

## COMMITTEE OF THE WHOLE

### Minutes of the Meeting

December 17, 2018

1. Vice-President Logan called the meeting to Order at 8:00pm.
2. Vice-President Logan requested that a roll call be taken to record the attendance for the meeting. The Clerk called the roll - Councillors Brasco, Darcy, Harris, LaCava, D. Leblanc, R. LeBlanc, Mackin, McLaughlin, McMenimen, Nabulime, Romard, Stanley, Vidal and Logan were present. Councillor Fowler was absent.
3. President LeBlanc moved to table the minutes of the COW meeting held on December 3, 2018. The motion was adopted on a voice vote and the minutes of December 3, 2018 were tabled.
4. A request was received from the Mayor to appropriate \$112, 500 for the environmental and design services for the proposed building renovations at City Hall. One scope of work is the environmental survey, testing reporting and the preparation of technical specification for the demolition and abatement of hazardous materials in City Hall. This study is a pre-requirement of the renovation project and the cost is \$12,500. The other scope of work is the engagement of a designer for the interior/exterior renovations and the fire suppression systems at City Hall. The cost of this scope of work is \$100,000.

#### FROM:

Unreserved Fund Balance

#001-000-3590-3590                      \$112,500

#### TO:

Purchasing-Environmental/Design Services (City Hall Renovation Project)

#001-138-5800-6610                      \$112,500

Since there was not a representative to speak on the matter, President LeBlanc moved to table the matter. The motion was adopted on a voice vote.

5. Councillor McLaughlin rose to speak about a food drive that would benefit many residents of Waltham during the holiday season. It was the hope that at least 500 families would be assisted.
6. Councillor McMenimen noticed that the Purchasing Agent had just entered the Chamber and moved to re-consider the tabling of the \$112,500 appropriation matter (Item 4). The motion was adopted on a voice vote and the \$112,500 appropriation matter was before the Committee. Councillor McMenimen moved to hear from the Purchasing Agent, Joe Pedulla. The motion was adopted on a voice vote. Mr. Pedulla provided an

overview of the scope of the proposed work. Councillors McMenimen, Stanley, Vidal and President LeBlanc asked various questions about other items that should be included such as upgraded plumbing, electrical and the general cleanliness/condition of the interior/exterior of City Hall. Councillor Romard asked several questions about the cost and source of funding for the project. Councillor Romard asked questions about the selection of the designer and the maximum cost of the designer's services. Councillor R. LeBlanc asked if CPA funds could be used to fund the project. Councillor McMenimen moved to approve the appropriation request. The motion was adopted on a voice vote and the appropriation of \$112,500 was approved.

7. A motion by President LeBlanc to adjourn was adopted on a voice vote, and the Chair declared the Committee adjourned at 8:25pm.

Paul G. Centofanti – Clerk to the Committee of the Whole