

FINANCE COMMITTEE
Minutes of the Meeting
April 5, 2021

1. Since Chairman LaCava was absent FinCom Clerk Centofanti called the meeting to order at 9:45pm in the City Council Chamber. Councillor McMenimen moved to elect Councillor Vidal as the Chairman pro-tem. The motion was approved on a roll call vote of 4 in favor (Durkee, LaFauci, McMenimen and Vidal) and none opposed.
2. Chairman pro-tem Vidal requested that a roll call be taken to record the attendance for the meeting. The Clerk called the roll – Committee members Durkee, LaFauci, McMenimen, and Vidal were all present in-person. Chairman LaCava was absent.
3. Councillor Durkee moved to approve the minutes of the meeting held on March 15, 2021. The motion was adopted on a voice vote and the minutes of the meeting on March 15, 2021 were approved.
4. A request was received from the Mayor to approve the transfer of \$3,450 to purchase a computer with sufficient capability to run the AutoCAD, GIS and other applications required and used by the CPW Department, Water & Sewer Division. This computer will be used by the Assistant City Engineer. The IT Department has been consulted and provided the specifications.

FROM:

Sewer Improvements – School/Lexington #600-440-5800-7392 \$3,450

TO:

CPW Sewer – Computer #600-440-5800-6540 \$3,450

Councillor McMenimen moved to hear from the CPW Director, Michael Chiasson. The motion was adopted on a voice vote. Mr. Chiasson gave a brief explanation of the use and need for the computer. Councillor McMenimen moved to approve the transfer request. The motion was adopted on a voice vote with no audible objection and the transfer of \$3,450 for the computer was approved.

5. A request was received from the Mayor to approve the acceptance of the donation of a reel-to-reel recorder and a Jim Regan map from Michael Silva for display in the City Hall Museum Room. Councillor McMenimen moved to approve the donation and that the City Council send a thank you note to the donor. The motion was adopted on a voice vote with no audible objection and the donation was approved.
6. A request was received from the Mayor to approve the following transfer of funds totaling \$5,151.56 to close out several project accounts of the Disability Services Commission.

FROM:

HP-Hardy School HP Access	#237-560-2325-5205	\$ 100.00
HP-Bright School HP Locks	#237-560-2329-5205	\$ 21.56
HP-Intercom Paine Estate	#237-560-2330-5205	\$ 11.00
HP-Surveillance 101 Prospect Street	#237-560-2331-5205	\$ 2.00
HP-Audible Pedestrian Signals	#237-560-2336-5205	\$ 17.00
HP-Whittemore Playground	#237-560-2341-5205	\$5,000.00
TOTAL		\$5,151.56

TO:

HP-Jerry LeBlanc Scholarship Fund	#237-560-2328-5205	\$5,151.56
-----------------------------------	--------------------	------------

Councillor McMenimen moved to hear from Disability Services Commission Chairman, Mark Johnson and member JT Graceffa. The motion was adopted on a voice vote. Mr. Johnson explained that several of the HP projects had been completed and the remaining residual funds were being transferred to the LeBlanc Scholarship Fund to be awarded to eligible graduating Waltham senior class students. Councillor LaFauci moved to approve the transfer request. The motion was adopted on a voice vote with no audible objection and the transfer of \$5,151.56 was approved.

7. A motion by Councillor McMenimen to adjourn was adopted on a voice vote and Chairman pro-tem Vidal declared the meeting adjourned at 9:55pm.

Paul G. Centofanti - Clerk to the Finance Committee