



**Waltham Conservation Commission  
November 1, 2018  
Meeting Minutes**

Meeting called to order at 7:01 p.m.

**Attendees:** Chair Philip Moser, Brad Baker, Mike Donovan, Gerard Dufromont, Courtney Semlow, Vice Chair Bill Doyle (arrived at 7:04 p.m.)

**Absent:** None

**Public Meeting** (Continued from 10-18-2018)

**Request for Certificate of Compliance** (DEP File # 316-0671)

**Applicant:** Andi Abes

**Property Location:** 70 Hiawatha Avenue

Motion made by Mr. Donovan to continue until the next meeting, seconded by Mr. Baker. All in favor. **Motion passed.**

**Public Meeting**

**Request for Certificate of Compliance** (DEP File # 316-0276)

**Applicant:** Paul Hopkins

**Property Location:** 105 Galen Street (formerly 205 Putnam Street)

Atty. Howard Rock represented the Applicant. Atty. Rock noted that the cul-de-sac and utilities were installed in 1994. Work was completed and inspections were made by the City. The Order of Conditions was issued in 1994 but a Certificate of Compliance was never issued.

Mr. Doyle arrived at the meeting (7:04 p.m.)

Mr. Moser asked if Atty. Rock has a letter certifying the work was completed according to the approved design plans, or if he has an as-built survey. Atty. Rock stated that the Engineering Dept. does have the plans and the head of CPW in 1994, (Jack Snedeker) approved to release the bond and the road was completed. The road is a private road owned by the Applicant. Mr. Moser would like to see an as-built plan. Mr. Doyle would at least like a copy of the document from the Engineering Department signing off on the project. There is documentation in the file referencing DEP file numbers 316-0302 and 316-0303. It is believed these may have been for the two houses built on the property. Julie will pull the files next week.

A site visit has been scheduled for Thurs., Nov. 8<sup>th</sup> at 7:30 a.m.

Motion made by Mr. Doyle to continue until the next meeting, seconded by Mr. Baker. All in favor. **Motion passed.**

**Informal Discussion**

- Embassy Parking Lot Infrastructure Plan (Steve Casazza)

Mr. Casazza did not appear because the project has been cancelled.

**Commission Business**

- **Approval of meeting minutes from 10-18-2018:** Motion made by Mr. Donovan to approve the meeting minutes from 10-18-2018, seconded by Mr. Dufromont. All in favor. **Motion passed.**

Approved 11-15-2018

- **Potential uses for filing fees in administering the Wetlands Protection Act:** Mr. Moser circulated a list via e-mail with the items that were discussed at the last meeting. The Commission will narrow down the suggestions to two or three recommendations for next year's budget hearing. Mr. Dufromont noted that any projects they want to have done at Paine Estate can be paid with CPA (Community Preservation Act) funds. Mr. Doyle would like to discuss this under his Old Business: Paine Estate Forestry Plan. He suggested that by the end of February 2019, the ideas will be vetted into a final proposal.

#### **Correspondence**

- **Lyman Estate Update:** A letter was received with their upcoming plans for the next phase of work.
- **Wayside Trail-DEP Appeal:** Mr. Moser stated that DEP appealed the Order of Conditions issued by the Conservation Commission for the Wayside Trail. A site visit will be set up by DEP with the parties involved to discuss DEP's concerns. Mr. Doyle noted that there are two things that the Commission did that will hopefully stick to how it was approved: 1) The Commission identified the jurisdiction of the project in a finite way so that other parts of the project that are outside of the jurisdiction of the wetlands can continue; and 2) The project was split into two phases: the demolition phase and the construction phase.

#### **Old Business**

##### **Mr. Moser**

- No updates

##### **Mr. Doyle**

- **Paine Estate Forestry Plan:** Motion made by Mr. Doyle to draft two letters. One is to the Mayor requesting the Commission create a forestry management plan and go to bid. The second letter would be a draft of the RFP to the Purchasing Dept. indicating the Commission has worked with the Mayor and this is what we want to be advanced. Motion seconded by Mr. Baker. Discussion of the motion: Ms. Semlow asked if the plan would have to go out to bid twice (once before CPA funds are approved and again after they are approved). Mr. Doyle stated that the first bid would be a live bid. All in favor of the motion. **Motion passed.**

##### **Mr. Baker**

- **Paine Estate planting:** Mr. Baker feels that the native perennials planted by Meadowsclaping for Diversity group is now the Commission's responsibility to care for it. He would like a letter drafted to CPW requesting that three boulders be placed in the area so that it doesn't get mowed.
- **Paine Estate trees:** Mr. Baker wants to remove the Norway Maple on the property. It needs Historical and CPW approval and he would like it to get done within the next few months. Mr. Dufromont suggested having Mr. Baker ask Ann Clifford to make the request.
- **Tree Signage:** Mr. Baker requested this be removed from his Old Business since it will be covered under the Forestry Management Plan.

##### **Mr. Dufromont**

- No updates

##### **Mr. Donovan**

- **Totten Pond Road project:** Mr. Donovan will write a letter asking for an update on the as-built plan.

##### **Ms. Semlow**

#### **Committee Reports**

- **CPC:** Next meeting is November 20, 2018
- **Trust Fund:** Potential purchases of land, easements, or conservation restrictions using trust funds

### **New Business**

- Ms. Semlow attended the MACC Fall Conference in October, and enjoyed the courses she took. She stated that there is a larger conference held in March. Mr. Doyle recommended adding the upcoming conferences to the agenda.
- Keolis would like a site visit with the Conservation members. It has been tentatively scheduled for Wednesday, Nov. 7<sup>th</sup> at 7:30 a.m.

Motion made by Mr. Doyle to adjourn, seconded by Mr. Dufromont. All in favor. **Motion passed.**

Meeting adjourned at 8:23 p.m.