

FINANCE COMMITTEE
Minutes of the Meeting
December 26, 2017

1. Chairwoman McMenimen called the meeting to order at 10:15pm.
2. Chairwoman McMenimen requested that a roll call be taken to record the attendance for the meeting. The Clerk called the roll – Committee members Fowler, Giordano, Romard and McMenimen were present. Councillor Vidal was absent.
3. Councillor Giordano moved to accept the minutes of the meeting held on December 4, 2017. The motion was adopted on a voice vote and the minutes of the meeting on December 4, 2017 were accepted.
4. Councillor Romard moved to accept the minutes of the meeting held on December 18, 2017. The motion was adopted on a voice vote and the minutes of the meeting on December 18, 2017 were accepted.
5. A motion to take a matter out of order was adopted on a voice vote. Councillor Giordano moved to take the matter of the appropriation of \$100,000 for the medical/behavioral services program from the table. The motion was adopted on a voice vote. Councillor Giordano moved to hear from Health Director John Zuppe, Purchasing Agent Joseph Pedulla and Elizabeth Brown of Charles River Community Health (CRCH). The motion was adopted on a voice vote. Councillor Giordano questioned why the contract with CRCH was for \$196,000 yet the funding request was for \$100,000. It was explained the funding of the services in the contract would be for the remainder of FY2018; which is about one-half of a full year. Councillor Romard asked Ms. Brown to explain the services to be provided and if the clientele would include individuals who are not Waltham residents. Councillor Romard asked if Ms. Brown would provide the City Council with a copy of any report or other document that would demonstrate the results of the program. A motion to hear from off-committee Councillor McLaughlin was adopted on a voice vote. Councillor McLaughlin spoke favorably about the program and his first hand experiences. Councillor Giordano moved to approve the appropriation request of \$100,000. The motion was adopted on a voice vote and the appropriation of \$100,000 for the medical/behavioral services program was approved.
6. A request was received from the Mayor to approve funding in the total amount of \$33,340 for the procurement of security equipment upgrades for several water infrastructure facilities – water booster pump station and water tanks located at Prospect Hill East, Prospect Hill West and the Cedarwood Tank.

The request for funding is allocated as follows:

1. Acceptance of a MIIA Risk Management Grant of \$5,000
2. Appropriation of \$28,340 from Water Retained Earnings #610-450-3590-3590 to Water-Security System #610-452-5800-6423

Councillor Giordano moved to hear from City Engineer Steve Casazza. The motion was adopted on a voice vote. Mr. Casazza explained the purpose and use of the funds. Councillor Giordano moved to accept the grant of \$5,000 and to approve the appropriation of \$28,340. The motion was adopted on a voice vote and the grant of \$5,000 was accepted and the appropriation of \$28,340 was approved for the water security system.

7. A request was received from the Mayor to accept the donation of 50 gift cards from Market Basket for distribution to the Community Day Center, Waltham Public Schools and the Bristol Lodge. Councillor Romard moved to accept the donation. The motion was adopted on a voice vote and the donation of 50 gift cards was accepted and that the City Council sends a thank you note to the donor.
8. A request was received from the Mayor to approve the transfer of funds totaling \$299,500 (as itemized below) to fund the first year (FY2017) and the second year (FY2018) of the three year collective bargaining agreement between the City and the Laborers' Union for the period July 1, 2016 to June 30, 2019. In addition, the contract includes agreement on reforms pertaining to Other Post-Employment Benefits (OPEB), the use of Global Positioning System (GPS) in City vehicles, expanded safety training for employees and better uniformity/identification of worker attire.

FROM:

Auditor - Collective Bargaining	#001-135-5400-5111	\$299,500
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TO:

Building - Wages FT	#001-192-5100-5112	\$ 46,900
CPW - Wages FT	#001-420-5100-5112	\$123,400
CPW - Snow OT	#001-421-5100-5131	\$ 1,900
Council on Aging - Wages FT	#001-541-5100-5112	\$ 3,700
Water Meters - Wages FT	#610-454-5100-5112	\$ 9,400
Water Operations - Wages FT	#610-452-5100-5112	\$ 20,200
Sewer Operations - Wages FT	#600-440-5100-5112	\$ 22,500
Library - Wages FT	#001-610-5100-5112	\$ 8,700
Library - Wages PT	#001-610-5100-5122	\$ 1,700
Recreation - Wages FT	#001-630-5100-5112	\$ 4,000
Recreation Rink - Wages FT	#640-630-5100-5112	\$ 11,200
Traffic - Wages FT	#001-480-5100-5112	\$ 8,500
Parking Mgmt - Wages PT	#232-480-5100-5122	\$ 1,700
Wires - Wages FT	#001-245-5100-5112	\$ 23,600
Building - Clothing	#001-192-5200-5581	\$ 2,400
Council on Aging - Clothing	#001-541-5200-5581	\$ 200

Library - Clothing	#001-610-5200-5581	\$ 100
Parking Mgmt - Clothing	#232-480-5200-5581	\$ 100
Building - Training	#001-192-5200-5312	\$ 1,200
CPW - Training	#001-420-5200-5312	\$ 4,400
Council on Aging - Training	#001-541-5200-5312	\$ 100
Water Operations - Training	#610-452-5200-5312	\$ 1,200
Sewer Operations - Training	#600-440-5200-5312	\$ 1,000
Library - Training	#001-610-5200-5312	\$ 300
Recreation - Training	#001-630-5200-5312	\$ 100
Recreation Rink - Training	#640-630-5200-5312	\$ 300
Traffic - Training	#001-480-5200-5312	\$ 200
Parking Mgmt - Training	#232-480-5200-5312	\$ 100
Wires - Training	#001-245-5200-5312	\$ 400
<u>TOTAL</u>		<u>\$299,500</u>

Councillor Romard asked several questions of the Auditor concerning the items of agreement. The Auditor explained the compensation percentages were consistent with the other City/School unions. The Auditor explained the other reforms pertaining to OPEB, GPS in City vehicles, worker attire/identification and worker safety/training. Councillor Giordano moved to approve the transfer of \$299,500. The motion was adopted on a voice vote and the transfer of \$299,500 to fund the collective bargaining agreement for the Laborers' Union was approved.

9. A request was before the Committee to approve an invoice in the amount of \$1,500 for the City Council zoning ordinance update. A motion to hear from off-committee Councillor Rourke was adopted on a voice vote. Councillor Rourke gave a brief explanation of the project. Councillor Fowler moved to approve the payment of the \$1,500 invoice. The motion was adopted on a voice vote and the payment of the \$1,500 invoice was approved.
10. Councillor Giordano moved to bring forward the two docket items of the resolution on "financial transparency" and the resolution on "bills on warrant" to the calendar year 2018 docket. The motion was adopted on a voice vote and the two docket items were brought forward to the calendar year 2018 docket.
11. A motion to adjourn by Councillor Giordano was approved by a voice vote and Chairwoman McMenimen declared the Committee adjourned - 10:45pm.

Paul G. Centofanti - Clerk to the Finance Committee