



**Waltham Conservation Commission  
March 5, 2020  
Meeting Minutes**

Meeting called to order at 7:00 p.m.

**Attendees:** Chair Philip Moser, Vice Chair Bill Doyle, Gerard Dufromont, Bradley Baker, Michael Donovan, and Courtney Semlow

**Development Prospectus**

- **71 Second Avenue:** Attorney Michael Connors of Connors and Connors represented the applicant, Costco Wholesale. The City Council requests a special permit be signed because of reduced parking when adding fuel dispensers.

Motion made by Mr. Doyle to have the Chairman sign the petition, seconded by Mr. Dufromont. All in favor.  
**Motion passed.**

**Public Meeting**

**Request for Certificate of Compliance** (DEP File # 316-0716)

**Applicant:** Bentley University

**Property Location:** 175 Forest Street

Mr. Moser and Mr. Doyle recused themselves from the meeting due to a conflict of interest. Mr. Dufromont is now chairing the meeting.

Alicja Zukowski from Samiotes Consultants represented the applicant to approach the Commission to request a Certificate of Compliance. The Engineer explained the job and the slight changes made to the original Order of Conditions, but everything was still contained within the original footprint.

Motion made by Mr. Donovan to issue a Certificate of Compliance, seconded by Mr. Baker. All in favor. **Motion passed.**

Mr. Moser and Mr. Doyle returned to the meeting and Mr. Moser returned as Chair.

**Public Meeting**

**Request for Certificate of Compliance** (DEP File # 316-0722)

**Applicant:** Michael Centauro

**Property Location:** 12-16 Rumford Avenue

Michael Joyce of Joyce Consultant Group represented the applicant to request a Certificate of Compliance for this property. This building had been burned and the representative presented the as-build plan and the approved insignificant change to the project.

Mr. Doyle has visited the site on several occasions and is satisfied with the work performed.

Motion made by Mr. Doyle to issue a Certificate of Compliance, seconded by Mr. Donovan. All in favor. **Motion passed.**

**Public Meeting**

**Request for Certificate of Compliance** (DEP File # 316-0742)

**Applicant:** Robert & Geraldine Perry

**Property Location:** 61 Clark Lane

David Nauss, the design builder for the applicant approached the commission to request a Certificate of Compliance. He presented the as-built plan to explain the scope and completion of the project.

Motion made by Mr. Donovan to issue a Certificate of Compliance, seconded by Mr. Baker. All in favor. **Motion passed.**

## **Public Hearing**

### **Request for Determination of Applicability**

**Applicant:** The Gordon Charles River Falls Company II Limited Partnership

**Property Location:** 190 Moody Street

Steve Rose and Geoffrey Gabala of Pullman Services represented the client to describe the project at 190 Moody Street, also known as the Mill Building. They are seeking a Determination of Applicability to make improvements to the chimney.

Mr. Donovan would like boards added to the scaffolding to prevent pedestrians or cyclists from falling.

Mobilizing to begin around March 23rd for a 20 week project.

Motion made by Mr. Doyle to issue a negative determination of applicability, seconded by Mr. Donovan. All in favor.

**Motion passed.**

## **Commission Business**

- **Approval of meeting minutes from 2-6-2020 and 2-20-2020:** Motion made by Mr. Donovan to approve the minutes from the 2-6-2020 and 2-20-2020 meetings, seconded by Mr. Baker. All in favor. **Motion passed.**
- **Filing fees suggestions:** Mr. Moser met with Mayor McCarthy who cautioned the Commission about moving ahead on any projects that we are using filing fees to fund if the Commission is planning the project. The Commission will need to pass the project off to another department to implement. Also, the City Solicitor mentioned that for all projects, we need to get three quotes.
- **Press release ideas:** No updates.
- **Open enforcement orders:**
  - **74 Hardy Pond Road:** No update.
  - **205 Willow Street:** The Commission will be sending out the Enforcement Order on Monday.
  - **152-OPP, 162-OPP Lakeview Ave:** No update.
  - **250-252 Prospect (pending input from DCR):** No update. Mr. Doyle has not heard back from Dan Driscoll of DCR.
  - **Bishops Forest:** The property manager contacted the office this week and he said that he will have trees planted by April 1.
  - **37 Shore Road:** The homeowner contacted the office and will attend an upcoming Conservation meeting.
  - **98, 115, and 123 Lakeview Terrace:** No update.

## **Correspondence:**

- **Algonquin Pipeline Maintenance:** This is a courtesy notification informing the Commission that work will be performed outside of our jurisdiction.
- **Letter from MassDEP:** The Commission received a letter Mass DEP with a Superceding Order of Conditions allowing the project to move ahead.
- **Keolis Commuter Service Yearly Operational Plan:** This memo is alerting the Commission to some maintenance and tree trimming along the railroad tracks. Mr. Moser will send a letter to Keolis reiterating the cutting policies.

## **Old Business**

### **Mr. Moser**

- **Paine Estate Encroachment:** Ten (10) letters went out to abutters of the Paine Estate alerting the homeowners that they have been encroaching on City of Waltham land at the Paine Estate. Many of those homeowners have reached out the Commission via email, phone, and in-person. These homeowners have been advised that the Commission would respond to their questions at the next meeting on March 19.

Before the next meeting, available Commission members will perform a site visit to each of these locations to get a better understanding of the individual encroachments.

**Mr. Doyle**

- **Paine Estate Forestry Plan:** No updates.
- **250-252 Prospect Street:** No updates.
- **Updates to plan requirements on website:** Mr. Doyle circulated a draft with several updates to the Conservation Commission Checklist on the website. The Commission will send any changes to Mr. Doyle to incorporate in the final draft.

**Mr. Baker**

- **Mt. Feake Cemetery:** No updates.

**Mr. Dufromont**

- No updates.

**Mr. Donovan**

- No updates.

**Ms. Semlow**

- **Hardy Pond Watershed Stormwater Improvements:** No updates.

**Committee Reports**

- **CPC:** The next meeting will take place on March 24<sup>th</sup>. Mr. Dufromont apologized for speaking out of line at the last meeting about private clubs applying for CPC funds.
- **Trust Fund:** No updates.

**Site visit reports:**

- **Woerd Avenue Bridge:** Mr. Baker visited the Woerd Avenue Bridge and they took down a wall and now the flow rates will double, which is great.

**New Business:**

- **Conflict of Interest forms:** Five out of six forms have been submitted. Working on getting the sixth form submitted shortly.
- **75 Knollwood Drive:** Mr. Bibbo asked if the Commission would like him to attend a future Commission meeting to finish out the business. Mr. Dufromont will drive by to ensure the trees were planted as promised. He does not need to attend a meeting.
- **52 Clark Lane:** Mr. Finger would like to schedule a site visit with the Commission to mark the trees. Mr. Baker will attend the site visit on Wednesday, March 11 at 10:00 am.
- **Charles River Clean-up:** The annual river clean-up will take place on Saturday, April 25. Commission members will register themselves or show up at 9:00 am.
- **Budget meeting with the Mayor:** Mr. Moser met with Mayor McCarthy to discuss the budget for FY21. The following topics were discussed:
  - **City of Waltham encroachments:** The Mayor was interested in the work the Commission is doing on the encroachments. The budget included more funds for additional encroachments and Mayor McCarthy asked to increase the amount to install the granite property line boundaries to attempt to discourage future property line encroachment.
  - **Conservation agent position:** Mr. Moser and the Mayor discussed the possible creation of a conservation agent position. Mr. Moser will draft a job description for the mayor's approval. The Mayor will check to see if the job description fits compensation ordinance for code enforcement official. If not, city council to create a job ordinance.
- **GIS Mapping:** Work continues on improving the GIS mapping. Updates need to be made and then the Commission would like it to be added to the City website with a disclaimer.

Motion made by Mr. Doyle to adjourn the meeting, seconded by Mr. Donovan. All in favor. **Motion passed.**

Meeting adjourned at 8:26 p.m.