

FINANCE COMMITTEE
Minutes of the Meeting
December 16, 2019

1. Chairwoman McMenimen called the meeting to order at 8:05pm.
2. Chairwoman McMenimen requested that a roll call be taken to record the attendance for the meeting. The Clerk called the roll – Committee members D. LeBlanc, LaCava and McMenimen were present. Councillors Mackin and Romard were absent.
3. Councillor LaCava moved to accept the minutes of the meeting held on December 2, 2019. The motion was adopted on a voice vote and the minutes of the meeting on December 2, 2019 were accepted.
4. A request was received from the Mayor to approve an appropriation of traffic impact funds in the amount of \$7,600 to conduct and collect traffic speed data at six (6) major roadways in the City.
 - Bear Hill Road / Second Avenue
 - Beaver Street
 - Forest Street
 - Lexington Street
 - Main Street
 - South Street

FROM:

Traffic Impact-Bear Hill Road	#259-480-2937-3287	\$7,600
-------------------------------	--------------------	---------

TO:

Traffic Impact-Speed Data Collection	#259-480-2981-5205	\$7,600
--------------------------------------	--------------------	---------

Councillor D. LeBlanc moved to hear from the Traffic Engineer, J. Michael Garvin to answer questions concerning this agenda item and the three remaining agenda items. The motion was adopted on a voice vote. Mr. Garvin explained the citywide speed limit is 25 mph, but a study of major streets would be conducted to determine if that is the appropriate speed limit on the identified major streets. Councillor D. LeBlanc moved to approve the funding request. The motion was adopted on a voice vote and the funding of \$7,600 for the speed study was approved.

5. A request was received from the Mayor to approve a transfer in the amount of \$78,000 to fund the design of the traffic signal reconstruction at the intersection of Trapelo Road and Waverly Oaks Road.

FROM:		
Traffic-General	#310-480-2006-6000	\$78,000
TO:		
Traffic-Signal Design (Trapelo/Waverly Oaks)	#310-480-2006-6870	\$78,000

Mr. Garvin explained the intent of the project and the need to coordinate the signalization with the Town of Belmont. Councillor D. LeBlanc asked questions about the time frame to design and complete the project. From the Chair, Councillor McMenimen asked several questions about the impact to the abutting neighbors and the impact to the culvert that crosses Trapelo Road at Waverly Oaks. Councillor D. LeBlanc moved to approve the funding request. The motion was adopted on a voice vote and the funding of \$78,000 for the design of the Trapelo Road / Waverly Oaks Road intersection was approved.

6. A request was received from the Mayor to approve an appropriation and transfer of traffic impact funds totaling \$61,500 for the design of a new traffic signal at the intersection of Beaver Street and Warren Street.

APPROPRIATE FROM:		
Traffic Impact-Third Ave/Prospect Hill Ln	#259-480-2911-3287	\$61,340.52
TRANSFER FROM:		
Traffic Impact-Comprehensive Master Plan	#259-480-2951-5205	\$ 159.48
APPROPRIATE/TRANSFER TO:		
Traffic Impact-Signal Design (Beaver/Warren)	#259-480-2982-5205	\$61,500.00

Mr. Garvin explained the difficulty of traveling through the intersection and stated there would be tighter lanes, new crosswalks and enhanced safety for pedestrians. Councillor D. LeBlanc asked several questions about the time frame to design and complete the project, the sequencing of multiple traffic signal projects in the relatively same area and water/sewer/drain infrastructure improvements. Mr. Garvin explained attention would be given to the sequencing so as not to create traffic problems. Mr. Garvin also stated that he coordinates with the Public Works and Engineering Departments for other infrastructure improvements. Councillor D. LeBlanc moved to approve the funding request. The motion was adopted on a voice vote and the funding of \$61,500 for the design of the Beaver Street / warren Street intersection was approved.

7. A request was received from the Mayor to approve an appropriation of traffic impact funds totaling \$72,400 for the design of the traffic signal reconstruction at the intersection of Main Street/Warren Street/Barbara Road/Gore Street.

APPROPRIATE FROM:

Traffic Impact-Walgreens	#259-480-2903-3287	\$26,945.38
Traffic Impact-96 Linden Street	#259-480-2931-3287	\$45,454.62

APPROPRIATE TO:

Traffic Imp-Signal Design (Main/Warren/Barbara/Gore)	#259-480-2983-5205	\$72,400.00
--	--------------------	-------------

Mr. Garvin explained the complexity of the project as it appears to be two separate intersections but is actually one. Mr. Garvin stated the design would make the traffic flow safer and more logical through better timing and coordination. Councillor LaCava asked several questions about the traffic flow from Gore Street into the intersection citing the confusion of two right hand lanes of traffic. Councillor D. LeBlanc asked questions about the original design of the intersection and the age of the signals. From the Chair, Councillor McMenimen asked if the design phase would take into account the traffic flow at different times of the day to measure the real impact. Councillor LaCava moved to approve the funding request. The motion was adopted on a voice vote and the funding of \$72,400 for the design of the Main Street/Warren Street/Barbara Road/Gore Street intersection was approved.

8. Councillor LaCava moved to take the matter of the FY2018 independent audit from the table. The motion was adopted on a voice vote. Councillor LaCava moved to file the matter. The motion was adopted on a voice vote and the matter of the FY2018 independent audit was filed.
9. Councillor D. LeBlanc moved to carry forward the docket item of the seven streets proposal. The motion was adopted on a voice vote and the docket item of the seven streets proposal was carried forward to 2020.
10. A motion by Councillor D. LeBlanc to adjourn was adopted on a voice vote and Chairwoman McMenimen declared the meeting adjourned at 8:40pm.

Paul G. Centofanti – Clerk to the Finance Committee