

FINANCE COMMITTEE  
Minutes of the Meeting  
March 6, 2023

1. Chairman LaCava called the meeting to order at 10:30pm in the City Council Chamber.
2. Chairman LaCava requested that a roll call be taken to record the attendance for the meeting. The Clerk called the roll – Committee members Durkee, LaFauci, McMenimen, Vidal and LaCava were all present in-person.
3. Councillor Vidal moved to approve the minutes of the meeting held on February 22, 2023. The motion was adopted on a voice vote and the minutes of the meeting on February 22, 2023 were approved.
4. President McMenimen moved to hear from all individuals with an item on the agenda – City Engineer Robert Winn, Traffic Engineer J. Michael Garvin and Purchasing Agent Crystal Philpott. The motion was adopted on a voice vote.
5. A request was received from the Mayor to approve the use of American Rescue Plan Act (ARPA) funds in the amount of \$1,950,000 for the Glen Circle and Lincoln Terrace Improvements Project. The project consists of roadway reconstruction, including water, sewer and drainage infrastructure improvements. The construction phase of the project was bid, and the low and responsible bidder was Joseph P. Cardillo & Son Inc. GCG Associates Inc., the engineering consultant who designed the project, has provided a quote for Inspectional Services at 850 hours x \$115.00 = \$97,750. The project costs are as follows:

Joseph P. Cardillo & Son, Inc.	\$1,797,621.57
3% Contingency	\$ 54,628.43
<u>GCG Construction Inspectional Services</u>	<u>\$ 97,750.00</u>
<u>Total</u>	<u>\$1,950,000.00</u>

A motion to hear from Councillor Dunn was adopted on a voice vote. Councillor Dunn asked several specific questions directed to Mr. Winn concerning the scope of work, including what will be remediated, tree removal, granite curbing, start date, completion date and the hours of work. Councillors LaFauci and Durkee asked follow up questions on the services and oversight. Councillor LaFauci moved to approve the funding request. The motion was adopted on a voice vote.

6. A request was received from the Mayor to approve the use of American Rescue Plan Act (ARPA) funds in the amount of \$2,090,000 for the Lincoln Street Extension Reconstruction Project. The project consists of roadway reconstruction, including water and drainage infrastructure improvements. The construction phase of the project was bid, and the low and responsible bidder was Tasco Construction, Inc. Construction

Oversight and Construction Administration for this work will be provided by Engineering Staff. The project costs are as follows:

Tasco Construction, Inc.	\$2,029,000.00
<u>3% Contingency</u>	<u>\$ 61,000.00</u>
<u>Total</u>	<u>\$2,090,000.00</u>

Councillor LaFauci asked several specific concerning the scope of work, including the duration of the project and traffic/parking access for the residents. Mr. Winn responded that it would be a difficult project due to length and width of the street, but would try to best accommodate the residents during the construction period. Councillor LaFauci moved to approve the funding request. The motion was adopted on a voice vote.

7. A request was received from the Mayor to approve the appropriation in the amount of \$4,000 for the additional Pay By Phone expense resulting from the increase in the amount of people using the Pay By Phone app to pay parking fees in municipal parking lots.

FROM:

Parking Meter Fund Balance	#232-480-3590-3590	\$4,000
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TO:

Parking Meters – General Expense	#232-480-5200-5000	\$4,000
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Upon questions from Councillor Durkee, Mr. Garvin explained how the program works and the need for the additional funds. Councillor Vidal moved to approve the appropriation request. The motion was adopted on a voice vote.

8. A request was received from the Mayor to approve the appropriation in the amount of \$447,000 to award the low bid and provide a contingency amount for unforeseen condition for the environmental remediation of the property located at 240 Beaver Street.

Construction Bid (W.L. French)	\$397,000
<u>Contingency for unforeseen conditions</u>	<u>50,000</u>
<u>TOTAL</u>	<u>\$447,000</u>

FROM:

Unreserved Fund Balance	#001-000-3590-3590	\$447,000
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TO:

CPW – 240 Beaver Street Environmental	#001-420-5800-6330	\$447,000
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Upon questions from Councillor Durkee, Ms. Philpott stated the detailed specifications of the proposed work to be performed and the time period for completion. Councillor Durkee moved to approve the appropriation request. On the motion, Councillor Vidal asked questions about the bid process and Councillor LaFauci asked questions about the testing and expected start date, stating that W.L. French is a good contractor. Councillor

LaFauci moved the question. The motion to approve the appropriation request was adopted on a voice vote.

9. The docket item for Council rule #66 on the City's mid-year budget report was discussed. The Auditor gave a brief overview of the report, highlighting the status of local revenues, the status of department expenditures, including several accounts that may need additional funding before year end. President McMenimen asked several follow up questions about the funding of the WHS project and its impact on the budget. Councillors Durkee, LaFauci and Vidal also asked several follow up questions. The Auditor explained the mid-year budget report from the School Department would be discussed at the next FinCom meeting.
10. A motion by Councillor Vidal to adjourn was adopted on a voice vote and Chairman LaCava declared the meeting adjourned at 11:10pm.

Paul G. Centofanti – Clerk to the Finance Committee