

FINANCE COMMITTEE
Minutes of the Meeting
April 4, 2022

1. The Clerk called the meeting to order at 10:00pm in the City Council Chamber.
2. The Clerk called the roll – Committee members Durkee, LaFauci, McMenimen and Vidal were all present in-person. Chairman Lacava was attending the O & R Committee meeting and arrived at 10:10pm.
3. The Clerk called for nominations to serve as the Chairman pro-tem. Councillor LaFauci was nominated. Hearing no other nominations, Councillor LaFauci was elected as the Chairman pro-tem on a voice vote
4. Councillor Durkee moved to accept the minutes of the meeting held on March 21, 2022. The motion was adopted on a voice vote and the minutes of the meeting on March 21, 2022 were accepted.
5. President McMenimen moved to hear from all individuals with an item on the agenda – DSC Chair Mark Johnson and Assistant Superintendent for Finance Leanne Wilcinski. The motion was adopted on a voice vote.
6. A request was received from the Mayor to approve the appropriation of \$9,000 for several handicap projects.

FROM:

F/B Reserved for HP Project	#237-560-2300-3591	\$9,000
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TO:

HP-Audible Pedestrian Signals	#237-560-2312-5205	\$8,000
HP-SEPAC Parents Advisory Council	#237-560-2343-5205	\$1,000

Upon questions from President McMenimen, DSC Chair Johnson explained the purpose of the funding. President McMenimen moved to approve the appropriation of \$9,000. The motion was adopted on a voice vote.

7. A request was received from the Mayor to approved the acceptance of a Waltham Business Guide from Crystal Philpott for display in the City Hall Museum Room. Councillor Durkee moved to accept the gift and that the City Council sends a thank you note to the donor. The motion was adopted on a voice vote.
8. Under Council Rule 66, the mid-year review of the School Department was discussed. Ms. Wilcinski provided the Committee with a copy of the report and briefly summarized its status and findings. Councillor Durkee asked if there are any trends to be aware and if they would impact the upcoming FY2023 budget. Councillor LaCava asked questions about the impact and need of retired employees being rehired. President McMenimen

asked questions about the job descriptions of School employees and if they are maintained by the City's Human Resources Department. Ms. Wilcinski stated they are kept with the School Human Resources Office. President McMenimen requested electronic copies of all School job descriptions. Chairman pro-tem LaFauci asked questions about the use of grant funds and if they are included in the FY2023 School budget. Since there was no further discussion the mid-year review matter was satisfied it would be deleted from the FinCom docket.

8. A motion by Councillor Vidal to adjourn was adopted on a voice vote and Chairman pro-tem LaFauci declared the meeting adjourned at 10:50pm.

Paul G. Centofanti - Clerk to the Finance Committee