

FINANCE COMMITTEE  
Minutes of the Meeting  
September 18, 2023

1. Chairman LaCava called the meeting to order at 9:00pm in the City Council Chamber.
2. Chairman LaCava requested that a roll call be taken to record the attendance for the meeting. The Clerk called the roll – Committee members Durkee, LaFauci, McMenimen, Vidal and LaCava were all present in-person.
3. Councillor LaFauci moved to accept the minutes of the meeting held on August 7, 2023. The motion was adopted on a voice vote and the minutes of the meeting on August 7, 2023 were accepted.
4. Councillor LaFauci moved to hear from all individuals with an item on the agenda – Fire Chief Andrew Mullin, Director of Building Maintenance Jon Millian, Acting Chief Building Inspector Brian Bower, and Traffic Engineer J. Michael Garvin. The motion was adopted on a voice vote.
5. A request was received from the Mayor to accept the donation of a water pressure gauge from Engine 7 from Chief Andrew Mullin to be displayed in the City Hall Museum Room. Councillor LaFauci moved to accept the donation and that the City Council sends a thank you note to the donor. The motion was adopted on a voice vote.
6. A request was received from the Mayor to accept the donation of a vintage speaker from the Mayor's Office to be displayed in the City Hall Museum Room. Councillor Vidal moved to accept the donation and that the City Council sends a thank you note to the donor. The motion was adopted on a voice vote.
7. A request was received from the Mayor to transfer \$55,924 from the Stabilization Fund for HVAC maintenance and repair projects for the Building Department improvements at the following building locations: 167 Lexington Street, Rooftop Unit, \$35,254 and Cedarwood Pump Station Boiler, \$20,670.

FROM:

Stabilization Fund	#250-135-7405-5205	\$55,924
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TO:

Building – HVAC Improvements	#001-192-5800-6200	\$55,924
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Upon questions from Councillor LaFauci, Mr. Millian gave a detailed explanation of the use of the funds. Councillor LaFauci moved to approve the transfer request of \$55,924. The motion was adopted on a voice vote.

8. A request was received from the Mayor to appropriate \$19,333.56 from the Building Code Enforcement account for the purchase of a copier and monitors for the Building Inspections Department.

FROM:

Building Inspections – Code Enforcement	#261-192-1015-5205	\$19,333.56
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TO:

Building Inspections – Copy Machine	#001-191-5800-6413	\$17,335.00
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Building Inspections – Computer Equipment	#001-191-5800-6530	\$ 1,598.56
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Upon questions from Councillor Vidal, Mr. Bower explained the current copier is over 12 years old and the Kyocera company does not make the parts to service this machine any longer. New monitors will improve the overall function of the office. Mr. Bower also explained funds that are generated by Code Enforcement Fines under G.L. 148A can be used for enforcement and the funding request falls under this category. Councillor Vidal moved to approve the appropriation request of \$19,333.56. The motion was adopted on a voice vote.

9. A request was received from the Mayor to accept the donation of a 1956 kindergarten class at the Hardy School from Paula and Richard Leeper to be displayed in the City Hall Museum Room. Councillor Durkee moved to accept the donation and that the City Council sends a thank you note to the donor. The motion was adopted on a voice vote.
10. A request was received from the Mayor to accept the donation of Robert Eagle's first production program from Robert Eagle to be displayed in the City Hall Museum Room. Off-committee Councillor Katz spoke about the history of the program. Councillor LaFauci moved to accept the donation and that the City Council sends a thank you note to the donor. The motion was adopted on a voice vote.
11. A request was received from the Mayor to approve the transfer of \$126,000 from several Traffic Impact accounts for the design of the Main/Warren/Barbara/Gore intersection. Mr. Garvin answered questions from President McMenimen, Councillors Vidal, LaCava, and Off-committee Councillor McLaughlin. The discussion included the scope of work, the need for the improvements, and the funding source. President McMenimen noted the intersection is located on Route 20, which is longest route in the country and suggested a commemoration plaque be located in the area. Councillor LaFauci moved to approve the transfer of \$126,000. The motion was adopted on a voice vote.
12. A request was received from the Mayor to approve the transfer of \$40,000 from several Traffic Impact accounts for the installation of a traffic signal arm mast at the intersection of Bedford and South Streets. Mr. Garvin answered questions from Off-committee Councillor Katz. Councillor LaFauci also asked questions about the location and scope of work. Councillor LaFauci moved to approve the transfer of \$40,000. The motion was adopted on a voice vote.
13. A request was received from the Mayor to approve the appropriation of \$25,000 from the Handicap Ticket account to fund the police details for HP parking enforcement. The Clerk of the Committee explained the funding request, including the source and use of

the funds, and how it supports other HP projects. Councillor Durkee moved to approve the appropriation of \$25,000. The motion was adopted on a voice vote.

14. A request was received from the Mayor to accept the donation of two bond specimen plaques on behalf of former City Auditor George S. Gallitano and former City Auditor Dennis P. Quinn to be displayed in the City Hall Museum Room. The Clerk of the Committee gave a brief explanation of the donation. Councillor LaFauci moved to accept the donation and that the City Council sends a thank you note to the donor. The motion was adopted on a voice vote.
15. A motion by Councillor Durkee to adjourn was adopted on a voice vote and the Chairman LaCava declared the meeting adjourned at 9:30PM.

Paul G. Centofanti – Clerk to the Finance Committee

