

WALTHAM RECREATION DEPARTMENT



FEBRUARY BOARD MEETING

February 27, 2013

The meeting will be held at 510 Moody St., Waltham
The meeting begins at 5:30 p.m.

AGENDA

1. Minutes of Board Meeting
2. Monthly Bills
3. Statement of Accounts
4. Prospect Hill Ski Team - Annual Presentation
5. Waltham Youth Hockey - Annual Presentation
6. Israel Lacrosse Assoc. - Request to host a tournament
at Veterans Mem. Complex - August 14-17, 2013
7. Community Development Block Grant - Request Addition
8. Election of Board Chairperson and Vice-Chairperson
9. Director's Report
10. Other Recreation Business

The next meeting of the Waltham Recreation Board will be held on Wednesday February 27, 2013. The meeting will begin at 5:30 p.m., and will be held at the Waltham Recreation Dept, 510 Moody St., Waltham. If you are unable to attend, please notify the office.



1501 Broadway, 21st Floor, New York, NY 10036

10 Shalom Alechem, #9, Tel Aviv, Israel 63432

Sandy Tomasello
stomasello@city.waltham.ma.us
Waltham Veterans Memorial Athletic Complex

Event Proposal – Israel Lacrosse Invitational Tournament

Who Are We?

The Israel Lacrosse Association is the National Governing Body of the sport of lacrosse in Israel. We are a U.S. non-profit organization (see Appendix A) which strives to provide programs and services that inspire participation while protecting and honoring the integrity of the game. We field Men's and Women's national teams which have competed in the European Lacrosse Championship, and will compete in the FIL World Lacrosse Championship in 2014. The Israel Lacrosse Association is a member of the Federation of International Lacrosse, which is recognized by SportAccord, as well as the European Lacrosse Federation.

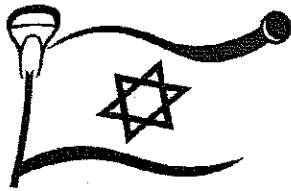
Israel Lacrosse Invitational Tournament

The Israel Lacrosse Invitational Tournament is a national tournament which features all-star teams of Jewish high school athletes from the following states: California, Colorado, Connecticut, Florida, Maryland, Massachusetts, New Jersey, New York, Pennsylvania, Illinois. The teams are coached by senior men's Israeli national lacrosse team coaches and players. The Tournament will further serve as a platform for the collection of second-hand equipment to be shipped to Israel in order to encourage the development of the sport of Lacrosse on the grassroots level.

Organization of the Tournament

The Israel Lacrosse Association has a dedicated full time staff member working on the organization and implementation of this tournament who will ensure that all requests of the Waltham municipality are met in full. We are insured on a per-event basis by our official insurance partner Markel Insurance Company with a Commercial General Liability policy which includes but is not limited to coverage of potential damage to rented premises as well as personal injury and medical expenses. We have worked with other facilities such as the Peddie School (201 South Main Street, Highstown NJ, 08520) and the Ashkelon Sports Center (Ashkelon, Israel) to hold similar events (tryouts, training camps, etc.). Please feel free to contact Ross Turco of the Peddie School (609-944-7500) or Marcelo Burdman of Ashkelon Sports Center (+972-08-679-2200) as references.

The safety of our participants will be ensured by a professional staff of athletic trainers who will be present at every game and who will set up a training facility tent equipped with all the necessary emergency equipment.



ISRAEL LACROSSE

לקרוס ישראל

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In terms of logistics which may affect the municipality, the majority of our participants and spectators will be arriving by plane or bus and we expect a modest amount of spectators. Once on location in Waltham we will be primarily traveling on foot. Our participants will be residing at Bentley College, eating our meals at the Gann Academy, and in the event that we foresee an increase in traffic we are more than willing to work with the municipality to hire a police officer, or work with the Gann Academy to accommodate parking to alleviate any possible inconveniences to the city. We plan to take all necessary measures (including the rental of a trash disposal) to ensure proper care is taken of Waltham's facilities, and would like to expand our agreement to include the rental of building space to provide for restrooms.

Conclusion:

In sum, in all of our business dealings we strive to go above and beyond the simple protocol of a business relationship by contributing to our host communities. In this framework, the day after the conclusion of our event, our participants will be carrying out a community service project at a to be determined location, organized in conjunction with the Gann Academy. We look forward to working with the Waltham Municipality to host the Israel Lacrosse Invitational Tournament.

Thank you for your consideration and I look forward to speaking with you further,

Mathew Markman
ILA Tournament Director
mat@lacrosse.co.il

The Waltham Recreation Board held their January meeting on January 23, 2013 at the Waltham Community Center, 510 Moody St., Waltham MA.

Present were: Wayne Cook, Thomas Creonte, Patricia Curtin, Lisa Limonciello, Richard Scanlon, Stacey Gallagher Tully, Gary Vallerand and Jerry Walker. Bill Fowler was absent.

Also present were; Director of Parks and Recreation, Sandra Tomasello and Assistant Director, Nick Abruzzi.

Chairman, Richard Scanlon called the meeting to order at 5:30 p.m. He announced that the meeting was being filmed by WCAC, Waltham's local cable channel and would be shown on the local channel at a later date.

A motion to approve the minutes of the December 12, 2012 meeting was made by Wayne Cook seconded by Jerry Walker and voted unanimously.

The monthly bills were circulated and signed by all Board members.

Board members reviewed monthly statements of the Department's of the Operating and Capital Improvement Budget figures and balances. Director Tomasello talked briefly about the upcoming construction projects for the James P. Falzone Field and Nipper Maher Park, noting that current figures do not reflect encumbered funds for these projects.

Next on the agenda were (2) two youth sport organizations appearing for their annual presentation of financial reports, program participant statistics and summary of season's activities. Attending the meeting were: Waltham Youth Basketball (Y.B.A.) and Waltham Girls Basketball.

First before the Board, was Mike Wilder, the Treasurer for the Waltham Youth Basketball Program (Y.B.A.). Mr. Wilder noted that his Dad, Fred Wilder, who is President of the program, was unable to attend the meeting.

Mr. Wilder noted that the program is on the rise. The instructional program for grades one through four that was introduced in 2011 with 125 participants expanded to 235 participants in 2012. This program is held at the Stanley Elementary School.

The in-town program and travel program are held at McDevitt Middle School. These programs have continued to be successful. He noted that some current seniors on the Waltham High Boys Basketball team participated on the first travel team that was started five (5) year ago.

Next on the agenda was Reid Lyons representing Waltham Girls Basketball, as the current President Paul O'Halloran recently resigned after many years with the program. Mr. Lyons has been with the program 20 years, having worked with Mr. Wayne Cook, when Mr. Cook was the president of the Y.B.A.

The program currently has 130-140 girls registered, with three (3) divisions: 2 & 3 graders, 4 & 5 graders and for 6, 7 and graders. They also have a travel team for the older girls.

Mr. Lyons noted that the number of participants has dropped over the past couple of years. He believes part of the problem may be the separation of players registered for in-town vs. travel play.

In years past, it was required of players to play in-house in order to be eligible to play on a travel team.

Board members suggested that he contact Waltham High School's varsity basketball coach, Denise Nugent, about supporting the program. Mr. Lyons has reached out, but during basketball season it's hard for her to commit time. Mr. Lyons noted that several high school participants also help coach teams in the program.

Mr. Lyons will contact Athletic Director, Bill Foley for his support in getting the High School/ Middle School programs involved with the Waltham Girls Basketball program.

Next for consideration was the acceptance of a Parkland Acquisitions and Renovations for Communities (PARC) Grant for a parking lot to be constructed at the Metropolitan State Hospital property. Appearing before the Board was Mr. Jim LaCrosse from Waltham's Planning Dept. A design of the proposed parking lot was presented to the Board by Darrell Byrd from the architectural firm of Carolyn Cooney and Associates, who has been working with Planning on the design and construction estimates.

Mr. Lacrosse noted as part of the stipulations in receiving this grant of \$280,000 for the design/construction of the parking lot, Recreation Board's approval is required, as well as approval of the Mayor and City Council.

The reimbursement rate to the City of Waltham will be 60%. All necessary paperwork must be submitted no later than June 1, 2013, with construction completed by June 1, 2014.

The City Council has approved the project along with the City's percentage of funding to meet the grant requirements. Mr. LaCrosse was present at the meeting to seek the Board's input and approval from the Waltham Recreation Board.

Director Tomasello inquired about the location of the parking lot on the entire site. Mr. LaCrosse noted that it was part of the re-use agreement with the State. The parking lot which abuts an existing (unused) building will be used for those parking who want to walk the trails and enjoy the open space land. The design of the parking lot will also eliminate the "cut through" from Forest Street into Belmont.

Questions arose concerning speed bumps and granite curbing. Unfortunately, due to cost there will not be granite curbing, and with the current design, it appears speed bumps will not be necessary. Mr. Wayne Cook inquired about lighting. The current design includes conduits for possible future lighting, but actual lighting is not part of this initial construction phase.

Mr. LaCrosse noted that the proposal went before the Finance Committee last night for the additional appropriation. The matter will be presented to the full City Council next week for a final vote and then to the Mayor.

After further discussion a motion to accept the plan as presented was made by Jerry Walker, seconded by Thomas Creonte and voted unanimously.

Director Tomasello submitted Mayor McCarthy's recommendations for the Department's Capital Improvement Budget Proposal for FY years 2013-2018. These recommendations will be presented to the City Council for approval.

Next on the agenda was the annual request from the Susan G. Komen 3 Day Cancer walk. The organization would like to once again use the Veterans Memorial Complex for their event July 25-28, 2013. Director Tomasello noted that after their event, they leave the area in pristine condition. She recommended approval, noting working with the organization is a pleasure.

After a short discussion, a motion to approve the request from the Susan G. Komen event was made by Wayne Cook, seconded by Gary Vallerand and voted unanimously.

Next was a request to use the facilities at Veterans Memorial Complex for the 2013 Bay State Games from July 8 -14, 2013. They used the facilities at Veterans Complex last year for the first time, along with facilities at the High School and Bentley. They also did some maintenance work on the softball field in preparation for their event. Director Tomasello recommended approval.

A motion to approve the request from Bay State Games for July 8-14, 2013 was made by Wayne Cook. The motion was seconded by Thomas Creonte and voted unanimously.

Next for review was a request to use Elsie Turner Field and Prospect Hill Park for two (2) races, as part of the Race Around Waltham 2013 series. Present were Tim and Kathleen Irving to address any questions the Board may have.

The proposed race will begin and end at Elsie Turner and utilize trails in the Beaver Brook Reservation and Rock Meadow area in Belmont. The race will include several divisions including a U18 youth division. Last year their group hosted (6) races with a total of 120 youths participating.

Director Tomasello inquired about the number of Waltham participants and registration. Mr. Irving noted that the majority of runners are Waltham residents, with approx. 25-30% non residents. The Irvings will be working to promote these two (2) races. They volunteer their time and recruit corporate sponsors.

They will rent portable restrooms for the event, and make sure all the trash is picked up. They have proposed a few parking spots at the field for support staff only, and have received approval from the National Archives to park an additional (40) vehicles.

They have been in contact with the Mayor and Lt. Cavallaro from the Police Dept. They will be presenting their race plans to the traffic commission as part of the permitting process.

Wayne Cook had some concerns about the parking in the neighborhoods. He suggests that Mr. and Mrs. Irving contact the neighbors to let them know about the event. Jerry Walker also suggested they contact the Ward Councilor and all other city councilors to make them aware of the event.

After further discussion a motion to approve the request to utilize Elsie Turner on October 5, 2013 and Prospect Hill Park on September 7, 2013 for the race events and to work out the final details with Director Tomasello and Asst. Director Nick Abruzzi, was made by Wayne Cook. The motion was seconded by Jerry Walker and voted unanimously.

Next on the agenda was the annual Community Development Block Grant (CDBG) proposal. Funds for two (2) construction projects have been proposed by Director Tomasello. The first for park improvements is Peter Gilmore Playground. The Head Start Program has recently vacated the building that is on the property, having moved their program to Elm St.. Director Tomasello is hoping the City will be supportive of transferring the lot the building is situated on to the Recreation Department. Director Tomasello would like to see the building demolished and the area completely re-designed.

Director Tomasello also requested funds for re-design and construction of the property (New Lot B- as displayed in the photo provided) abutting Fitch Spray Park, along Crescent St. Community meetings will be scheduled for the neighbor's input as to what they would like to see there.

A motion to approve the C.D.B.G. requests as proposed was made by Thomas Creonte, seconded by Gary Vallerand and voted unanimously.

During the Director's Report, Director Tomasello noted that staff is currently working on spring and summer programming and brochures. Winter programs are in full swing.

Asst. Director Nick Abruzzi updated Board members on the Vet. Memorial Rink. He noted the High School programs are in full swing. There were some mechanical issues the beginning of the season, but all operations are running smoothly.

Wayne Cook inquired about public skating attendance and fee schedule for next year. Asst. Dir. Abruzzi said it was a slow start, but Friday night attendance is picking up. This year they also have a couple of new groups skating during the week- one skating early morning and another one at lunch time. Due to the economy he thinks the fees should remain the same for next season.

During Other Recreation Business, Tom Creonte inquired about the Recreation employee that was out on Worker's Compensation and how long had it been since he was out. Director Tomasello noted the employee worked less than two years before his injury and that they are hopefully close to reaching an agreement, so the position can be filled.

With no further business, a motion to adjourn was made by Patricia Curtin, seconded by Thomas Creonte and voted unanimously.

The meeting adjourned at 6:34 p.m.

Respectfully submitted,
Karen O'Brien, Clerk