

FINANCE COMMITTEE
Minutes of the Meeting
September 19, 2022

1. Chairman LaCava called the meeting to order at 9:15pm in the City Council Chamber.
2. Chairman LaCava requested that a roll call be taken to record the attendance for the meeting. The Clerk called the roll – Committee members Durkee, LaFauci, McMenimen, Vidal and LaCava were all present in-person.
3. Councillor Durkee moved to table the minutes of the meeting held on August 1, 2022. The motion was adopted on a voice vote and the minutes of the meeting on August 1, 2022 tabled.
4. President McMenimen moved to hear from all individuals with an item on the agenda – Superintendent of Buildings William Forte, City Engineer Robert Winn, Fire Chief Randy Mullin, Fire Deputy Chief Tim Pratt, Police Chief Kevin O'Connell and Mayor McCarthy. The motion was adopted on a voice vote.
5. A request was received from the Mayor to approve the acceptance of a celebratory banner of "The Best Places to Live" from the Chamber of Commerce, Bentley University and Brandeis University for display in the City Hall Museum Room. Councillor Durkee moved to accept the donation and that the City Council sends a thank you note to the donor. The motion was adopted on a voice vote.
6. A request was received from the Mayor to approve the acceptance of a citation from Governor Baker and Lieutenant Governor Polito for the 135th Anniversary of the City for display in the City Hall Museum Room. Councillor Durkee moved to accept the donation and that the City Council sends a thank you note to the donor. The motion was adopted on a voice vote.
7. A request was received from the Mayor to approve the acceptance of a magnet, notepad and cup from the Brandeis University Waltham Group for display in the City Hall Museum Room. Councillor LaFauci moved to accept the donation and that the City Council sends a thank you note to the donor. The motion was adopted on a voice vote.
8. A request was received from the Mayor to approve the acceptance of a photograph of women safety officers from Mary Ellen Ryan for display in the City Hall Museum Room. Councillor LaFauci moved to accept the donation and that the City Council sends a thank you note to the donor. The motion was adopted on a voice vote.
9. A request was received from the Mayor to approve the acceptance of several items of memorabilia from Mary Ellen Ryan for display in the City Hall Museum Room. Councillor Durkee moved to accept the donation and that the City Council sends a thank you note to the donor. The motion was adopted on a voice vote.

10. A request was received from the Mayor to approve the acceptance of three phone books from Bill and Patty Strom for the phone booth in the City Hall Museum Room. Councillor Durkee moved to accept the donation and that the City Council sends a thank you note to the donor. The motion was adopted on a voice vote.

11. A request was received from the Mayor to approve the transfer of funds in the amount of \$124,000 to fund the abatement and demolition of the building located at 625 Moody Street and the Leary Field buildings (field house, concession stand and 2 ticket booths) located at 45 Athletic Field Road.

FROM:

Stabilization Fund	#250-135-7405-5205	\$124,000
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TO:

Building - Demo (625 Moody Street & 45 Athletic Field Road)	#001-192-5800-6330	\$124,000
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Councillor Vidal asked several questions of Superintendent of Buildings Bill Forte, including the timeline for completion. Councillor Vidal moved to approve the transfer of \$124,000. The motion was adopted on a voice vote.

12. A request was received from the Mayor to approve the financing transaction in the total amount of \$197,500 to fund the Chesterbrook stormwater project. The financing includes the acceptance of a state grant in the amount of \$143,900 and approval of a grant match amount of \$53,600 as itemized below.

ACCEPT:

Municipal Vulnerability Preparedness (MVP) Grant	\$143,900
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TRANSFER FROM:

Stabilization Fund	#250-135-7405-5205	\$ 53,600
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TRANSFER TO:

Engineer - MVP Grant Match	#001-410-5800-6630	\$ 53,600
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<u>TOTAL FINANCING</u>	<u>\$197,500</u>
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Councillor Durkee asked several questions of City Engineer Bob Winn, including the scope of the project, the percent of completed work and the status for the Chesterbrook and West Chesterbrook projects. Councillor LaFauci questioned Mr. Winn about any anticipated problems affecting the project. Councillor Durkee moved to accept the \$143,900 grant and approve the transfer of \$53,600. The motion was adopted on a voice vote.

13. A request was received from the Mayor to approve the acceptance of the donation of time from Brown and Caldwell to assist the City with the development of an application for the FY2022-2023 MS4 Municipal Assistance Grant to develop better web-based tools for

MS4 compliance. Upon questions from President McMenimen, Councillors LaFauci and Durkee, Mr. Winn explained the need for the City to reduce phosphorous, the source of the phosphorous and that it has a citywide impact. President McMenimen moved to approve the donation. The motion was adopted on a voice vote.

14. A request was received from the Mayor to approve the use of American Rescue Plan Act (ARPA) funds in the amount of \$1,820,522 for the replacement of portable radios for both the Fire and Police Departments. The useful life of the existing radios has been reached. The expected number of radio units needed is 400 and will be divided evenly between both departments.

FROM:

ARPA Funds	#285-135-1257-5205	\$1,820,522
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TO:

Portable Radios – Police	#285-210-1257-5208	\$ 910,261
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Portable Radios – Fire	#285-220-1257-5208	\$ 910,261
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Both Police Chief O’Connell and Fire Chief Mullin gave a summary explanation of the proposed use of the funds including the status of the existing radios and the need for the replacement. Councillor LaFauci asked follow up questions about the number of radio units to be purchased and the infrastructure upgrade for the antennas. Councillor LaFauci moved to approve the funding of \$1,820,522. The motion was adopted on a voice vote.

15. A request was received from the Mayor to approve the transfer of funds in the amount of \$4,500 to be combined with an existing \$510 to install signage at the Library Parking Lot on Exchange Street.

FROM:

Stabilization Fund	#250-135-7405-5205	\$4,500
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TO:

Mayor – Library Parking Lot	#001-121-5800-6132	\$4,500
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Councillor Durkee moved to approve the transfer of \$4,500. The motion was adopted on a voice vote.

16. A request was received from the Mayor to approve the transfer of funds in the amount of \$3,500 to perform a highest and best use appraisal of the Fitch School.

FROM:

Stabilization Fund	#250-135-7405-5205	\$3,500
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TO:

Mayor– Appraisal	#001-121-5400-5303-07	\$3,500
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The Mayor gave a brief explanation of the need for the funding. Councillor Durkee moved to approve the transfer of \$3,500. The motion was adopted on a voice vote.

17. A request was received from the Mayor to approve the transfer of funds in the amount of \$25,000 for general expenses (advertising) for the Zoning Board of Appeals (ZBA) to be incurred in FY2023.

FROM:		
Stabilization Fund	#250-135-7405-5205	\$25,000
TO:		
ZBA - General Expenses (advertising)	#001-176-5200-5000	\$25,000

The City Auditor provided a brief explanation of the need for the funding. President McMenimen moved to approve the transfer of \$25,000. The motion was adopted on a voice vote.

18. A motion by Councillor Vidal to adjourn was adopted on a voice vote and the Chairman LaCava declared the meeting adjourned at 9:35PM.

Paul G. Centofanti - Clerk to the Finance Committee

