

FINANCE COMMITTEE
Minutes of the Meeting
March 18, 2019

1. Chairwoman McMenimen called the meeting to order at 8:40pm.
2. Chairwoman McMenimen requested that a roll call be taken to record the attendance for the meeting. The Clerk called the roll – Committee members LaCava, D. LeBlanc, Mackin, Romard and McMenimen were present.
3. Councillor LaCava moved to accept the minutes of the meeting held on March 4, 2019. The motion was adopted on a voice vote and the minutes of the meeting on March 4, 2019 were accepted.
4. A request was received from the Mayor to approve the appropriation of \$7,006 for the Disability Services Commission to fund the following handicap projects.

FROM:

#237-560-2300-3591	F/B Reserved for Handicap Projects	\$7,006
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TO:

#237-560-2310-5205	HP – Portable Toilets	\$2,000
#237-560-2318-5205	HP – LCN Door Openers	\$1,500
#237-560-2325-5205	HP – Hardy School HP Access	\$ 100
#237-560-2328-5205	HP – WHS Scholarships	\$2,906
#237-560-2333-5205	HP – Safety Swings	\$ 500

Councillor Romard moved to approve the appropriation request. The motion was adopted on a voice vote and the appropriation of \$7,006 for HP projects was approved.

5. A request was received from the Mayor to approve the transfer of funds totaling \$10,200.54 to purchase office furniture/equipment for the Senior Center.

FROM:

#001-541-5800-6413	COA-Copy Machine	\$3,001.00
#001-541-5800-6414	COA-Convection Oven	\$2,247.41
#001-541-5800-6540	COA-Computers	\$1,961.74
#310-541-2005-6268	COA-Renovations	\$2,990.39

TO:

#001-540-5800-6414	COA-Office Equipment/Furniture	\$7,210.15
#310-540-2005-6414	COA-Office Equipment/Furniture	\$2,990.39

Councillor LaCava moved to approve the transfer request. The motion was adopted on a voice vote and the transfer of \$10,200.54 for the COA was approved.

6. A motion was made to take the Mid-Year Budget Report for the City and School Department from the table. The motion was adopted on a voice vote. A motion was made to hear from the School Superintendent, Drew Echelson and the Business Administrator, Leanne Wilcinski. The motion was adopted on a voice vote. Councillor Romard asked several questions of Dr. Echelson and Ms. Wilcinski about the contingency account, accounts with expenses over 100%, the amount of grant funds and the status of the school resource officers. Councillor D. LeBlanc asked several questions about the spending for special education and moved to request that more detailed data on SPED spending be provided. The motion was adopted on a voice vote. Councillor D. LeBlanc also asked questions about the status of providing air conditioning at the high school. Councillor LaCava asked questions about the special education expenses and about the revenue received from athletic events and building rental.

The discussion of the Mid-Year Budget Report shifted to the City departments. The Clerk (City Auditor) gave a brief summary of the status of the revenue accounts and pointed out the ones that were trending favorably and the ones that would be more closely watched. Upon questions from Councillors Romard and Mackin, the Auditor pointed out the expense accounts that have unusually more or less expenses at mid-year, primarily due to the seasonal nature of the specific department's activity. The Auditor also indicated several accounts that could need additional funds before year end – Fire OT, snow removal, building maintenance & repair.

A motion to file the Mid-Year Budget Report was adopted on a voice vote.

7. Councillor Romard moved to take the matter of the seven (7) streets (2/11/2019) from the table. The motion was adopted on a voice vote. Councillor Romard moved to hear from off-committee Councillor Darcy. The motion was adopted on a voice vote. Councillor Darcy explained the status of the matter was waiting for a response from the Law Department. Councillor Darcy also explained the betterment allocation was proposed to be same for each resident regardless of the frontage of their respective property. Councillor D. LeBlanc asked when a similar item on the Public Works Committee docket could be filed. Councillor Darcy responded when something is done with this matter. Councillor Romard moved to place the matter back on the table. The motion was adopted on a voice vote and the matter was tabled.
8. A motion by Councillor D. LeBlanc to adjourn was adopted on a voice vote and Chairwoman McMenimen declared the meeting adjourned at 9:30pm.

Paul G. Centofanti – Clerk to the Finance Committee