

City of Waltham

Jeannette A. McCarthy
Mayor

May 22, 2023

TO: The City Council
RE: FY 2024 Budget Summary

Dear Councillors:

I would like to thank the City Auditor and Assistant City Auditor for their hard work in assembling the Departmental requests which totaled \$336,624,939 and for formulating the Mayor's Recommendations in the amount of \$328,233,980 for programs and services contained within the 30 program budgets.

This year the budget is available electronically and will be emailed to you. The budget is also available in book format if you need and require one. The City budget will be added to the Auditor's webpage on the City website for public access. The FY2024 Department budgets continue to highlight requested changes and provide explanations for the same within each program budget.

The FY2024 budget has a net increase of \$15,703,588 which is a net 5.0% increase over last year's budget according to the attached budget-to-budget comparison and revenue/expenditure pie charts.

Some of the major increases are as follows:

Public Education	\$6,925,254
Fire	\$1,944,986
Police	\$1,385,334
Pensions (PERAC mandate)	\$1,222,537
Medical Insurance	\$1,146,500
MWRA Assessments (water and sewer)	\$1,055,671

The local aid figures are based upon the Senate Budget which could change with the adoption of the State budget.

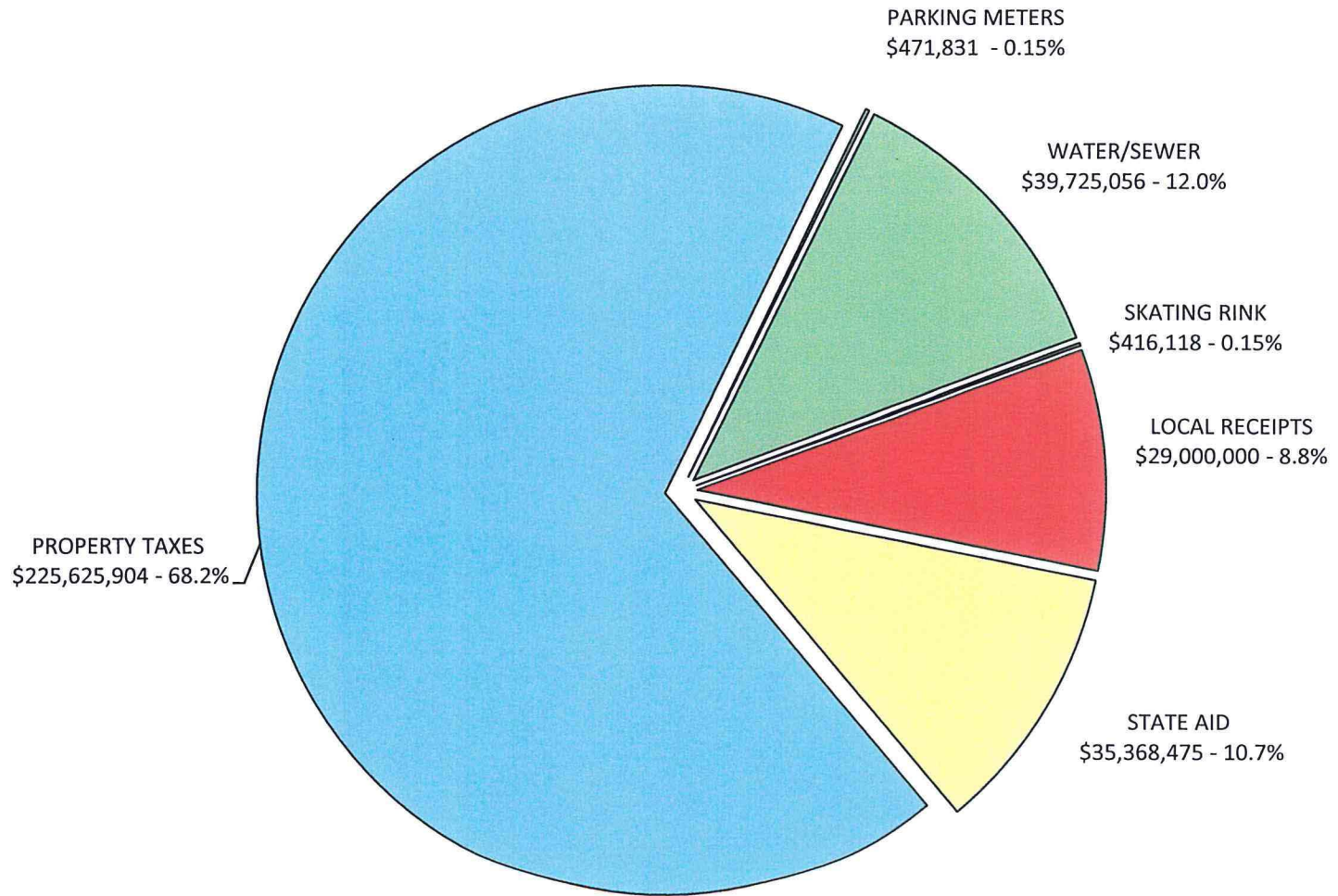
At my budget hearing, I will provide details for all 30 budgets.

Sincerely,

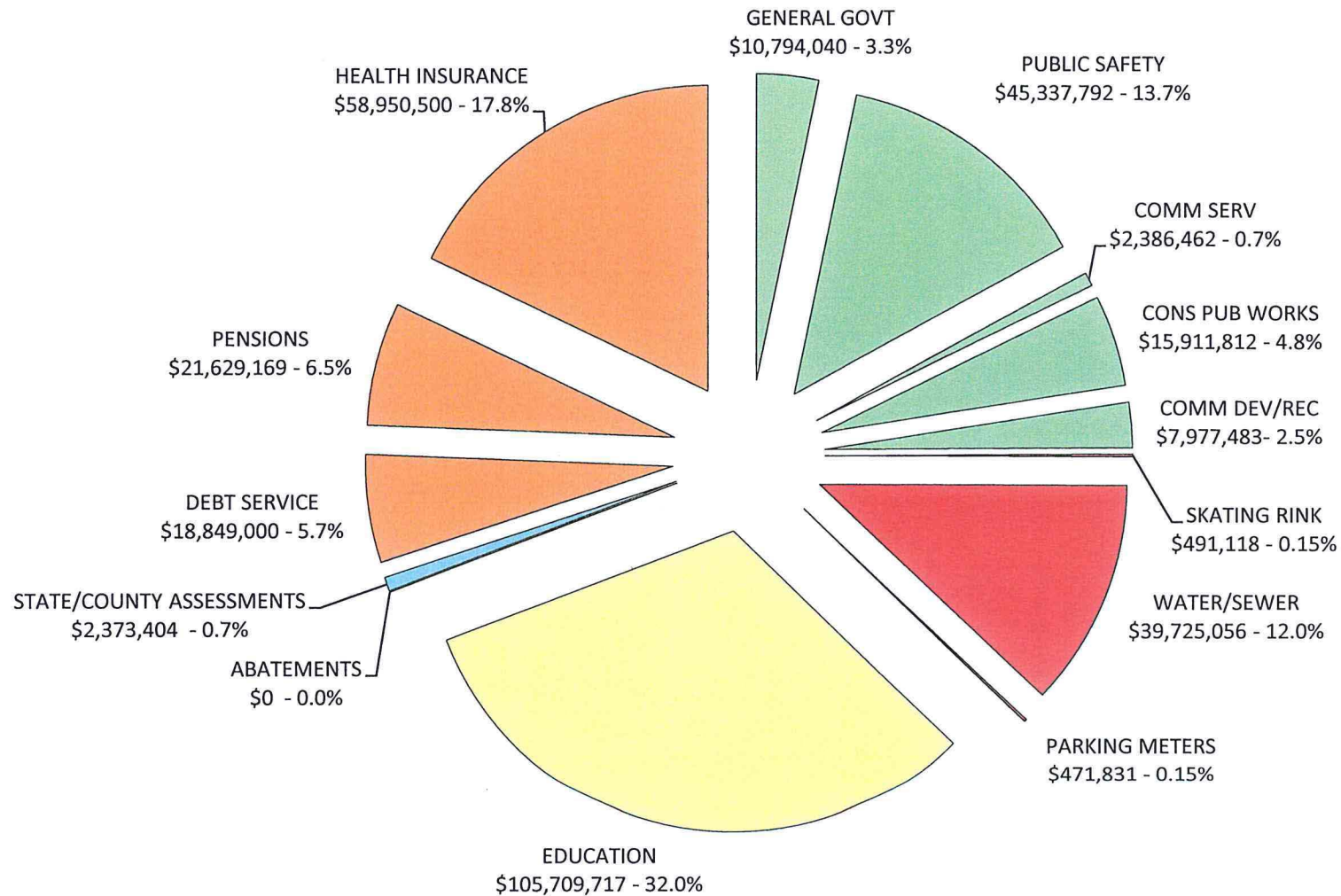
Jeannette A. McCarthy
JAM/sm
Enclosure

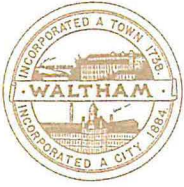
CLASSIFICATION	FY2023 APPROVED BUDGET	FY2024 MAYOR'S RECOMMENDATION	DOLLAR INCREASE (DECREASE)	PERCENT INCREASE (DECREASE)
<u>MUNICIPAL BUDGET</u>				
SALARY & WAGES	62,191,464	65,817,749	3,626,285	
OTHER EXPENSE	9,056,940	9,536,376	479,436	
EQUIPMENT & UNUSUAL	1,822,935	2,293,553	470,618	
INSURANCE, UNIFORMS	1,080,713	1,086,797	6,084	
TOTAL - MUNICIPAL BUDGET	74,152,052	78,734,475	4,582,423	6.2%
<u>SCHOOL BUDGET</u>				
	98,784,463	105,709,717	6,925,254	
TOTAL - SCHOOL BUDGET	98,784,463	105,709,717	6,925,254	7.0%
<u>FIXED COSTS</u>				
	104,861,577	107,848,614	2,987,037	2.8%
<u>INDIRECT COSTS ALLOCATION</u>				
	(4,275,000)	(4,275,000)	0	
TOTAL - GENERAL FUND BUDGET	273,523,092	288,017,806	14,494,714	5.3%
<u>ENTERPRISE FUND</u>				
<u>WATER / SEWER / RINK</u>				
SALARY & WAGES	3,400,747	3,699,250	298,503	
OTHER EXPENSE	1,285,600	1,362,300	76,700	
MWRA ASSESSMENT & EQUIPMENT	26,808,953	27,914,624	1,105,671	
DEBT SERVICE	3,237,000	2,965,000	(272,000)	
INDIRECT COSTS ALLOCATION	4,275,000	4,275,000	0	
TOTAL - ENTERPRISE FUND BUDGET	39,007,300	40,216,174	1,208,874	3.1%
GRAND TOTAL	312,530,392	328,233,980	15,703,588	5.0%

FY2024
MAYOR'S RECOMMENDATION --- REVENUE BUDGET
\$330,607,384



FY2024
MAYOR'S RECOMMENDATION --- EXPENDITURE BUDGET
\$330,607,384





City of Waltham

Jeannette A. McCarthy
Mayor

May 22, 2023

TO: The City Council
RE: FY 2024 Budget

Dear Councillors:

In accordance with the provisions of General Laws Chapter 44, Sections 31-A, 32 and 33 as amended, I respectfully request the several sums designated for the various accounts in the attached fiscal year 2024 budget schedules and municipal budget books.

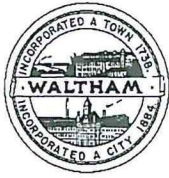
I respectfully request the appropriation of \$222,052,432 be raised in the revenue of fiscal year 2024.

Sincerely,

Jeannette A. McCarthy

JAM/sm

Enclosure – City Council Order



CITY OF WALTHAM IN THE CITY COUNCIL

610 Main Street Waltham Massachusetts 02452

Order # _____

Ordered:

That the amount of \$222,052,432 be appropriated to the accounts designated in the attached budget schedule to fund the fiscal year 2024 Municipal budget and said amount be assessed in the Revenue of 2024.

Read & Adopted:

Approved:

Attest:

**COUNCIL ORDER
MAYOR RECOMMENDATION**

FISCAL YEAR 2024 BUDGET

CITY COUNCIL		111		
	SALARIES		345,822	
	EXPENSES		71,115	
	EQUIPMENT & UNUSUAL		325	417,262
MAYOR'S OFFICE		121		
	SALARIES		349,985	
	EXPENSES		24,615	
	EQUIPMENT & UNUSUAL		336,725	711,325
AUDITOR		135		
	SALARIES		675,769	
	EXPENSES		6,600	
	EQUIPMENT & UNUSUAL		675,000	1,357,369
INTEREST & CERTIFICATION		750		
	EXPENSES		7,626,000	7,626,000
REDEMPTION OF BONDS		710		
	EXPENSES		11,223,000	11,223,000
TREASURER & COLLECTOR / PAYROLL		145		
	SALARIES		998,436	
	EXPENSES		298,400	
	EQUIPMENT & UNUSUAL		40,000	1,336,836
ASSESSMENTS		141		
	SALARIES		587,261	
	EXPENSES		157,770	745,031
PURCHASING		138		
	SALARIES		264,473	
	EXPENSES		12,500	
	SPECIAL ITEMS		561,000	837,973
ADMINISTRATION OF TRUST FUNDS		149		
	SALARIES		4,000	4,000
LAW		151		
	SALARIES		1,118,708	
	EXPENSES		139,650	
	EQUIPMENT & UNUSUAL		235,000	1,493,358

**COUNCIL ORDER
MAYOR RECOMMENDATION**

FISCAL YEAR 2024 BUDGET

BUILDING INSPECTION	191		
SALARIES		1,076,247	
EXPENSES		23,000	1,099,247
BUILDING MAINTENANCE	192		
SALARIES		1,147,607	
EXPENSES		772,900	1,920,507
BUILDING UTILITIES	193		
EXPENSES		1,200,700	1,200,700
CENTRAL TELEPHONE SERVICE	156		
SALARIES		30,822	
EXPENSES		158,626	189,448
WORKER'S COMPENSATION	912		
EXPENSES		500,000	500,000
CONTRIBUTORY RETIREMENT	911		
EXPENSES		21,629,169	21,629,169
HOSPITAL & MEDICAL INSURANCE & OME	914 / 916		
EXPENSES		58,750,500	58,750,500
GROUP LIFE INSURANCE	915		
EXPENSES		127,750	127,750
SOCIAL SECURITY	917		
EXPENSES		5,500	5,500
HUMAN RESOURCES	152/153/913		
SALARIES		400,736	
EXPENSES		49,000	
EQUIPMENT & UNUSUAL		53,000	502,736
CITY CLERK	161		
SALARIES		426,804	
EXPENSES		104,925	
OTHER CHARGES		2,000	533,729
INFORMATION TECHNOLOGY	155		
SALARIES		1,305,718	
EXPENSES		479,506	
EQUIPMENT & UNUSUAL		48,600	1,833,824

**COUNCIL ORDER
MAYOR RECOMMENDATION**

FISCAL YEAR 2024 BUDGET

VOTER REGISTRATION		163		
	SALARIES		235,245	
	EXPENSES		194,700	429,945
<hr/>				
GENERAL MANAGEMENT AND SUPPORT				
TOTAL (A)				114,475,209
<hr/>				
POLICE WAGES		210		
	SALARIES / WAGES		19,501,557	19,501,557
POLICE		210		
	EXPENSES		326,750	
	EQUIPMENT & UNUSUAL		249,233	
	SPECIAL ITEMS		249,875	825,858
POLICE DISPATCH		215		
	WAGES		2,082,573	
	EXPENSES		33,050	
	SPECIAL ITEMS		15,400	2,131,023
FIRE WAGES		220		
	SALARIES / WAGES		19,871,672	19,871,672
FIRE		220		
	EXPENSES		500,000	
	EQUIPMENT & UNUSUAL		410,500	
	SPECIAL ITEMS		252,622	1,163,122
FIRE - AUXILIARY		292		
	EXPENSES		8,000	
	SPECIAL ITEMS		3,500	11,500
EMERGENCY MANAGEMENT		291		
	SALARIES		87,171	
	EXPENSES		6,800	
	EQUIPMENT & UNUSUAL		7,900	
	SPECIAL ITEMS		400	102,271
WIRES SUPPORT/ INSPECTION/ ELECTRICIANS / SIGNAL MAINT		245		
	SALARIES		960,189	
	EXPENSES		333,100	
	EQUIPMENT & UNUSUAL		7,500	1,300,789

**COUNCIL ORDER
MAYOR RECOMMENDATION**

FISCAL YEAR 2024 BUDGET

WIRES STREET LIGHTING	424		
EXPENSES		430,000	430,000
LICENSING	165		
SALARIES		15,600	
EXPENSES		3,700	19,300
PROTECTION OF PERSONS AND PROPERTY TOTAL (B)			45,357,092
OFFICE OF PUBLIC HEALTH/ CODE ENFORCEMENT /W & M	510 / 244		
SALARIES		838,804	
EXPENSES		167,783	
EQUIPMENT & UNUSUAL		10,000	1,016,587
CONSERVATION OF HEALTH TOTAL (C)			1,016,587
VETERANS BENEFITS & SERVICES	543		
SALARIES		223,631	
EXPENSES		149,700	373,331
COUNCIL ON AGING/MEALS ON WHEELS	541		
SALARIES		592,568	
EXPENSES		384,676	977,244
CELEBRATION OF HOLIDAYS	692		
EXPENSES		22,500	22,500
DISABILITIES SERVICES	560		
SALARIES		7,000	
EXPENSES		100	7,100
IMPROVEMENT OF GENERAL WELFARE TOTAL (D)			1,380,175

**COUNCIL ORDER
MAYOR RECOMMENDATION**

FISCAL YEAR 2024 BUDGET

CONSOLIDATED PUBLIC WORKS		420 / 421 / 422		
	SALARIES / WAGES		5,627,667	
	EXPENSES		2,693,345	
	EQUIPMENT & UNUSUAL		7,565,900	15,886,912
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SERVICES TO PROPERTY				
TOTAL (E)				15,886,912
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LIBRARY		610		
	SALARIES / WAGES		2,717,236	
	EXPENSES		513,685	
	EQUIPMENT & UNUSUAL		84,710	3,315,631
<hr/>				
PARK & RECREATION GENERAL SUPPORT		630		
	SALARIES / WAGES		1,410,158	
	EXPENSES		25,000	
	EQUIPMENT & UNUSUAL		72,000	1,507,158
<hr/>				
KALEIDOSCOPE, POOLS, SPRAY PARKS		631		
	WAGES		78,000	
	EXPENSES		182,700	
	EQUIPMENT & UNUSUAL		7,500	268,200
<hr/>				
SUMMER FUN AT PROSPECT HILL		632		
	WAGES		76,000	
	EXPENSES		11,200	87,200
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SUPPORT OF RECREATION ACTIVITIES		633		
	EXPENSES		156,700	
	EQUIPMENT & UNUSUAL		11,000	167,700
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VETERAN'S MEMORIAL SKATING RINK		640-630		
	WAGES		176,318	
	EXPENSES		206,800	
	EQUIPMENT & UNUSUAL		21,000	
	SPECIAL ITEMS		12,000	416,118
<hr/>				
CULTURAL AND RECREATIONAL ACTIVITIES				
TOTAL (F)				5,762,007

**COUNCIL ORDER
MAYOR RECOMMENDATION**

FISCAL YEAR 2024 BUDGET

PLANNING		175		
	SALARIES		340,933	
	EXPENSES		2,800	
	EQUIPMENT & UNUSUAL		10,000	353,733
HOUSING		183		
	SALARIES		356,307	
	EXPENSES		115,000	
	EQUIPMENT & UNUSUAL		100,000	571,307
BOARD OF SURVEY & PLANNING		174		
	SALARIES		17,000	
	EXPENSES		4,900	21,900
ZONING BOARD OF APPEALS		176		
	SALARIES		25,500	
	EXPENSES		66,200	91,700
TRAFFIC ENGINEERING		480		
	SALARIES		484,395	
	EXPENSES		76,300	
	EQUIPMENT & UNUSUAL		150,000	710,695
CONSERVATION COMMISSION		171		
	SALARIES		96,298	
	EXPENSES		1,900	98,198
HISTORICAL COMMISSION		691		
	SALARIES		40,332	
	EXPENSES		5,500	
	EQUIPMENT & UNUSUAL		10,500	56,332
PAINE ESTATE FUNCTIONS		670		
	SALARIES		120,471	
	EXPENSES		27,300	
	EQUIPMENT & UNUSUAL			147,771
ENGINEERING		410		
	SALARIES		524,758	
	EXPENSES		70,000	594,758
COMMUNITY DEVELOPMENT				
TOTAL (G)				2,646,394

**COUNCIL ORDER
MAYOR RECOMMENDATION**

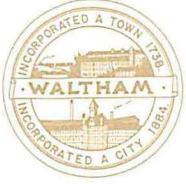
FISCAL YEAR 2024 BUDGET

WATER & SEWER BILLING & COMPLIANCE	610-451		
SALARIES		196,158	
EXPENSES		75,000	271,158
ENGINEERING WATER ADMINISTRATION	610-450		
SALARIES		558,855	
EXPENSES		31,350	590,205
CPW WATER ADMINISTRATION	610-455		
SALARIES		614,657	
EXPENSES		4,500	619,157
WATER MAINTENANCE & OPERATIONS	610- 452/454		
WAGES		1,042,985	
EXPENSES		523,550	
EQUIPMENT & UNUSUAL		12,454,985	14,021,520
REDEMPTION OF BONDS	610-710		
EXPENSES		794,000	794,000
INTEREST & CERTIFICATION	610-750		
EXPENSES		111,000	111,000
CEMETERY COMMISSION	491		
SALARIES		3,000	3,000
SEWER	600-440		
WAGES		1,110,277	
EXPENSES		521,100	
EQUIPMENT & UNUSUAL		15,426,639	17,058,016
REDEMPTION OF BONDS	600-710		
EXPENSES		1,740,000	1,740,000
INTEREST & CERTIFICATION	600-750		
EXPENSES		320,000	320,000
PUBLIC SERVICE ENTERPRISES			
TOTAL (H)			35,528,056

COUNCIL ORDER
MAYOR RECOMMENDATION

FISCAL YEAR 2024 BUDGET

TOTAL MUNICIPAL	222,052,432
PUBLIC EDUCATION	105,709,717
PARKING METERS	471,831
GRAND TOTAL	328,233,980



City of Waltham

Jeannette A. McCarthy
Mayor

May 22, 2023

TO: The City Council
RE: FY 2024 School Budget

Dear Councillors:

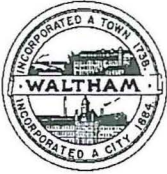
Please be advised that I have recommended the School Committee's budget request of \$105,709,717, which is a 7 % increase over its last year's budget.

Sincerely,

Jeannette A. McCarthy

JAM/sm

Enclosure (Order with M.G.L. c. 44 §33B)



CITY OF WALTHAM IN THE CITY COUNCIL

610 Main Street

Waltham Massachusetts 02452

Order # _____

Ordered:

That the amount of \$105,709,717 be appropriated to fund the fiscal year 2024 School budget and said amount be assessed in the Revenue of 2024.

MGL, Chapter 44, Section 33B attached hereto.

Read & Adopted:

Approved:

Attest:

Part I ADMINISTRATION OF THE GOVERNMENT

Title VII CITIES, TOWNS AND DISTRICTS

Chapter 44 MUNICIPAL FINANCE

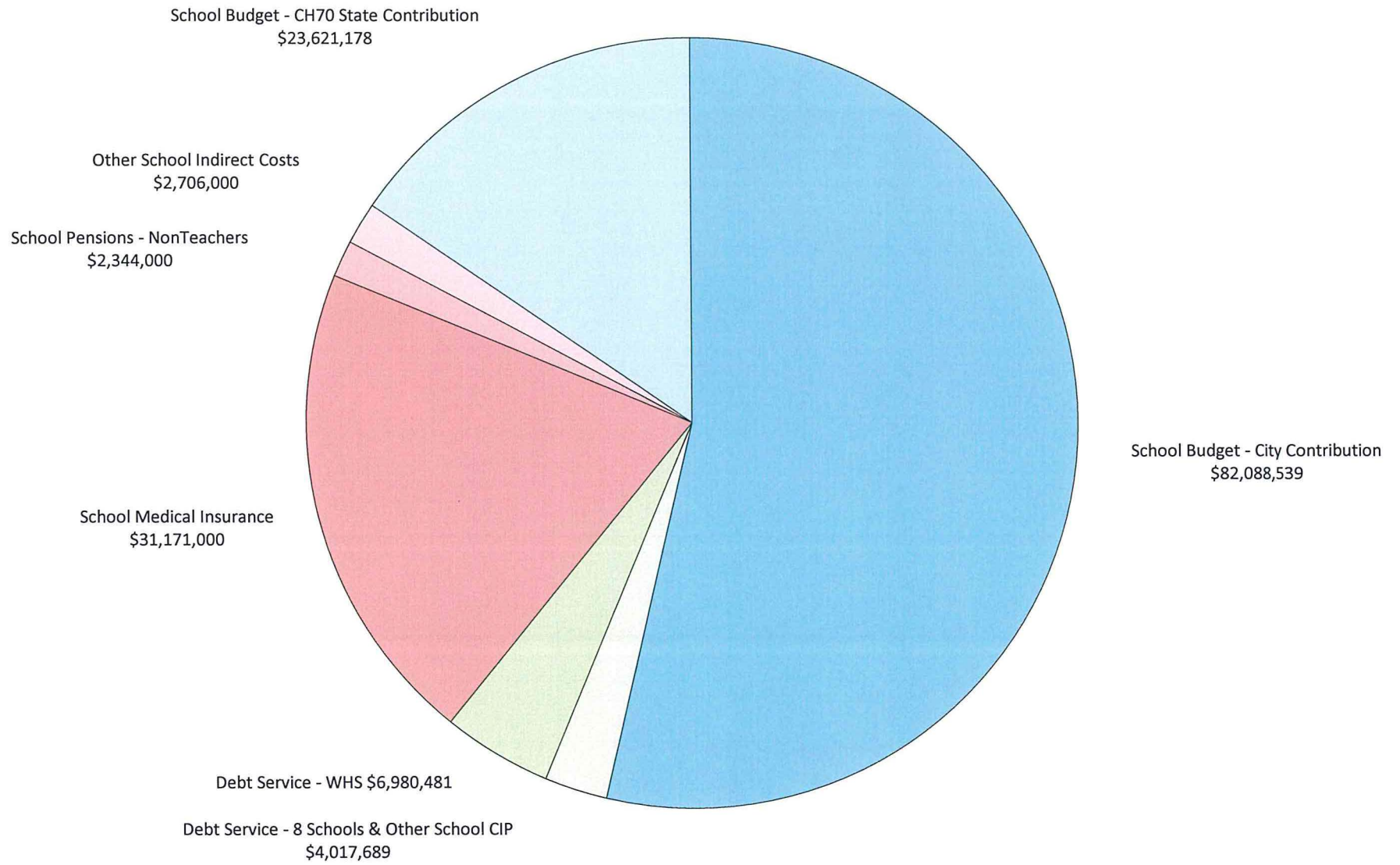
Section 33B TRANSFER OF APPROPRIATIONS; RESTRICTIONS

Section 33B. (a) On recommendation of the mayor, the city council may, by majority vote, transfer any amount appropriated for the use of any department to another appropriation for the same department. In addition, the city council may, by majority vote, on recommendation of the mayor, transfer within the last 2 months of any fiscal year, or during the first 15 days of the new fiscal year, to apply to the previous fiscal year, any amount appropriated, other than for the use of a municipal light department or a school department, to any other appropriation. Except as provided in the preceding sentence, no transfer shall be made of any amount appropriated for the use of any city department to the appropriation for any other department except by a 2/3 vote of the city council on recommendation of the mayor and with the written approval of the amount of the transfer by the department having control of the appropriation from which the transfer is proposed to be made. No transfer involving a municipal light department or a school department shall be made under the previous sentence without the approval of the amount of the transfer by a vote of the municipal light department board or by a vote of the school committee, respectively.

(b) A town may, by majority vote at any meeting duly held, transfer any amount previously appropriated to any other use authorized by law. Alternatively, the selectmen, with the concurrence of the finance committee or other entity established under section 16 of chapter 39, may transfer within the last 2 months of any fiscal year, or during the first 15 days of the new fiscal year to apply to the previous fiscal year, any amount appropriated, other than for the use of a municipal light department or a school department, to any other appropriation.

(c) No approval other than that expressly provided in this section shall be required for any transfer under this section.

WALTHAM'S COMMITMENT TO EDUCATION
FY2024 BUDGET – \$152,928,887



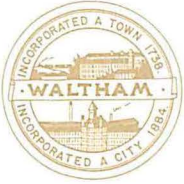
CITY OF WALTHAM
CITY vs SCHOOL COMPARISON
FY 2024

	CITY	SCHOOL	TOTAL
GENERAL FUND BUDGET	186,111,258	105,709,717	291,820,975
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SCHOOL COSTS INCLUDED IN CITY BUDGET			
<hr/>			
INDIRECT COSTS (HEALTH INSURANCE/PENSIONS/OTHER ADMINISTRATIVE)	(36,221,000)	36,221,000	0
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DEBT COSTS (PRINCIPAL/INTEREST PAYMENTS - SCHOOL CAPITAL PROJECTS)	(10,998,170)	10,998,170	0
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GENERAL FUND BUDGET (ADJUSTED)	138,892,088	152,928,887	291,820,975
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GENERAL FUND BUDGET (PERCENTAGE)	47.6%	52.4%	
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CITY OF WALTHAM
SCHOOL BUDGET

FY 2024

SCHOOL BUDGET (NET OF TRANSPORTATION)	100,231,656
SCHOOL INDIRECT COSTS INCLUDED IN CITY BUDGET	36,221,000
TOTAL	136,452,656
NET SCHOOL SPENDING (REQUIRED)	98,129,290
EXCESS OVER NET SCHOOL SPENDING	38,323,366



City of Waltham

Jeannette A. McCarthy
Mayor

May 22, 2023

TO: The City Council
RE: FY 2024 Parking Meter Budget

Dear Councillors:

I respectfully request an appropriation in the amount of \$471,831 to fund the parking meter budget for fiscal year 2024.

From: Parking Meter Receipts Reserves

To: Parking Meter – Salaries	232-480-5100	\$228,296
Parking Meter – Expenses	232-480-5200	\$170,875
Parking Meter – Equipment/Unusual	232-480-5400	\$ 70,660
Parking Meter – Uniforms	232-480-5500	\$ 2,000

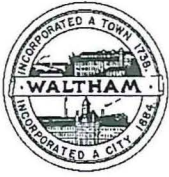
Sincerely,

Jeannette A. McCarthy

JAM/sm

Enclosure – City Council Order

cc: Paul Centofanti



CITY OF WALTHAM IN THE CITY COUNCIL

610 Main Street

Waltham Massachusetts 02452

Order # _____

Ordered:

That the amount of \$471,831 be appropriated to fund the fiscal year 2024 Parking Meter budget.

FROM:

Parking Meter Receipts Reserve

\$471,831

TO:

Parking Meter-Salaries

#232-480-5100

\$228,296

Parking Meter-Expenses

#232-480-5200

\$170,875

Parking Meter-Equipment & Unusual

#232-480-5400

\$ 70,660

Parking Meter-Uniforms

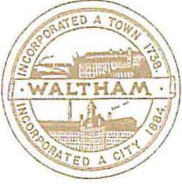
#232-480-5500

\$ 2,000

Read & Adopted:

Approved:

Attest:



City of Waltham

Jeannette A. McCarthy
Mayor

May 22, 2023

TO: The City Council
RE: Revolving Accounts

Dear Councillors:

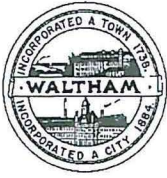
I respectfully request the City Council reauthorize three department Revolving Accounts under the provisions of Massachusetts General Law Chapter 44, Section 53e ½ for the City Clerk, Council on Aging, Planning and the Recreation Departments.

Revolving accounts require an annual report of all revenues and expenditures in the fund and must be authorized by the Mayor and City Council each fiscal year.

The City Auditor will be available during budget hearings to answer any questions you may have concerning this request.

Sincerely,

Jeannette A. McCarthy
JAM/sm
cc: Paul Centofanti



CITY OF WALTHAM IN THE CITY COUNCIL

610 Main Street

Waltham Massachusetts 02452

Order # _____

Ordered:

That the City Council re-authorizes four department revolving accounts under the provisions of Massachusetts General Laws, Chapter 44, Section 53e ½ for the City Clerk, Council on Aging, Planning and Recreation Departments.

Read & Adopted:

Approved:

Attest:

City of Waltham
City Clerk Revolving Fund

Balance - July 1, 2022	12,010
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Revenues	10,253
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Public Notices

Bright School Rental

Expenditures/Encumbrances	25,630
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Public Notices

Bright School Rental

Balance - May 12, 2023	(3,367)
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City of Waltham
Council on Aging Revolving Fund

Balance - July 1, 2022	171,143
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Revenues	52,208
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COA Programs	
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Expenditures/Encumbrances	43,790
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COA Programs	
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Balance - May 12, 2023	179,561
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City of Waltham
Planning - Energy Revolving Fund

Balance - July 1, 2022	168,894
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Revenues	3,109
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Energy Programs	
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Expenditures/Encumbrances	101,655
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Energy Programs	
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Balance - May 12, 2023	70,349
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City of Waltham
Recreation Revolving Fund

Balance - July 1, 2022	461,566
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Revenues	158,218
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Recreation Programs
Community Center
Chill Zone
Veterans Fields

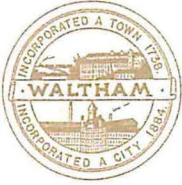
Expenditures - Wages	91,678
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Recreation Programs
Community Center
Chill Zone
Veterans Fields

Expenditures/Encumbrances - Expenses	188,764
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Recreation Programs
Community Center
Chill Zone
Veterans Fields

Balance - May 12, 2023	339,344
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City of Waltham

Jeannette A. McCarthy
Mayor

May 22, 2023

TO: The City Council

RE: FY 2024 Budget - Requested Compensation Ordinance Changes

Dear Councillors:

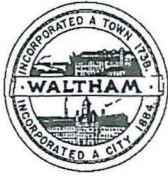
I respectfully request amendments to the Compensation Ordinance per the attached draft ordinances to reflect the changes in my FY 2024 Budget recommendations.

I am available to answer any questions you may have regarding this request.

Sincerely,

Jeannette A. McCarthy

JAM/sm
enclosures



CITY OF WALTHAM IN THE CITY COUNCIL

610 Main Street Waltham Massachusetts 02452

Order

Ordered:

Be it ordained by the City Council of the City of Waltham as follows:

Article V of Chapter 2 of the General Ordinances of the City of Waltham entitled
"Compensation" Sec. 2-29, Compensation Schedules, subsection A, as most recently amended, is
hereby further amended by deleting the following position:

Wage Grade 7

Parking Control Officer

Article V of Chapter 2 of the General Ordinances of the City of Waltham entitled
"Compensation" Sec. 2-29, Compensation Schedules, subsection B.2, as most recently amended,
is hereby further amended by adding the following position:

Salary Grade 7

Parking Control Officer

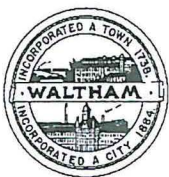
First Reading

Publication Date

Second Reading

Third and Final Reading

Approved



CITY OF WALTHAM IN THE CITY COUNCIL

610 Main Street

Waltham Massachusetts 02452

Order

Ordered:

Be it ordained by the City Council of the City of Waltham as follows:

Article V of Chapter 2 of the General Ordinances of the City of Waltham entitled "Compensation" Sec. 2-40, Boards and Commissions, as most recently amended, is hereby further amended by adding the following board and commission:

Bio-Safety

\$100 per meeting attended

First Reading

Publication Date

Second Reading

Third and Final Reading

Approved