

*Long Term Debt Committee
December 2, 2019
Minutes of the Meeting*

Attendance

Chairman Darcy	Present
Councillor Fowler	Absent
Councillor McMenimen	Present
Councillor Nabulime	Present
Councillor Vidal	Absent

Chairman Darcy called the meeting to order at 6:05 p.m.

Councillor Fowler moved approval of the November 4, 2019 minutes. Motion was adopted on a voice vote.

1. CPC Recommendation for an allocation of CPA funds in the amount of \$250,000 from their undesignated account to the UMass Field Station and Farm.

Councillor McMenimen moved to hear from all off committee members. Motion was adopted on a voice vote. CPC Chairman Justin Barrett appeared before the committee. Mr. Barrett said these funds are in addition to the 13.7 million dollars that have already been approved to purchase the UMASS Field Station and Farm. Previously these additional funds were not available for appropriation. Councillor McMenimen made a motion for approval. Motion was adopted on a voice vote.

2. CPC recommendation to reallocate \$5,000 from CPA Environmental Fund to CPC Copy Machine and CPC – Personal Computers accounts.

Councillor McMenimen moved to hear from all off committee members. Motion was adopted on a voice vote. CPC Chairman Justin Barrett appeared before the committee. Mr. Barrett said these funds will be used to purchase a new copy machine for the department (\$2,500.00) and to purchase a new lap top for administrative use in the department (\$2,500.00). Councillor McMenimen asked Mr. Barrett about administrative possession of the information on the lap top. Councillor McMenimen made a motion for approval. Motion was adopted on a voice vote.

3. CPC Recommendation for an appropriation of CPA Funds in the amount of \$30,000 for an Historical and Architectural Survey of Waltham.

Mr. Mort Isaacson from the Historical Commission appeared before the committee. Mr. Isaacson said this study is needed to update information from the previous review done in the mid 1970's. Mr. Isaacson said this survey will seek to update historical and architectural information of the entire city which is currently incomplete. Mr. Isaacson said much of the study will be focused on the south side of the city and the Mill. Councillor McMenimen asked who get rights to the study. Mr. Isaacson said he is not sure who would "own" the information but he said it would all be considered public information. Councillor Nabulime asked if the survey would help better define what's on the Mass. Historic register. Mr. Isaacson said this project could update information on that list. Chairman Darcy asked if the City Council could get a copy of the final study. Mr. Isaacson said yes. Councillor McMenimen moved approval with the condition that the City Council receive a digital and paper copy of the final study. A roll call was requested. Councillors Darcy Nabulime and McMenimen voted in favor. Councillors Fowler and Vidal were absent. Motion was approved 3-0.

4. CPC recommendation for an appropriation of CPA Funds in the amount of \$36,199 for a Preservation Project at The Vale, the 1793 Theodore Lyman Estate.

Councillor McMenimen moved to hear from all off committee members. Motion was adopted on a voice vote. CPC Chairman Justin Barrett appeared before the committee. Mr. Barrett said these funds will be used for restoration of the Library at the Vale. Ms. Julie Solz from Historical New England appeared before the committee. Ms. Solz said the project will focus on restoration of the libraries interior, including plastering repair, painting, and wood conservation. Councillor McMenimen asked if the library books will be replicated, and if the room will remain in its original design. Ms. Solz said no major changes will be made to the library. Councillor McMenimen moved approval of this request. A roll call was requested. Councillors Darcy Nabulime and McMenimen voted in favor. Councillors Fowler and Vidal were absent. Motion was approved 3-0.

5. CPC Recommendation for an appropriation of CPA Funds in the amount of \$50,000 to hire a Planner for the Storer Conservation Land.

Councillor McMenimen moved to hear from all off committee members. Motion was adopted on a voice vote. CPC Chairman Justin Barrett appeared before the committee. Mr. Barrett said these funds were requested by the Conservation Committee. Conservation Commission Chairman Mr. Phil Moser and Ms. Ann Clifford from Stonehurst appeared before the committee. Mr. Moser said this project looks to focus on improvements in the following areas; the parking lot, invasive vines, trail erosion, drainage issues, and additional signage. Councillor McMenimen asked if this project will go out to bid, and who will sign off on the plan. Mr. Moser said yes the project will go out to bid and the Conservation Committee will be the sign off. Councillor Nabulime asked if there was a job description. Mr. Moser said not at this time, they need to do the RFP first. Councillor Nabulime asked why this project could not be done with internal staff. Mr. Moser said a full time designated person is needed to establish a plan and provide professional estimates. Chairman Darcy asked if the Conservation Commission had full custody and control of the entire 13 acre site. Ms. Ann Clifford said yes. Councillor Darcy asked about ADA compliance for the project. Mr. Moser said he was not sure. Councillor McMenimen moved approval with the condition that the City Council receive a digital and paper copy of the final report. A roll call was requested. Councillors Darcy and McMenimen voted in favor, Councillor Nabulime was opposed. Councillors Fowler and Vidal were absent. Motion was approved 2-1.

Councillor McMenimen made a motion to adjourn. Motion was adopted on a voice vote and the meeting was adjourned at 7:01 p.m.

Respectfully submitted,
Thomas J Magno - Clerk