

FINANCE COMMITTEE
Minutes of the Meeting
December 23, 2019

1. Chairwoman McMenimen called the meeting to order at 9:30pm.
2. Chairwoman McMenimen requested that a roll call be taken to record the attendance for the meeting. The Clerk called the roll – Committee members D. LeBlanc, LaCava, Mackin and McMenimen were present. Councillor Romard arrived at 9:35pm.
3. Councillor Mackin moved to accept the minutes of the meeting held on December 16, 2019. The motion was adopted on a voice vote and the minutes of the meeting on December 16, 2019 were accepted.
4. A request was received from the Mayor to approve the acceptance of a grant in the amount of \$8,715 from the Office of Public Safety and Security and the Department of Fire Services for the purchase of turnout gear hoods for firefighters. Chairwoman McMenimen spoke about the benefit of the hoods to firefighters. Councillor D. LeBlanc moved to accept the grant. The motion was adopted on a voice vote and the grant of \$8,715 was accepted.
5. A request was received from the Mayor to approve the acceptance of a grant in the amount of \$125,148 from the Executive Office of Elder Affairs to be used by the Council on Aging for various programs that benefit senior citizens. Chairwoman McMenimen stated that the COA Director was not in attendance but had provided her with an explanation on the use of the grant funds. Councillor D. LeBlanc moved to accept the grant. The motion was adopted on a voice vote and the grant of \$125,148 was accepted.
6. A request was received from the Mayor to approve the acceptance of two donations, each in the amount of \$100, in appreciation to the Waltham Fire Department from Elizabeth Lugin and the Anne Christine McMorow Fund. The funds from these donations will be used for the operational purposes of the Waltham Fire Department. Also, to approve the creation of a general gift account for the Waltham Fire Department to deposit these donations and any future donations of a like kind. Councillor D. LeBlanc moved to accept the donations and create the special account. The motion was adopted on a voice vote and the two donations of \$100 each and creation of the special gift account was accepted.
7. A request was received from the Mayor to approve the acceptance of the FFY2020 Traffic Enforcement Grant from the Executive Office of Public Safety for the maximum award

amount of \$20,000. The City is eligible for the maximum award amount to conduct several mobilizations. The initial grant amount is \$15,000.

The FFY2020 traffic enforcement schedule is as follows:

- Winter Impaired Driving Focus (December 10, 2019 – January 20, 2020, with a minimum enforcement requirement of 8 OT grant hours between December 11, 2019 – December 31, 2019).
- Spring Speed Enforcement (March 6, 2020 – March 22, 2020).
- Distracted Driving (April 1, 2020 – April 30, 2020).
- Occupant Protection (CIOT) (May 14, 2020 – May 31, 2020, with a minimum enforcement requirement of 8 OT grant hours between May 14, 2020 – May 31, 2020).
- Summer Speed Enforcement (June 11, 2020 – July 5, 2020).
- Summer Impaired Driving Focus (August 20, 2020 – September 8, 2020, with a minimum enforcement requirement of 8 OT grant hours between August 20, 2020 – September 8, 2020).

The grant is reimbursable and no matching funds are required. Councillor D. LeBlanc moved to hear from the Police Chief, Keith MacPherson. The motion was adopted on a voice vote. Chief MacPherson explained the specific elements of the grant and its periodic deployment of resources. Councillor D. LeBlanc moved to accept the grant. The motion was adopted on a voice vote and the grant of \$20,000 was accepted.

8. A request was received from the Mayor to approve an appropriation in the amount of \$3,000,000 to fund the Capacity, Management, Operations and Maintenance (CMOM) program for the City's sewer system. Design and actual work will be required as part of this new ACO program.

FROM:

Sewer I/I Mitigation Fund	#600-440-3200-3280	\$3,000,000
---------------------------	--------------------	-------------

TO:

Sewer – CMOM Program	#600-440-5800-6630	\$3,000,000
----------------------	--------------------	-------------

The final design amount will be known at the time of the bid. Any remaining funding will be applied to the actual work.

Councillor D. LeBlanc moved to hear from the City Engineer, Steve Casazza. The motion was adopted on a voice vote. Mr. Casazza gave a brief overview of the project scope and the DEP requirement to undertake and complete the project. Councillor Romard asked questions about the cost and why not wait for the bid results to get the actual cost. Mr. Casazza explained the method of determining the estimated cost and the

urgency to get started soon. Mr. Casazza also explained that any remaining funds would be applied to the impending work resulting from the study. Councillor LaCava asked some follow up questions about the timeline to complete and how long the City would remain under the ACO. Councillor D. LeBlanc asked several questions about the project schedule, if any work towards the ACO has been completed and if there was coordination amongst departments and outside organizations to consolidate each of their respective projects. It was determined the Mayor was available and Councillor LaCava moved to hear from the Mayor. The motion was adopted on a voice vote. The Mayor explained and answered questions about the project scope and timeline, including the coordination amongst City departments and National Grid. Councillor LaCava moved to approve the appropriation request. The motion was adopted on a voice vote and the appropriation of \$3,000,000 was approved.

9. A late filed request was received from the Mayor to approve the acceptance of a grant in the amount of \$75,000 from the Commonwealth of Massachusetts Office on Disability to be used to help construct ADA bathroom and adjacent drinking fountain improvements as stated in the City's Self Evaluation and Transition Plan. Councillor Romard asked questions about the extent of the work to be performed. Councillor D. LeBlanc moved to accept the grant. The motion was adopted on a voice vote and the grant of \$75,000 was accepted.
10. A motion by Councillor D. LeBlanc to adjourn was adopted on a voice vote and Chairwoman McMenimen declared the meeting adjourned at 9:50pm.

Paul G. Centofanti – Clerk to the Finance Committee