



**Community Preservation Committee (CPC)
Meeting Minutes
November 19, 2019**

A. Call to Order

Meeting called to order at 7:02 p.m. by Chair M. Justin Barrett, Jr.

B. Roll Call

Present: Chair M. Justin Barrett, Jr., Vice Chair Erika Oliver Jerram, Clerk Dan Melnechuk, Tom Creonte, Bill Doyle, Bob LeBlanc, Amanda Thibodeau, Sean Wilson

Absent: Loretta McClary

C. Minutes

Motion made by Mr. Creonte to approve the minutes from the October 15, 2019 meeting, seconded by Ms. Oliver Jerram. All in favor. Motion passed.

D. New Business – Public Hearings

1. Waltham Historical and Architectural Survey: Waltham's Historical Commission's Chair, Mort Isaacson, is requesting money for a historical survey. He noted that previous surveys have been done but are outdated and many spots were missed. He is requesting \$30,000 but is hoping to receive \$15,000 back in a state match.

Motion made by Sean Wilson to approve \$30,000 for the survey, seconded by Ms. Oliver Jerram. All in favor. Motion passed.

2. Storer Conservation Land Planner: Waltham's Conservation Commission's Chair, Phil Moser, requested \$50,000 for a land stewardship plan. They would like to hire a consultant to look at the 113-acre historic Paine Estate to clean up the conservation land on the property. Ms. Oliver Jerram asked who would manage the consultant. Mr. Moser replied that the Paine Estate Curator, Ann Clifford, and the Conservation Chair would.

Motion made by Ms. Oliver Jerram to approve the \$50,000 for a land steward, seconded by Mr. Doyle. Discussion of the motion: Mr. Melnechuk asked if there is enough money for the project. Mr. Barrett replied that the committee will be voting tonight to allocate money from the unallocated account. All in favor of the motion. Motion passed.

3. Lyman Estate Library Restoration: Julie Solz, Head of Collections for Historic New England, requested \$36,199 for the renovation and conservation of the library at Lyman Estate. Historic New England is requesting funds to do plaster repair and painting, conservation of the woodwork, paneling and fireplace, and cleaning and restoration of the tiles in the fireplace. They would also like to purchase a reproduction chandelier to replace the one that was lost. Motion made by Ms. Oliver Jerram to approve \$36,199 for the restoration of the library at the Lyman Estate, seconded by Mr. Wilson. All in favor. Motion passed.

E. Other New Business

1. Allocation of CPA Other-Unappropriated-Unreserved account funds: \$1,167,347.17 is in the account but cannot be spent unless it's moved out of this account. Motion made by Mr. Creonte to allocate 10% to the CPA Historical account, 10% to the CPA Open Space account, 10% to the CPA Housing account with the remaining balance going to the CPA General Fund. Motion seconded by Ms. Oliver Jerram. Motion made by Mr. Creonte to allocate \$250,000 from the CPA General Fund for the UMASS Field Station acquisition. Motion seconded by Mr. Doyle. All in favor. Motion passed.

2. Allocation of state matching funds: The City received \$423,407 in CPA state matching funds. Motion made by Ms. Oliver Jerram to allocate \$42,340.70 (10%) to the CPA Historical account, \$42,340.70 (10%) to the CPA Open Space account, \$42,340.70 (10%) to the CPA Housing account, \$21,170.35 (5%) to the CPA Administrative account, and the balance to the CPA General Fund. Motion seconded by Ms. Thibodeau. All in favor. Motion passed.

3. Allocation of city tax revenue: The estimated CPA city tax levy for 2020 is \$3,000,000. Motion made by Ms. Oliver Jerram to allocate \$300,000 (10%) to the CPA Historical account, \$300,000 (10%) to the CPA Open Space account, \$300,000 (10%) to the CPA Housing account, \$150,000 (5%) to the CPA Administrative account, and the balance to the CPA General Fund. Motion seconded by Mr. Doyle. All in favor. Motion passed.

4. Reallocation of CPA Administration/Equipment & Unusual account funds: Motion made by Mr. Creonte to reallocate \$5,000 from the CPA-Environmental Studies account with \$2,500 to the CPC-Copy Machine and \$2,500 to the CPC-Personal Computer accounts. Motion seconded by Ms. Oliver Jerram. All in favor. Motion passed.

5. Project Extensions: Motion made by Mr. Creonte to extend the following open CPA-funded projects: Arrigo Farms, Fernald 20 building demolition, Elsie Turner field and Graverson playground, MacArthur playground, Hardy Pond Conservation, Girl Scouts bowl and fountain restoration, Dana Court spray park, Wellington House interior, Fernald historic survey, French American Club, Paine Estate roof, stone walls preservation, Charles River Museum staircase, City Hall design study, Sons of

Italy, Music Hall, and Charles River Museum Boiler House windows. Motion seconded by Ms. Oliver Jerram. All in favor. Motion passed.

F. Adjourn

Motion made by Mr. Doyle to adjourn, seconded by Mr. Creonte. All in favor. Motion passed.

Meeting adjourned at 7:43 p.m.