

COMMITTEE OF THE WHOLE

Minutes of the Meeting

August 6, 2018

1. Vice-President Logan called the meeting to Order at 9:05 pm.
2. Vice-President Logan requested that a roll call be taken to record the attendance for the meeting. The Clerk called the roll – Councillors Brasco, Darcy, Fowler, Harris, LaCava, D. Leblanc, R. LeBlanc, Mackin, McLaughlin, McMenimen, Romard, Stanley, Vidal and Logan were present.
3. A motion by President LeBlanc to approve the minutes of the COW meeting held on June 26, 2018 was adopted on a voice vote and the minutes of June 26, 2018 were approved.
4. A request was received from the Mayor to transfer \$88,000 to acquire the parcel of land located at 334R Prospect Hill Road of approximately 1.8 acres from the Prospect Hill Trust for the purpose of augmenting the Prospect Hill Park property.

FROM: Stabilization Fund, #250-135-7405-5205, \$88,000

TO: Mayor– Land Acquisition (334R Prospect Hill Road), #001-121-5800-6130-03, \$88,000

Councillor Romard moved to hear from the Mayor. The motion was adopted on a voice vote. The Mayor spoke of the authority the City Council gave the Mayor to negotiate with the seller and of how the Law Department would handle the purchase & sale agreement, the title search, etc. once the funding was approved. Councillor Romard stated that the property was land locked. The Mayor corrected the statement by saying it is not land locked to the City as it abuts the Prospect Hill Park property. Councillor Brasco stated the acquisition of the 1.8 acres of this property would add to the Prospect Hill Park property. Councillor Romard moved to acquire the property located at 334R Prospect Hill Road for \$88,000. On the motion, Councillor Darcy asked to include the phrase “to augment Prospect Hill Park” as an amendment to the motion. The motion as amended was adopted on a roll call vote of 13 in favor (Brasco, Darcy, Fowler, Harris, LaCava, D. Leblanc, R. LeBlanc, Mackin, McLaughlin, McMenimen, Romard, Stanley & Vidal), none opposed and Logan presiding.

5. President LeBlanc moved to take the matter of the resolution on “Chamber Security and Safety” (5/14/2018) from the table. The motion was adopted on a voice vote. President LeBlanc stated that she had two requests to make on the matter. Councillor McMenimen questioned the marking of “Confidential” on the communication from the Police Chief that had been distributed. City Clerk Waddick stated it was marked “Confidential” by his office since it was a matter that would probably be discussed in executive session.

President LeBlanc moved to request the Police Chief, Fire Chief and the Law Department attend the COW meeting of 9/17/2018 to discuss the security and safety in the Council Chamber, Hoover Room and adjacent areas. On the motion, Councillor Darcy asked that the Inspector of Wires and City Clerk be invited, also. The motion as amended was adopted on a voice vote. President LeBlanc moved to request a copy of the confidential police report be provided to the Law Department. On the motion, Councillor Darcy asked that the same individuals included on the first request be included on this request, also. The motion as amended was adopted on a voice vote. President LeBlanc moved to place the matter back on the table. The motion was adopted on a voice and the matter of the resolution on "Chamber Security and Safety" (5/14/2018) was placed back on the table.

6. President LeBlanc moved to take the matter of "Transferring the City Clerk's Office and the Council Room" (6/25/2018) from the table. The motion was adopted on a voice vote. President LeBlanc moved to hear from the City Clerk, Robert Waddick. The motion was adopted on a voice vote. Mr. Waddick explained the reasons to change the location of each office. Councillor McMenimen asked about the square footage of each office space and gave a history of the significance of the room location for each function. Vice-President Logan gave up the Chair to Councillor Stanley so that he could speak on the matter. Vice-President Logan stated that he brought in an order to transfer the respective office space and gave his reasons. Councillor Darcy asked about the historic records in the City Clerk's Office and a plan is needed to address their preservation. Councillor Mackin asked to see a floor plan and a proposed layout of how the space in each office would be reconfigured. A motion was made to request the City Clerk provide the COW with a floor plan of the two offices indicating the square footage and the proposed layout of each office. The motion was adopted on a voice vote. A motion was made to request the City Clerk provide the COW with a complete and appropriate inventory of the records kept in the City Clerk's Office and a draft plan of how to secure the records. The motion was adopted on a voice vote. Councillor Harris stated that the recommendation of the City Clerk to reorganize the offices be honored. Councillor Fowler stated that with the change it may be possible to hold a third Committee meeting in the new Council Room space. Councillor McMenimen spoke in rebuttal to the previous speakers and would only support a change if it benefits the City Council. Councillor Brasco moved to place the matter back on the table. The motion was adopted on a voice vote and the matter of "Transferring the City Clerk's Office and the Council Room" (6/25/2018) was placed back on the table. Vice President Logan resumed the Chair.
7. A motion by President LeBlanc to adjourn was adopted on a voice vote, and the Chair declared the Committee adjourned at 10:15pm.

Paul G. Centofanti – Clerk to the Committee of the Whole