

**FINANCE COMMITTEE**  
Minutes of the Meeting  
January 22, 2019

1. The Clerk of the Finance Committee called the meeting to order at 10:05 pm. The Clerk called the role. Committee members LaCava, D. LeBlanc, Mackin, McMenimen and Romard were present.
2. The Clerk asked for nominations for a Chair of the Finance Committee and Councillor McMenimen was nominated by Councillor D. LeBlanc. There were no other nominations and the nomination period was closed. On a unanimous roll call vote, Councillor McMenimen was elected Chairwoman of the Finance Committee.
3. Councillor Mackin moved to accept the minutes of the meeting held on December 26, 2018. The motion was adopted on a voice vote and the minutes of the meeting on December 26, 2018 were accepted.
4. Councillor LaCava moved to hear from all individuals with matters before the Finance Committee – Director of Building Maintenance, Don Cusano; Purchasing Agent, Joe Pedulla and Emergency Management Director, Bernie Mullin. The motion was adopted on a voice vote.
5. A request was received from the Mayor to approve the appropriation of \$30,712 to purchase a Ford F150 pickup truck for the Building Maintenance staff. The current vehicle has been taken off the road for safety reasons.

FROM:

Unreserved Fund Balance	#001-000-3590-3590	\$30,712
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TO:

Building – Pickup Vehicle	#001-192-5800-6449	\$30,712
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Upon questioning from Councillor Romard, Mr. Cusano explained the reasons for the need of the new vehicle. Councillor Romard moved to approve the appropriation request. The motion was adopted on a voice vote and the appropriation of \$30,712 for the pickup truck was approved.

6. A request was received from the Mayor to approve the appropriation of \$53,342 to purchase two (2) electric vehicles. One vehicle will be assigned to the Wires Department for the use of conducting electrical inspections. The second vehicle will be assigned to the Planning Department and also for use as a pool vehicle available to other City departments in need of City-wide transportation.

FROM:

Unreserved Fund Balance	#001-000-3590-3590	\$53,342
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TO:

Purchasing – Electric Vehicle (2)	#001-138-5800-6411	\$53,342
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Upon questioning from Councillors Mackin and Romard, Mr. Pedulla explained the significance of the electric vehicles and stated that a charging station would be located at Government Center. Councillor Romard moved to approve the appropriation request. The motion was adopted on a voice vote and the appropriation of \$53,342 for the electric vehicles was approved.

7. A request was received from the Mayor to approve the acceptance of the following gift from John and Paula Hughes.
- St Mary's Parish Seventh Annual Reunion 1942 souvenir book
  - Glendale Package Store calendar
  - Wal-Lex ticket

Councillor D. LeBlanc asked several questions about where the donations would be kept. The Clerk of the Committee speculated they may be kept in the new museum room in the lower level of City Hall. Councillor D. LeBlanc expressed concern of storing valuables in the lower level. Councillor Romard moved to accept the donation and to send a thank you note to the donor. The motion was adopted on a voice vote and the gift was accepted.

8. A request was received from the Mayor to approve the acceptance of the FFY2019 HMEP grant in the amount of \$1,400 from MEMA for the Emergency Management Department for the training, updating and publishing the Emergency Plan. Mr. Mullin explained the purpose of the grant and its intended use. Councillor Romard moved to accept the grant. The motion was adopted on a voice vote and the HMEP grant was accepted.

9. A request was received from the Mayor to approve the acceptance of the FFY2018 EMPG grant in the amount of 20,460 from MEMA for the Emergency Management Department to purchase SCBA air supply bottles for the Air Supply Unit. Mr. Mullin explained it is an annual grant and the funds are used to purchase the air supply tanks for firefighters. Councillor Romard moved to accept the grant. The motion was adopted on a voice vote and the EMPG grant was accepted.

10. A motion by Councillor LaCava to adjourn was adopted on a voice vote and Chairwoman McMenimen declared the meeting adjourned at 10:15pm.

Paul G. Centofanti – Clerk to the Finance Committee