

FINANCE COMMITTEE
Minutes of the Meeting
May 17, 2021

1. Chairman LaCava called the meeting to order at 9:10pm in the City Council Chamber.
2. Chairman LaCava requested that a roll call be taken to record the attendance for the meeting. The Clerk called the roll – Committee members Durkee, LaFauci, McMenimen, Vidal and LaCava were all present in-person.
3. Councillor Vidal moved to approve the minutes of the meeting held on May 3, 2021. The motion was adopted on a voice vote and the minutes of the meeting on May 3, 2021 were approved.
4. Vice-President McMenimen moved to hear from all individuals with an item on the agenda – City Engineer Robert Winn, Fire Chief Thomas MacInnis, CPW Director Michael Chiasson. The motion was adopted on a voice vote.
5. A request was received from the Mayor to approve the transfer of \$21,728 to purchase survey equipment for the Engineering Department.

FROM:

Water-Admin PT	#610-450-5100-5121	\$ 6,728
Water-Meter Upgrade	#610-450-5100-6478	\$15,000

TO:

Water-Survey Equipment	#610-450-5400-6471	\$21,728
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Upon questions from Vice-President McMenimen, Mr. Winn explained the equipment will provide the necessary tools for in-house survey work by the Department. Vice-President McMenimen moved to approve the transfer request. The motion was adopted on a voice vote and the transfer of \$21,728 was approved.

6. A request was received from the Mayor to approve the appropriation of \$400,000 for overtime expenses for the Fire Department.

FROM:

Unreserved Fund Balance	#001-000-3590-3590	\$400,000
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TO:

Fire-OT	#001-220-5100-5131	\$400,000
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Chief MacInnis explained the reasons for the overtime need. Councillor Durkee asked questions about the impact of vacant positions on overtime and if filling vacancies would mitigate the overtime need. Councillor Vidal moved to approve the appropriation request. The motion was adopted on a voice vote and the appropriation of \$400,000 was approved.

7. A request was received from the Mayor to approve the appropriation of \$963,000 for the CPW Solid Waste accounts.

FROM:

Unreserved Fund Balance	#001-000-3590-3590	\$963,000
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TO:

CPW-Household Hazardous Waste	#001-422-5400-5295	\$ 13,000
CPW-Trash Disposal	#001-422-5400-5296	\$497,000
CPW-Trash/Recycling Collection	#001-422-5400-5297	\$453,000

Upon questions from Vice-President McMenimen and Councillor Durkee, Mr. Chiasson explained the request was to fund the expected deficit in the CPW solid waste accounts for FY2021. The additional funding is due to the unforeseen increase in trash and recycling tonnage. Mr. Chiasson also explained the current contract was up at calendar year end and it was his hope to extend it for at least 6 months. Mr. Chiasson spoke about the market for recycling and its negative cost impact to the City. Councillor LaFauci spoke about the program, stating it's a great service and unlike other communities, there is no separate charge for the residents. Vice-President McMenimen moved to approve the appropriation request. The motion was adopted on a voice vote and the appropriation of \$963,000 was approved.

8. A request was received from the Mayor to approve the acceptance of various videos from Robert Eagle for display in the City Hall Museum Room. Councillor LaFauci moved to accept the gift and that the City Council send a thank you note to the donor.
9. A motion by Councillor Vidal to adjourn was adopted on a voice vote and the Chairman LaCava declared the meeting adjourned at 9:35pm.

Paul G. Centofanti - Clerk to the Finance Committee