

The Waltham Recreation Board held their June meeting on June 12, 2013 at the Waltham Community Center, 510 Moody St., Waltham MA.

Present were: Wayne Cook, Thomas Creonte, Bill Fowler, Lisa Limonciello, Richard Scanlon, Stacey Gallagher Tully, Gary Vallerand and Jerry Walker. Patricia Curtin was absent.

Also present were Director of Parks and Recreation, Sandra Tomasello.

Chairperson, Richard Scanlon called the meeting to order at 5:30 p.m. He announced that the meeting was being filmed by WCAC, Waltham's local cable channel and would be shown on the local channel at a later date.

A motion to approve the minutes of the May 15, 2013 meeting was made by Jerry Walker, seconded by Bill Fowler and voted unanimously.

The monthly bills were circulated and signed by all Board members.

In reviewing the Statement of Accounts, Director Tomasello noted there are a couple of weeks left in the current fiscal year. If possible, she'll have any remaining balances carried forward. The second page reflects the current balances for all Capital Improvement Accounts.

The next item before the Board was a request to utilize Prospect Hill Park's Base Area for Waltham High's Rock Band Camp's annual picnic. The request was submitted by Ron Vanaria, the Director of W.H.S. Show Band and Legit Band. The group would like to use the facility on Monday, September 2, 2013 (Labor Day). The picnic and performances will take place from 12:00 noon until 6:00 p.m. As in the past, he will notify (and invite) the neighbors residing on Craig Lane.

Mr. Vanaria's communication to the Board addressed the matters of insurance, medical staff, security, port-a-potties, etc. Director Tomasello recommends approval.

A motion to approve the request of using the base area at Prospect Hill Park for the WHS Show Band and Legit Band annual picnic was made by Jerry Walker. The motion was seconded by Stacey Tully and voted unanimously.

Next for review was the proposed September 2013- June 2014 Recreation Board meeting calendar. Director Tomasello presented the proposed list to board members for their review. Most dates are the fourth Wednesday of the month, with the exception of holidays, September and May.

After a short discussion, a motion to approve the calendar as proposed was made by Wayne Cook, seconded by Jerry Walker and voted unanimously.

Director Tomasello also presented a proposed schedule of presentations by youth groups to submit financial documents and program information from their most recently completed season was presented to Board members for their review and approval. This meeting also gives the groups an opportunity to request any capital improvement requests at facilities they utilize to offer their programs. Several changes were made this year in the presentation schedule. Presentations will begin in September and continue until December for better budget planning purposes.

A motion to approve the Youth Group calendar as proposed, was made by Bill Fowler, seconded by Lisa Limonciello and voted unanimously.

Next on the agenda was a request to hang a sign on the concession building at Cacciatore Field by the Babe Ruth Baseball League.

Mr. Larry Gelineau, Treasurer of the League stopped by the office with a copy of the proposed sign that was to be donated by Failla and Defrancesco Family Dentistry. Director Tomasello asked for more information concerning the sign and told Mr. Gelineau that a league representative should be present at the Board meeting to answer questions raised by the Board.

Director Tomasello and several Board members were concerned about advertising just one sponsor's name on the sign. In the past, leagues posted one sign listing all the sponsors for their particular league.

Chairman Scanlon noted that he was surprised when he drove down Elm Street and noticed that the sign was already on the concession stand.

After further discussion, a motion to table the matter until September was made by Thomas Creonte, seconded by Wayne Cook and voted unanimously.

Director Tomasello received a communication from Mr. William Durkee from the Community Preservation Committee (C.P.C.). His email talked about the annual appointment of members to the committee. Each year a member of several City departments, including the Recreation Board, are appointed to the C.P.C. Their appointment is for a term of one year.

Mr. Durkee asked in his email for the Board to let him know before July 1, 2013 who the member from the Recreation Board will be.

The current Board member on the C.P.C. is Bill Fowler. Mr. Wayne Cook complimented him on a fine job he was doing.

After a short discussion a motion to approve Mr. Bill Fowler to the Community Preservation Committee for the next fiscal year was made by Wayne Cook. The motion was seconded by Jerry Walker and voted unanimously.

During the Director's Report, Director Tomasello, noted that Summer Staff training will take place tomorrow, Thursday, June 13<sup>th</sup>. Staff has already been trained in CPR and First Aid with Asst. Director Nick Abruzzi.

All staff will meet at 1:00 p.m. at the Waltham Community and Cultural Center for general staff training. The group will review the staff manual, Department policies and procedures and for 2013 a Social Media Networking Policy that must be signed off on.

Next the staff will break off into smaller groups with Recreation Supervisors, Anna Connolly and Kim Scott to discuss programming at Summer Fun at Prospect Hill, the Kaleidoscope Program at Fitzgerald, Kathy Gross for Chill Zone summer programming or meet with Asst. Director Nick Abruzzi for training at the spray parks.

Lisa Limonciello asked how enrollment numbers were. Director Tomasello informed the Board that openings still remain in weeks #1 and #2 and the Department has opened up enrollment for a third week if they choose one of these weeks.

Director Tomasello, Asst. Director Nick Abruzzi and staff will re-evaluate all the sports partnerships programs offered with SkyHawks and Thundercats. The 3-year contract with these partners expires in 2013 and we will be meeting this winter to re-negotiate contracts for 2014.

The new Art Adventures Program appears to be a huge success, with the department adding an additional third session to the schedule.

Mayor Jeannette McCarthy has scheduled an Open House at the Waltham Community and Cultural Center, for the public to view the refurbished auditorium, gym and new Skate 'n Scoot room. The Open House is scheduled for Saturday, June 22<sup>nd</sup> from 10:00 a.m. – noon.

Waltham Recreation will be joining the City's Celebration Committee for the annual Fourth of July celebrations at Prospect Hill Park on Thursday, July 4<sup>th</sup>. There will be lots of activities for the children. (The fireworks are scheduled for Friday, July 5 at Leary Field).

During Other Business, Waltham School Department's delegate for the Recreation Board, Lisa Limonciello congratulated Andrew Curtin, Richie Scanlon and Joey Tully on their recent graduation from Waltham High School.

Stacey Tully thanked Lisa for a great graduation speech.

With no further business, a motion to adjourn was made by Thomas Creonte, seconded by Bill Fowler and voted unanimously.

The meeting adjourned at 5:55 p.m.

Respectfully submitted,  
Karen O'Brien, Clerk