

FINANCE COMMITTEE
Minutes of the Meeting
August 5, 2019

1. Chairwoman McMenimen called the meeting to order at 11:15pm.
2. Chairwoman McMenimen requested that a roll call be taken to record the attendance for the meeting. The Clerk called the roll – Committee members LaCava, D. LeBlanc, Mackin, Romard and McMenimen were present.
3. Councillor Mackin moved to accept the minutes of the meeting held on June 3, 2019. The motion was adopted on a voice vote and the minutes of the meeting on June 3, 2019 were accepted.
4. Councillor Mackin moved to accept the minutes of the meeting held on June 17, 2019. The motion was adopted on a voice vote and the minutes of the meeting on June 17, 2019 were accepted.
5. Councillor Mackin moved to accept the minutes of the meeting held on June 24, 2019. The motion was adopted on a voice vote and the minutes of the meeting on June 24, 2019 were accepted.
6. Due to a number of items on the docket, Councillor D. LeBlanc moved to collectively hear from all department representatives in attendance to speak on the docket matters – Mayor McCarthy, Traffic Engineer Michael Garvin and Superintendent of Buildings, William Forte. The motion was adopted on a voice vote.
7. A request was received from the Mayor to approve the acceptance of the Mass Trails Grant in the amount of \$300,000 for the Wayside Trail project. Councillor D. LeBlanc moved to approve the acceptance of the Mass Trails Grant. The motion was adopted on a voice vote and the grant of \$300,000 was approved.
8. A request was received from the Mayor to approve the transfer of \$37,460 from the Stabilization Fund for the Building Department to fund the design services for the interior/exterior upgrades to the City building located at 92 Felton Street.

FROM:		
Stabilization Fund	#250-135-7405-5205	\$37,460
TO:		
Mayor-Design 92 Felton St	#001-121-5800-6620	\$37,460

Mr. Forte explained the scope of work and its limitations. Councillor Mackin asked questions about the hazmat testing/remediation. Mr. Forte stated the scope was limited and it would only help to identify what should be tested. Councillor Romard asked questions about the intended use of the building. The Mayor spoke about the needs of the building and the work was intended to make it tenant ready. Councillor Mackin moved to approve the transfer of \$37,460 for the design services of 92 Felton Street. The motion was adopted on a voice vote and the transfer of \$37,460 was approved.

9. A request was received from the Mayor to approve the appropriation/transfer of funds totaling \$27,000 to purchase three (3) Rectangular Rapid Flashing Beacons (RRFB) at the following locations:

South Street at Turner – \$10,000

FROM:

#259-480-2934-5205	746 South Street	\$4,370
#310-480-2005-6420	Sunnyside RRFB	\$5,630

TO:

#259-480-2973-5205	South St at Turner RRFB	\$4,370
#310-480-2005-6810	South St at Turner RRFB	\$5,630

Waverly Oaks Rd at Wilson – \$10,000

FROM:

#259-480-2957-5205	Signal-Veterans Rink	\$2,704
#310-480-2006-6860	Crosswalk Charles River RRFB	\$6,416
#310-480-2017-6810	Forest /Harrington RRFB	\$ 880

TO:

#259-480-2974-5205	Waverly Oaks Rd at Wilson RRFB	\$2,704
#310-480-2006-6830	Waverly Oaks Rd at Wilson RRFB	\$6,416
#310-480-2017-6830	Waverly Oaks Rd at Wilson RRFB	\$ 880

Bacon Street at Drake Playground & Leary Field – \$7,000

FROM:

#259-480-2910-5205	Dunkin Donuts (#130 Lex St)	\$7,000
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TO:

#259-480-2975-5205	Bacon St at Drake/Leary	\$7,000
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Mr. Garvin gave a brief explanation of the three projects and stated they were approved by the Traffic Commission. Councillor Romard asked who had requested these locations and asked about crosswalk striping. Councillor Romard moved to approve the appropriation/transfer of funds totaling \$27,000 for the three RRFB projects. The motion was adopted on a voice vote and the appropriation/ transfer of \$27,000 was approved

10. A request was received from the Mayor to approve the appropriation of \$11,480 to award the low quote for the material and installation of a fence between the City's property located at 380 Lexington Street and the home owner's property located at 378 Bacon Street. Councillor Romard asked about the design of the fence, its impact on the demo of the house and if the abutting neighbor had any input on the choice of fence. Councillor Romard also asked if the City needed some written acknowledgement from the abutting neighbor. Councillor D. LeBlanc moved to approve the appropriation of \$11,400 for the fence. The motion was adopted on a voice vote and the appropriation of \$11,400 was approved
11. A request was received from the Mayor to approve the transfer of \$266,000 for the construction of the new signalized intersection at High Street/Joyce Road/Hamblin Road. The low bid was received from Daigle Electrical Construction in the amount of \$253,243.

Bid	\$253,243
<u>5% Contingency</u>	<u>12,757</u>
<u>Total</u>	<u>\$266,000</u>

FROM:		
#310-480-2006-6000	Traffic General	\$266,000
TO:		
#310-480-2006-6810	High/Joyce/Hamblin Signals	\$266,000

Off-committee member, Councillor Harris stressed the need to improve the intersection citing it is dangerous and constrained effective traffic and pedestrian flow. Councillor Romard asked questions about the design of the intersection and sidewalks. Councillor D. LeBlanc moved to approve the transfer of \$266,000 for the intersection improvements. The motion was adopted on a voice vote and the transfer of \$266,000 was approved.

12. A request was received from the Mayor to approve the appropriation of \$84,500 to fund the demolition of the house located on the City's property located at 380 Lexington Street. The Traffic Commission voted to request this funding at their special meeting held on July 30, 2019. The low bid was received from A&S Corporation in the amount of \$84,500.

FROM:		
#259-480-2923-5205	168 Third Avenue	\$84,500
TO:		
#259-480-2976-5205	380 Lexington Street-Demolition	\$84,500

Councillor Romard asked several questions about the timetable, the involvement of the Conservation Commission, providing notice to the neighbors and if there is an oil tank or other subsurface items on the site. Councillor D. LeBlanc moved to approve the appropriation of \$84,500 for the demolition of the 380 Lexington Street house. The motion was adopted on a voice vote and the appropriation of \$84,500 was approved.

13. A request was received from the Mayor to approve the acceptance of the donation of the ship and carousel bicycles from Phyllis Regan, Director of the Carousel School. Councillor Romard asked questions about the donated items and their size/value. The Mayor explained the ship was a large play structure and the value of the items was priceless. Councillor D. LeBlanc moved to approve the acceptance of the donated items. The motion was adopted on a voice vote and the donation was approved.
14. A motion by Councillor Mackin to adjourn was adopted on a voice vote and Chairwoman McMenimen declared the meeting adjourned at 11:50pm.

Paul G. Centofanti – Clerk to the Finance Committee