

# Waltham Energy Action Committee

Monday 7pm, March 22, 2010

Public Meeting Room, Government Center, 119 School St.

## Minutes

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### Members Present:

Pat Fox, Kathy Randel, Leo Keightley, Andy Greene, Eileen Zubrowski

### Others Present:

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**Ms. Fox called the meeting to order at 7PM.**

### Welcome

text

### Review and accept minutes from previous meeting(s)

text

### Review and close follow-up items

Andrew had a very good meeting with John Bandini (Waltham Director of Facilities). John is very knowledgeable about energy use and conservation. John attended training for the Mass Energy Insights Software with Andrew.

### Action Plan (focus on outreach)

Table at the Waltham Land Trust "Earth Day: Indoor Market 2010," 10-Apr

We have permission to have table

Andy has a table if needed (there are tables and chairs at the field station)

Other tables in the lobby: Fernald Reuse Committee, Waltham Recycling Department

Eileen handed out a copy of information available on Land Trust web site about the event.

Andy has 6 dimmable compact flourescents to raffle. We need:

- a raffle form
  - someone to draw names
  - a PA system (there is one at the facility)
- Andy is thinking of having some MassSAVE and National Grid presence
- Andy will contact these organizations.
  - Utility websites have substantial resources.

Pat will develop a WEA Energy Saving Resource Sheet

Cindy Hutchinson (WLT contact) wants to add a reference to the WEA presence at the Earth Day:

Indoor Market on the Land Trust website *tomorrow*

- Kathy: may put up a WEA committee facebook site and refer to it in the WLT reference.
- Eileen and Pat will work on 2 sentence statement of what we are for Cindy

WEA could use a Logo (but just sign w/ Waltham Energy Action committee would be fine)

Need clipboard and signup sheet (some people may be interested in WEA activities but not want to be in the raffle)

How do people contact us? possibly we can set up a GMail account

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- Maybe WEAc members can rotate servicing the account

Need list of what we are going to put on table.

List of links:

- Kathy will put up a location on the WEA Google site where we can add links we know
- Kathy will ask, via the Google site, for table manning volunteers
- If Field station has internet then we can show links

Have a copy of the Jake Yarmus' Waltham Energy Inventory

- blow up a few selections from Jake's document

Have the Mayor's letter of introduction

Andy has an easel for presentation.

Raffle ticket receptacle (Andy) (do I have a silver pail?)

Andy suggested trying to get an article in Tribune saying we exist and we'll be at the WLT Market.

- Inform the Mayor of the article and our WLT Market presence

Sheet of "talking points"

- 3 priorities:
  - little description of each
- How formed
- Have you had a MassSave energy audit of house?
  - starting point for a lot of grant programs (on recycling web site already)

Have all things ready by our 8-Mar meeting.

Money:

- Where can we put money? (petty cash)

Eileen talked to Raytheon:

Raytheon is eager to work with us on community outreach and education. We need to send a letter expressing interest to reconnect and start working with Raytheon. Eileen, when forming this committee, had contacted Raytheon, AstraZeneca, and Genzyme. They had offered to be resources for community outreach and education. There was no further progress, so this is picking that back up.

- Do we have a letterhead?
- Can we get one?
- Eileen will use the Waltham Recycling Department letterhead

Waltham Alliance To Create Housing (WATCH) Project:

- Barnraising & Education for Waltham Energy Lowering (BE WEL)

Eileen: Brought copies of the Project Summary

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Erica Schwarz is the project contact

BE WEL implements home weatherization projects similar to those performed by HEET

BE WEL is Looking for organizations to partner with

Possibly we can send 1 person per weatherization event.

Mary Beth Campbell is avail for training people to do "barnraising"

Possibly the Charles River Museum of Industry trained people would participate

Some people who are no longer on WEAC have volunteered to do volunteer work

Andy will ask Erica how this works with MassSave program

Map out HEET vs MassSave programs.

Pat thinks our involvement should be 1 person from team and provide publicity.

- Don't sign up for too much. Andy will talk to Erica.

We decided to provide some agreeable relationship.

- It is OK for Erica to put our name on proposal but not with any defined role.
- We have to explore with members.

### Assignments

for next meeting

- For Kathy: funding opportunities can be brought up
- Mass Energy Insight training report.

from whiteboard, for the WLT Earth Day: Indoor Market 2010

- Raffle forms (andy)
- Utility handouts Andy
- 1 page WEA sheet kathy
  - resources - links + top 10 things you can do all
  - who we are / what we do
  - if interested .. email (maybe gmail) kathy
- Set up facebook page kathy
- 2 sentence "who we are" eileen + pat
- Banner kathy
- Poster of pie charts from Jake's report Pat
- Talking points (see above)

### Next Steps/Action Items

Next Meeting – April 08, 2010 - Public Meeting Room, Government Center, 119 School St.

The committee adjourned at 9:00 PM.