

The Waltham Recreation Board held a special board meeting on April 26, 2018 at the Recreation Department, 510 Moody St Waltham, MA 02453.

Present were: Thomas Creonte, Wayne Cook, John Graceffa, Jennie Scafidi, Richard Scanlon, Stacey Tully, and Gary Vallerand. Absent were: Jerry Walker and Patricia Curtin

Also present were; Director, Nick Abruzzi and Assistant Director Kim Scott

Chairperson Richard Scanlon called the meeting to order at 4:00 p.m.

First on the agenda was a revision to the FY2019 Recreation Department Budget. Director Abruzzi noted that he was working with the Personnel Department to determine a potential grade increase for the Recreation Department Building Maintenance position which is currently a step seven. There is not a comparable established position within grade eight. Grade nine offered a Craftsperson position which is more indicative of the responsibilities of the current position. As Director Abruzzi noted, the existing position handles all maintenance concerns within the 510 Moody Street Building. Other common needs are painting, bowling and general building repairs which has been handled in house to this point. A motion was made to recommend that the existing grade seven position be increased to a grade nine Craftsperson by John Graceffa and seconded by Wayne Cook. All were in favor.

Next on the agenda was a quick update on the status of Berry Park. Director Abruzzi mentioned that Recreation Facilities staff have been assigned to research the paths that intersect from Berry Park to Prospect Hill Park. More information will be provided on this at the May Recreation Board Meeting.

Director Abruzzi also noted that at this time there is a number of recreational facilities in need of enhancement and safety concerns that need to be address on the 314 Totten Pond Road side of Prospect Hill Park. He would like to focus the RFP to improve safety conditions and base area amenities with an emphasis on improving conditions for summer programs. Other possibilities in the RFP could include signage and trail markers at Berry Park.

The final item on the agenda was a request for approval to allocate funds for site testing within the Fernald Property. The funds would be utilized to test the area of the sledding hill for future use. Maps were provided to illustrate to the Board the recreational areas being discussed. A motion was made to approve funds for testing the sledding hill at the Fernald property by Tom Creonte and seconded by Stacey Tully. All were in favor.

A motion to adjourn the meeting was made by Tom Creonte and seconded by Stacey Tully, all in favor.

The meeting adjourned at 4:18 p.m.

Respectfully Submitted,
Kim Scott, Assistant Director