

FINANCE COMMITTEE
Minutes of the Meeting
October 2, 2017

1. Chairwoman McMenimen called the meeting to order at 10:15pm.
2. Chairwoman McMenimen requested that a roll call be taken to record the attendance for the meeting. The Clerk called the roll – Committee members Fowler, Giordano, Romard, Vidal and McMenimen were present.
3. Councillor Fowler moved to accept the minutes of the meeting held on September 18, 2017. The motion was adopted on a voice vote and the minutes were accepted.
4. A request was received from the Mayor to accept the gift of \$3,500 from the Digital Federal Credit Union to the Police Department. Councillor Giordano moved to hear from the Police Chief, Keith MacPherson. The motion was adopted on a voice vote. Chief MacPherson answered questions from Councillor Giordano including how the funds would be spent, if matching funds were required and if this were a recurring donation. Councillor Giordano moved to accept the donation of \$3,500 and that a thank you note is sent to the donor. The motion was adopted on a voice vote and the donation of \$3,500 was accepted.
5. A request was received from the Mayor to accept the gift of \$3,500 from the Digital Federal Credit Union to be used by the Fire Department towards the purchase of smoke and CO detectors for the elderly and other fire safety programs. Councillor Giordano moved to hear from the Fire Chief, Paul Ciccone. The motion was adopted on a voice vote. Chief Ciccone gave a detailed explanation of the use of the gift funds and its importance. Councillor Giordano moved to accept the gift and that a thank you note is sent to the donor. The motion was adopted on a voice vote and the gift of \$3,500 was accepted.
6. A request was received from the Mayor to accept a gift of \$4,796.54 from the estate of Joan M. Sheridan to the Waltham Public Library. Ms. Sheridan was long time teacher at Waltham High School and a strong supporter of the Library and its Friends organization, including serving as its President for several years. A motion to hear from the Library Director, Kelly Linehan was adopted on a voice vote. Ms. Linehan explained the gift did not have any restriction on its uses. Councillor Giordano moved to accept the gift and that the Director of the Library place some sign of recognition in the Library as a thank you note to the donor. The motion was adopted on a voice vote and the gift of \$4,796.54 was accepted.

7. A request was received from the Mayor to transfer \$371,751 to fund the repairs and upgrade to the current Police/Fire radio system.

FROM:

Stabilization Fund-General	#250-135-7405-5205	\$371,751
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TO:

Wires-Radio System	#001-245-5800-6422	\$371,751
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Councillor Giordano moved to hear from the Police Chief Keith MacPherson, Fire Chief Paul Ciccone and Inspector of Wires Tim Kelly. The motion was adopted on a voice vote. Mr. Kelly explained about the deficiencies in the current radio system and how these funds will be used to restore the system in good working order. Mr. Kelly it would take about 3-4 months to complete the project. Councillor Romard questioned why it took so long to request the funding. Mr. Kelly explained it was a gradual deterioration to the system. Councillor Romard moved to hear from off-committee Councillors Brasco and Darcy. The motion was adopted on a voice vote. Councillor Brasco raised concerns about the City's choice of the Tait system, when most other communities use the Motorola system. Councillor Brasco stated there should be an independent analysis of the radio system and to relook into the Motorola system. Councillor Darcy inquired if it is an analog or digital system. Chief Ciccone stated it is analog. Councillor Giordano moved to approve the transfer request of \$371,751 for the radio system upgrade. The motion was adopted on a voice vote and the transfer of \$371,751 was approved.

8. A motion to adjourn by Councillor Giordano was approved by a voice vote and Chairwoman McMenimen declared the Committee adjourned - 10:40pm.

Paul G. Centofanti - Clerk to the Finance Committee