unique and these are the minimum requirements only. Each has to be judged on their own merit.
2. In general, each request should cover one or more complete blocks. It may be that 65% of residents in one block want overnight parking permitted, while residents of the next block do not.
3. Residents are encouraged to indicate which side of the street is preferable for Overnight Parking; however, the Traffic Commission may authorize parking on the opposite side if, in its judgment, the public interest would be better served.
4. The Traffic Commission does not anticipate rescinding any existing parking prohibitions to allow Overnight Parking.
5. The Traffic Commission **may** authorize no parking on the opposite side of the street that Overnight Parking is permitted in cases where street width justifies such action or where fire hydrants are located.
6. A request should be submitted to the Traffic Commission signed by one member of 65% of the households on each street or section thereof, including all corner houses. **A completed request does not assure approval. Other factors, including a demonstrated need for Overnight Parking will be considered.** Request forms are available at Transportation Department, Police Station and on the City web site (www.city.waltham.ma.us).

GUIDELINES FOR APPROVING OVERNIGHT PARKING

To assist in determining Overnight Parking the Traffic Commission has voted to use the following guidelines:

- A. All requests for Overnight Parking will be considered on their merits. Streets having less than the minimum street widths mentioned below will not be approved for Overnight Parking unless the Traffic Commission considers that the merits require such approval.
- B. For streets having two-way travel, it shall be the policy of the Traffic Commission to deny request for Overnight Parking on two-way street segments where curb-to-curb distance is less than 28 feet. This distance is used because 28 feet allows a minimum of two travel lanes of ten feet each, plus eight feet for parking. The minimum does not create driveway access or snow plowing problems in moderate winters. In addition, the Traffic Commission **may** require that parking be prohibited on one side, to allow Overnight Parking on the other side.
- C. For streets having one-way travel, it shall be the policy of the Traffic Commission to deny request for Overnight Parking on one-way street segments where the curb-to-curb distance is less than 25 feet. This distance is used because 25 feet allows a minimum of one lane of seventeen feet (for maneuvering room for snow plows having a twelve foot blade), plus eight feet for parking. In addition, residents with a fifteen foot driveway opening would not be able to maneuver a full size vehicle safely in or out of their driveway if a vehicle were to be parked opposite the driveway openings, or if vehicles were parked on the same side to close to the drive.
- D. For residents of two-way streets of 25 feet and less, curb-to-curb, a conversion from two-way to one-way travel might qualify the street for Overnight Parking under paragraph C of this policy. The direction of one-way travel, however, would need to fit in with the overall circulation plan for the rest of the street and the rest of the neighborhood.