

FINANCE COMMITTEE
Minutes of the Meeting
November 6, 2017

1. Chairwoman McMenimen called the meeting to order at 8:20pm.
2. Chairwoman McMenimen requested that a roll call be taken to record the attendance for the meeting. The Clerk called the roll – Committee members Fowler, Giordano, Romard, Vidal and McMenimen were present.
3. Councillor Giordano moved to accept the minutes of the meeting held on October 16, 2017. The motion was adopted on a voice vote and the minutes of the meeting on October 16, 2017 were accepted.
4. A request was received from the Mayor to appropriate bond premium funds in the amount of \$150,000 to replace both boiler units at City Hall. Due to the age of the units and the inability to repair, both units need to be immediately replaced.

FROM:

#310-000-2017-3590	Bond Premium-2017	\$150,000
--------------------	-------------------	-----------

TO:

#310-192-2017-6241	Building-City Hall Boilers (2)	\$150,000
--------------------	--------------------------------	-----------

Councillor Giordano moved to hear from the Superintendent of Buildings, William Forte. The motion was adopted on a voice vote. Mr. Forte explained the reasons for the funding request and updated the Finance Committee on the revised cost of \$71,620 to perform the work. Councillor Romard questioned the need to approve the entire \$150,000 considering the significant reduction in the replacement cost. It was explained that the Building Department had and will incur other heating related costs that would consume the difference of \$78,380. It was further explained that Mr. Forte would seek approval of a transfer at the next meeting to assign the \$78,380 to other heating needs. Councillor Romard objected to the suggested accounting method for the treatment of the \$78,380 difference. Councillor Giordano moved to approve the appropriation request of \$150,000. The motion was adopted on a roll call vote of 3 in favor (Fowler, Giordano & Vidal), 1 opposed (Romard), McMenimen presiding and the appropriation of \$150,000 was approved.

5. A request was received from the Mayor to transfer traffic impact funds in the amount of \$286,654 to be used towards the traffic signal reconstruction at the intersection of River/Farwell/Seyon.

FROM:

Traffic Impact-36 River Street Signal	#259-480-2918-5202	\$185,200.31
Traffic Impact-36 River Street	#259-480-2919-5205	\$101,453.69

TO:

Traffic Impact-River/Farwell/Seyon Signal	#259-480-2935-5205	\$286,654.00
---	--------------------	--------------

Councillor Romard moved to hear from the Traffic Engineer, Michael Garvin. The motion was adopted on a voice vote. Councillor Romard asked questions about the project and also asked why the Willow/River intersection was included in the project when it appeared it was not part of the funding request. Mr. Garvin explained the Willow/River intersection was included in the scope of work that was bid as it had an impact on the River/Farwell/Seyon intersection. Councillor Romard asked when the project would commence and the time to complete. Councillor Romard moved to deny the transfer request of \$286,654. The motion did not pass on a voice vote. Councillor Fowler moved to approve the transfer request of \$286,654. The motion was adopted on a voice vote and the transfer of \$286,654 was approved.

6. A request was received from the Mayor to appropriate bond premium funds in the amount of \$130,725 to award the low and responsible bid of \$124,500 (BSC Group) for the design services-380 Lexington Street (Intersection of Lexington Street, Bacon Street and Totten Pond Road). The funding request also includes a 5% contingency of \$6,225.

FROM:

#310-000-2017-3590	Bond Premium-2017	\$130,725
--------------------	-------------------	-----------

TO:

#310-410-2017-6610	Engineering-Design 380 Lexington Street	\$130,725
--------------------	---	-----------

Councillor Fowler moved to hear from the Traffic Engineer, Michael Garvin and the City Engineer, Steve Casazza. The motion was adopted on a voice vote. Mr. Casazza distributed a booklet to the Finance Committee that explained the scope and purpose of the project. It was explained that Mr. Casazza would be handling the permitting portion of the project and Mr. Garvin would be handling the traffic portion of the project. Mr. Casazza stated that house located at 380 Lexington Street would need to be removed as the intended road would go through the property. Councillor Fowler moved to hear from the Mayor. The motion was adopted on a voice vote. The Mayor addressed Mr. Casazza's statement about the house, declaring it was a jurisdictional issue for the Historical Commission. The Mayor spoke about the other jurisdictional issue involving the Conservation Commission, but emphasized the historical issue needed to be addressed first. The Mayor stated the design for the intersection was premised on the Traffic Engineer's concept. Councillor Romard asked additional questions about the design, the status of the house and the placement of sidewalks at the intersection and along Totten Pond Road. Councillor Fowler moved to approve the appropriation of

\$130,725. The motion was adopted on a voice vote and the appropriation of \$130,725 was approved.

7. A motion to adjourn by Councillor Fowler was approved by a voice vote and Chairwoman McMenimen declared the Committee adjourned – 9:45pm.

Paul G. Centofanti – Clerk to the Finance Committee