

FINANCE COMMITTEE
Minutes of the Meeting
April 17, 2018

1. Chairwoman McMenimen called the meeting to order at 10:35pm.
2. Chairwoman McMenimen requested that a roll call be taken to record the attendance for the meeting. The Clerk called the roll – Committee members LaCava, Mackin, Romard, Vidal and McMenimen were present.
3. Councillor Vidal moved to accept the minutes of the meeting held on April 2, 2018. The motion was adopted on a voice vote and the minutes of the meeting on April 2, 2018 were accepted.
4. A request was received from the Mayor to accept the FFY 2018 EOPSS Pedestrian and Bicycle Enforcement Grant in the amount of \$5,625. This grant will be used to conduct enforcement throughout the City of known danger spots for walking and bicycling through September 2018. Councillor Vidal moved to hear from the Police Chief Keith MacPherson. The motion was adopted on a voice vote. Councillor Romard asked questions about the intended locations and suggested that the intersection of Totten Pond Road and Lexington Street be considered. Councillor Romard moved to approve the grant. The motion was adopted on a voice vote and the FFY 2018 EOPSS Pedestrian and Bicycle Enforcement Grant in the amount of \$5,625 was approved.
5. A request was received from the Mayor to appropriate \$90,000 from Unreserved Fund Balance to account #001-220-5100-5131 Fire-Overtime. These funds will be used to pay overtime expenses for the remainder of the fiscal year. Councillor Romard moved to hear from the Acting Chief of the Fire Department Tom MacInnis. The motion was adopted on a voice vote. Acting Chief MacInnis explained the reasons for the additional funding and indicated he may need to request additional funds depending on the overtime experience over the next two months. Councillor Romard moved to approve the appropriation. The motion was adopted on a voice vote and the appropriation of \$90,000 for Fire Overtime was approved.
6. A request was received from the Mayor to appropriate \$1,500,000 for the Mt. Feake Cemetery expansion project. These funds will be used to award the low bid of \$1,100,000 and provide a \$400,000 allowance to address the bid item of unsuitable materials and disposal costs during the project. Since a representative of the CPW Department was not in attendance, a motion to table the matter was approved on a voice vote.

7. Chairwoman McMenimen took several minutes to discuss the method of review by the Finance Committee for the upcoming FY2019 annual operating budget. The Auditor stated the expected date the Mayor would present the budget to the City Council is May 14, 2018. There was some brief discussion over when to hold the budget review meetings with each department. It was suggested an all-day meeting be held on Thursday, May 31 or Thursday, June 7. Chairwoman McMenimen wanted to go over the timing of the schedule to avoid the last Council meeting on June 25 to approve the budget.
8. A motion by Councillor LaCava to adjourn was adopted on a voice vote and Chairwoman McMenimen declared the meeting adjourned at 11:00pm.

Paul G. Centofanti – Clerk to the Finance Committee