

FINANCE COMMITTEE
Minutes of the Meeting
December 4, 2017

1. Chairwoman McMenimen called the meeting to order at 10:05pm.
2. Chairwoman McMenimen requested that a roll call be taken to record the attendance for the meeting. The Clerk called the roll – Committee members Fowler, Romard, Vidal and McMenimen were present. Councillor Giordano was absent.
3. Councillor Romard moved to accept the minutes of the meeting held on November 20, 2017. The motion was adopted on a voice vote and the minutes of the meeting on November 20, 2017 were accepted.
4. A request was received from the Mayor to appropriate \$150,000 to engage a designer for improvements to the Cornelia Warren Playground. The funds will be used for improvements to the facility, including the softball field, parking areas and to explore other recreational amenities.

From:

#001-000-3590-3590

Unreserved Fund Balance

\$150,000

To:

#001-630-5800-6620

Recreation-Design (Cornelia Warren Playground Improvements) \$150,000

Councillor Fowler moved to hear from Recreation Director Nick Abruzzi. The motion was adopted on a voice vote. Mr. Abruzzi gave an overview of the intended scope of the project. Councillor Vidal asked about the cost of the improvements and when the design will be ready. Councillor Romard expressed concern about the funding method of asking for the appropriation in advance. Councillor Fowler asked about the other amenities that would be included in the design. Councillor Fowler moved to approve the appropriation request. The motion was adopted on a voice vote and the appropriation of \$150,000 was approved.

5. A request was received from the Mayor to appropriate \$26,500 for the Disability Services Commission to fund the following handicap projects

From:

#237-560-2300-3591

F/B Reserved for Handicap Projects

\$26,500

To:

#237-560-2315-5205

HP – Police Details

\$25,000

#237-560-2350-5205	HP – Other Expenses	\$ 1,500
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After a brief explanation was given by the Auditor, Councillor Fowler moved to approve the appropriation request. The motion was adopted on a voice vote and the appropriation of \$26,500 was approved.

6. A request was received from the Mayor to appropriate \$19,800 to perform engineering services for a hydraulic analysis and prepare a hydraulic report for the potential flood storage upstream of the Trapelo Road culvert over the Beaver Brook. The study was requested by the Department of Conservation and Recreation (DCR) to evaluate flood mitigation measures for the culvert replacement project at the Trapelo Road location.

From:

#310-000-2017-3590

Bond Premium-2017	\$19,800
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To:

#310-410-2017-6620

Engineering-Design Services (Trapelo Rd Culvert @ Beaver Brook)	\$19,800
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Councillor Fowler moved to hear from City Engineer Steve Casazza. The motion was adopted on a voice vote. Mr. Casazza gave a brief overview of the project including the benefits of performing the work. Chairwoman McMenimen asked several questions concerning the impact of the work on other areas/culverts in the area and if Belmont would share in the cost. Councillor Fowler moved to hear from the Mayor. The motion was adopted on a voice vote. The Mayor provided answers about the study and its impact on the flooding problems in the area. Councillor Romard moved to approve the appropriation request. The motion was adopted on a voice vote and the appropriation of \$19,800 was approved.

7. A request was received from the Mayor to appropriate funds in the total amount of \$975,000 to apply towards the award of the low and responsible bid for HVAC improvements at the Waltham Community and Cultural Center (WCCC).

From:

#001-000-3590-3590	Unreserved Fund Balance	\$ 42,253
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#310-000-2017-3590	Bond Premium-2017	\$932,747
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To:

#001-175-5800-6237	Planning-HVAC Improvements WCCC	\$ 42,253
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#310-175-2017-6237	Planning-HVAC Improvements WCCC	\$932,747
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Councillor Fowler moved to hear from Planning Director Catherine Cagle and Assistant Planning Director James Lacrosse. The motion was adopted on a voice vote. Ms. Cagle

and Mr. Lacrosse answered questions from Councillors Fowler and Vidal about the type of units to be installed and if the work would have any impact on the classes or activities in the building. Councillor Romard moved to approve the appropriation request. The motion was adopted on a voice vote and the appropriation of \$975,000 was approved.

8. A request was received from the Mayor to accept the donation of \$10,000 from the Last Call Foundation to the Fire Department to purchase rescue airbags. It was explained this was an additional donation to the original \$10,000 that was recently approved. Councillor Fowler moved to accept the donation. The motion was adopted on a voice vote and the donation of \$10,000 was accepted.
9. A motion to adjourn by Councillor Romard was approved by a voice vote and Chairwoman McMenimen declared the Committee adjourned – 10:40pm.

Paul G. Centofanti – Clerk to the Finance Committee